



INTER-CANYON FIRE PROTECTION DISTRICT
MEETING OF DIRECTORS AGENDA
ICFPD Station 3
April 13, 2022

1. Call to Order
2. Changes to Agenda
3. Approval of Absences
4. Acknowledge Guests
5. Approval of the minutes of previous meeting(s).
 - a. March 9, 2022 - regular meeting
 - b. March 17, 2022 – special meeting
6. Financial Report, Treasurer
7. Officers Reports
 - a. Chief
 - b. Officers
 - c. Committees
 - (1) Building
 - d. Professional Consultants Report
8. Unfinished business
9. New business and special orders
 - a. Intergovernmental Agreement (IGA) -Fleet Mechanic
10. Executive session, if needed
11. Public Input
 - *3-minute time limit/no disrupting, pursuant to Section 18 9 108, C.R.S.
 - ** comments are to be on topic and respectful.
12. Adjournment. (signing of documents will follow if needed)

**INTER-CANYON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES OF MEETING
ICFPD Station 3
8445 S Highway 285, Morrison, CO 80465
April 13, 2022**

1. Call to Order:

The ICFPD Board meeting was called to order by Mike Swenson at 6:16 pm.

2. Changes to Agenda

Chief Shirlaw would like to present Resolution 2022-01 for review, discussion and/or approval as New Business, the document was emailed to the board members prior to the meeting.

3. Approval of Absences

Board Members Present:

Mike Swenson, President
Kerry Prielipp, Treasurer
Bob Scott, Secretary
Jackie White, Director

Excused Absence:

Dmitriy Pantyukhin, Director – resignation letter pending

4. Guests Present

Sharon Trilk > sharon@mymountaintown.com
Barb Davis > barbaradavis04@gmail.com
Gayla Logan, Veas

5. Approval of Minutes

- a. March 9, 2022 - regular meeting, no objection to minutes as recorded

MOTION: A motion by Jackie White, with a second by Kerry Prielipp, to approve the minutes from the March 9, 2021, Board Meetings. The motion passed unanimously.

- b. March 17, 2022 – special meeting, no objection to minutes as recorded

MOTION: A motion by Jackie White, with a second by Bob Scott, to approve the minutes from the March 17, 2021, Board Meetings. The motion passed unanimously.

6. Financial Report, Treasurer

Board Treasurer, Kerry Prielipp, presented the financials. He commented on the balance sheet numbers are consistent with where we were one year ago, both in the CO Trust and the operating account. The balance is at approximately \$1.2 million in total assets. Kerry noted the communications system is not yet fully capitalized either, keep that in mind. Currently about \$6500 in outstanding invoices, not including a large invoice to be paid out later in the month, the first payment for the Motorola contract portion of the communications system, at \$187,353.00 There is a year-to-date budget of about 48% of tax revenue inflow accounted for. Most of the property tax payments will arrive by June, at which time we will have a better picture. The prediction, based on last year, is that we will end ahead of the year's budget.

Regular expenses are congruent with last year. Communications expenses, not related to capitol expenses, as related to general revenue is about \$400,000 positive. That will see a reduction as we move forward with the communications system payouts.

\$585,000 in property tax revenue last month.

Open purchase orders are at \$43,923.15 This includes items such as drone equipment, bunker gear/helmets, t-shirts, ladders, communications project costs and generators on back order.

MOTION: There was a motion by Bob Scott, with a second by Jackie White, to approve the March 2022, Treasurer's Report. The motion passed unanimously.

7. Officers Reports

a. Chief Shirlaw –

Consolidation – District chiefs are still meeting regularly. This is slowing down a bit due to district elections occurring in two weeks which are affecting all four districts. Each district will need time to bring new board members up to speed with the current efforts and information. We are working on a couple IGAs amongst the four districts. 1. Fleet maintenance – adding other districts into the fleet agreement with Elk Creek and Inter-Canyon. 2. We are talking about an IGA for a training chief for all four districts. Looking at cost effectiveness for both those options.

Communications – We are doing very well on this front. Motorola contract was signed and work with them will get started. We reached out the Bear Creek again for Mt. Morrison. We are still waiting on Station 5 tower permits. Right now, also working on the site plans. They have been submitted and we are closer to the permit being received. Generators are still pending. They are on backorder like so many things across the nation. All is not happening as fast as desired but still moving forward.

