

**INTER-CANYON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES OF MEETING
ICFPD Station 3
8445 S Highway 285, Morrison, CO 80465
May 11, 2022**

1. Call to Order:

The ICFPD Board meeting was called to order by Mike Swenson at 6:00 pm.

2. Changes to Agenda

- a. Chief Skip Shirlaw asked to add a presentation for a new Adv tower proposal at Station 4 and Station 5. Mike Swensen agreed to address the proposal under New Business.

3. Approval of Absences

Board Members Present:

Mike Swenson, President
Kerry Prielipp, Treasurer
Jackie White, Director

Excused Absence:

Dmitriy Pantyukhin, Director – resignation letter pending
Bob Scott, Secretary - on vacation

4. Guests Present

Natalie Arnette – Newly elected Board Member
Ginny Riley – Newly elected Board Member
Sharon Trilk,
Deb Brobst,
Gayla Logan,
Barb Davis
Shane Buckles

Mike expresses a thank you to the four candidates for stepping up for the District and welcomed the new directors.

5. Approval of Minutes

- a. April 13, 2022 - regular meeting, no objection to minutes as recorded

MOTION: A motion by Kerry Prielipp, with a second by Jackie White, to approve the minutes from the April 13, 2022, Board Meeting. The motion passed unanimously.

6. Financial Report, Treasurer

Board Treasurer, Kerry Prielipp, presented the financials. Referencing the printed financial report, Kerry started with balance sheet. Provided a statement of cash position as well as outstanding liabilities to vendors. Assets are similar across the board from one year ago and the same for liabilities. The District made a \$170K payment to Motorola which is the biggest outstanding payout. Next, budget vs actual report: Revenue and spending vs budget. Revenues are \$320K higher than expected at this point from tax revenue, grants etc. Expenses year-to-date are a bit over last year, however. Kerry proposes

adding a new report comparing relative tax revenue to same point last year, in a monthly format. Within this month, because of the Motorola payment, \$120K over spent. Otherwise, outstanding payables are normal with the inclusion of purchasing new drone equipment. The District is higher in wages and benefits but there are more paid positions this year, so that follows. Fuels crew, Home Assessments and Training Chief payables are showing up as opposed to last year. We are higher in equipment maintenance comparatively, which is to be expected as our equipment ages. Workers Compensation premiums are higher, however insurance premiums are higher overall statewide and this is also relative to the increased staff, equipment, etc.

MOTION: There was a motion by Jackie White, with a second by Mike Swenson, to approve the April 13, 2022, Treasurer's Report. The motion passed unanimously.

7. Officers Reports

- a. **Chief Shirlaw** – Welcomed the new board members, will present brief updates only, in lieu of the upcoming Special Board Meeting which will cover the same topics.

Consolidation update – Chief's meetings are working on possible IGAs, and a format for the (2) Board members from each district participating together.

Communciations – still working on the communications system, the permit has been processed, it is in a 30-day public review and then we can start construction if ready. Jackie asked if the towers will have space to rent for cell and other service providers. Chief replied "Yes, they were desgned with that in mind. Station 5 should have more interest in that respect as it reaches a broader area. Reaching out to Verizon and AT&T for rental possibilities as soon as it is viable to do so.

Station Builds – in replacing 2 stations we are focusing on Station 3 first. New plans have been received to meet our budget price point. They will be available for review after the meeting.

Jackie asks about interest rates through The bBank of the San Juans for new build financing. Chief will look into the exact rate offered and Jackie wants to focus on getting that locked in.

Grant for Retac – Community Paramedicine. 1st part complete. 2nd part is upcoming. Looks favorable.

Volunteer response survey came back 20 out 20. As to satisfaction questionnaire 75% were positive and 25% were asking for more communication and not satisfied with specific areas. Training, all good reports. Morale, great. More detail on this at the future orientation meeting. Improvement in the District and policy, good.

- b. **Officers** –
Battalion Chief Hatlestad – not available

Wildland Captain Mandl –

Wildland module and fuels crew: chipping – up and running and in training and keeping physically fit and highly organizational. As to the temporary employees, three have resigned and we looking to replace them but even without them we still have the same numbers as last year so at the very least we are where we were then which is workable.

COSWAP Grants – both are 1 million each maximum. Hoping for award to be supporting defensible space for residential homes.

Wildfire - 2 wildfire calls did drop recently and we had a great response. Please go to the website wildland tab for more detailed information and questions can be prepped for the orientational meeting.

- c. **Committee Reports – none.** Chief Shirlaw and the Board members are looking forward to some input from the newly formed Volunteer Incentive Committee.
- d. **Professional Consultants Report - none**

8. Unfinished Business

- a. **2202-01 Resolution for Cooperative Study** – Mike Swenson stated that no vote will be asked for pending the inclusion of the new board members being sworn in tonight. Chief Shirlaw states a reminder that this is a resolution supporting an agreement only to the intent move forward in a cooperative study, no commitment as to adopting an agreement, only that the four districts are willing to work with each other. Mike Swenson stated that pending the orientation information to new members this will be moved to unfinished business in June.

9. New Business and Special Orders

- a. **Swearing in of newly elected 3 yr. term Board Directors by Mike Swenson**

Jackie White – duly sworn

Mary “Ginny” Riley – duly sworn

Natalie Arnett – duly sworn

Per Mike – thank you to Kerry P. and his service to create a foundation for what we have to work with today. He stepped up and helped to get us through a tough time. Thank you, Kerry.

- b. **Special Board Meeting called for Sat., May 14, 2022**

New Board member Orientation, Informational session and lunch with the ICFPD volunteers. Public invited also it is a public meeting.

- c. **New Proposal for Advanced Tower Services regarding the towers at Station 4 & 5.** This for review and can be discussed in depth at the Special Meeting or moved to the June meeting. Jackie White has info on another company that could possibly do this work and will provide contact information for requesting a quote. Thin Air Communications is the company, known to Jackie through her brother-in-law. They may be able to provide a more cost-effective pricing as they are in state as opposed to out of state removing the need for per-diem costs.

10. Executive session, if needed - not needed

11. Public Input

*3-minute time limit/no disrupting, pursuant to Section 18 9 108, C.R.S.

** comments are to be on topic and respectful.

- a. **Parmalee Girl Scout Troop 1104** – presented cookies to Firefighters and Board as a thank you for service to their community and as a goal for the troop service goals this year.

12. Adjournment

There being no further business before the Board, the meeting was adjourned at 6:40 pm.

*Documents were signed thereafter by the board members required.

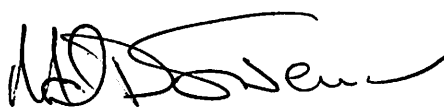
Minutes recorded by Toni Lucero, District Administrator.

Submitted by:



Bob Scott
Secretary,
ICFPD Board of Directors

Approved by:



Michael Swenson
President,
ICFPD Board of Directors

Attachments:

1. Meeting Agenda
2. Treasurer's Report
3. 2202-01 Resolution: Cooperative Study
4. Oaths of Office
5. Special Board Meeting Agenda
6. Advanced Tower Proposal