Look out alert – This is the new system of emergency notification being implemented in Jefferson County. Basically, it is new verbiage much like replacing Reverse 911 with CODE RED. Full launch will be on May 1st. Public information officers have had several meetings in preparation to launch this program to the public.

Station 3 build – We are revisiting the cost and value vs. need, but Adam states that we will be able to hit our mark with some adjustments. Funding is still willing to work with us.

Grants –RETAC meeting next week on the 50% match with the command vehicle we are hoping for. Still waiting on the other 2 grants for vehicles and we feel good about that outcome.

Fuel tank at Station 1 was broken into and fuel probably stolen. We are planning on implementing a couple of new things to deter future vandalism. Install and use of a shut off switch inside the station for non-use intervals and also looking at ring doorbells for a camera system.

Email of Chief was recently hacked. We found out right away. Our IT company, Interconnected, had it stopped, addressed and fixed almost immediately after discovery. Per Kerry – the bank reached out to him on this to confirm a questionable communication so the bank is being diligent for fraudulent info.

The EMT Basic class is on track and we already have 6 sign ups. It begins September 7 this year and Battalion Chief Hatlestad is heading this up and customizing the class with skill sets of things you won't normally get in a standard EMT class. This is very exciting.

Still working with the county on the WUI code and continuing to meet on that. Most districts have adopted the code which will help push that with the county.

In 2017 we did a station study with F & D for Stations 1, 3 and 4 that is posted on the website, hard copies available, which we highly recommend anyone to review. It goes into much detail of the conditions of our current facilities and where the needs are for improvement.

We have scheduled the district Christmas party for December 3rd, 2022, at The Woodlands. The facility has been donated, once again free of charge, for our use. Organization will continue to progress for that event.

**b. Officers –
Battalion Chief Hatlestad – nothing at this time**

Wildland Captain Mandl – Presented by Chief Shirlaw
\$75,000 AIM Grant money has been received. AIM = Action, Implementation and Mitigation Grant.

The chipping schedule went out to participants and we are at full capacity in that program.

Home assessments are scheduled thru April currently and we are approaching 30 community ambassadors for established residential areas. We are expecting a pretty bad year for wildfire. Weather patterns are aligning with other high fire years, El Nino years, etc. This has also been a good moisture year for greenery that unfortunately is creating more fuel growth going into these high fire conditions.

**c. Committee Reports
(1) Building Committee – none**

d. Professional Consultants Report - none

8. Unfinished Business - none

9. New Business and Special Orders

a. IGA-Fleet Mechanic – Chief Shirlaw asserts this is a great step forward with plans to build a fleet maintenance program. Adam Hojnowski is fully burdened at approximately 52% to us and the same to Elk Creek. This is labor only and parts cost will be additional.

MOTION: A motion was proposed by Bob Scott, with a second by Jackie White, to approve the proposed IGA for Fleet Mechanic. The motion passed unanimously, the IGA is approved.

b. Resolution for Cooperative Study – The proposed resolution, per Chief Shirlaw, is a natural continuum of the Triton Consolidation Study. This resolution only states that as a District we agree to participate in the cooperative evaluation with the other four districts. Elk Creek, North Fork and Indian Hills are presenting same resolution to their respective Boards. This promotes a commitment to this process and says each district is serious about putting effort toward exploring the process of consolidation.

Jackie White suggested to table review of this resolution until the next meeting in order to include the new board members coming in from the pending election as they will be the majority carrying this next step forward. Chief Shirlaw proposes an onboarding system to be coordinated for the education of new members to give them knowledge, answers and prevent delays that can otherwise be avoided. Indian Hills and North Fork are not holding elections – just Elk Creek and Inter-Canyon. All are in agreement that more time is needed. This subject will be conveyed to Unfinished Business for next month.

10. Executive session, if needed - not needed

1. Public Input - none

*3-minute time limit/no disrupting, pursuant to Section 18 9 108, C.R.S.

** comments are to be on topic and respectful.

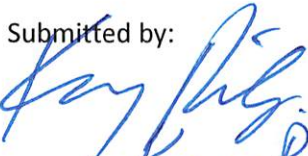
12. Adjournment

There being no further business before the Board, the meeting was adjourned at 7:26 pm.

*Documents were signed thereafter by the board members required.

Minutes recorded by Toni Lucero, District Administrator.

Submitted by:


~~Bob Scott~~ **KERRY RIECH**
~~Secretary~~ **TREASURER**
ICFPD Board of Directors

Approved by:


Michael Swenson
President
ICFPD Board of Directors

Attachments:

1. Meeting Agenda
2. Treasurer's Report
3. IGA-Fleet Mechanic
4. Resolution #2022-01

Inter-Canyon Fire Protection District

Balance Sheet Comparison

As of March 31, 2022

	TOTAL		
	AS OF MAR 31, 2022	AS OF MAR 31, 2021 (PY)	CHANGE
ASSETS			
Current Assets			
Bank Accounts			
100-000 Cash	2,309,360.47	2,131,027.36	178,333.11
Total Bank Accounts	\$2,309,360.47	\$2,131,027.36	\$178,333.11
Accounts Receivable			
120-000 Accounts Receivable	1,411,604.52	1,411,604.52	0.00
Total Accounts Receivable	\$1,411,604.52	\$1,411,604.52	\$0.00
Other Current Assets			
140-143 Prepaid Insurance	19,785.45	19,785.45	0.00
Total Other Current Assets	\$19,785.45	\$19,785.45	\$0.00
Total Current Assets	\$3,740,750.44	\$3,562,417.33	\$178,333.11
Fixed Assets			
170-000 Capital Assets	2,769,783.97	2,769,783.97	0.00
Total Fixed Assets	\$2,769,783.97	\$2,769,783.97	\$0.00
Other Assets			
185-000 Deferred Outflow	466,602.00	466,602.00	0.00
Total Other Assets	\$466,602.00	\$466,602.00	\$0.00
TOTAL ASSETS	\$6,977,136.41	\$6,798,803.30	\$178,333.11

Inter-Canyon Fire Protection District

Balance Sheet Comparison

As of March 31, 2022

	TOTAL		
	AS OF MAR 31, 2022	AS OF MAR 31, 2021 (PY)	CHANGE
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
200-200 Accounts Payable	6,537.46	94,539.16	-88,001.70
Total Accounts Payable	\$6,537.46	\$94,539.16	\$ -88,001.70
Other Current Liabilities			
200-208 Accrued Interest	0.00	0.00	0.00
200-209 Deferred Revenue	1,382,375.85	1,382,375.85	0.00
200-225 Accrued Liabilities	2,462.91	2,462.91	0.00
200-226 Capital Lease - 3	0.00	0.00	0.00
200-230 Accrued PTO	5,202.83	5,202.83	0.00
Total Other Current Liabilities	\$1,390,041.59	\$1,390,041.59	\$0.00
Total Current Liabilities	\$1,396,579.05	\$1,484,580.75	\$ -88,001.70
Long-Term Liabilities			
210-360 Captial Lease - 3	0.00	0.00	0.00
210-399 Net Pension Oblgation	786,351.00	786,351.00	0.00
280-000 Deferred Inflows	77,086.00	77,086.00	0.00
Total Long-Term Liabilities	\$863,437.00	\$863,437.00	\$0.00
Total Liabilities	\$2,260,016.05	\$2,348,017.75	\$ -88,001.70
Equity			
290-291 Equity	3,155,777.20	3,155,777.20	0.00
290-300 Net Assets - Prior Year	1,034,046.52	1,034,046.52	0.00
290-999 Designated-Current	0.00	0.00	0.00
320-000 Unrestricted Net Assets	126,667.49	320,478.61	-193,811.12
Net Income	400,629.15	-59,516.78	460,145.93
Total Equity	\$4,717,120.36	\$4,450,785.55	\$266,334.81
TOTAL LIABILITIES AND EQUITY	\$6,977,136.41	\$6,798,803.30	\$178,333.11

Inter-Canyon Fire Protection District

Budget vs. Actuals: FY_2022 - FY22 P&L

January - March, 2022

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
300-000 Revenues	735,977.08	496,657.49	239,319.59	148.19 %
300-502 Specific Ownership Taxes		0.00	0.00	
300-570 Inter-Governmental Revenues		0.00	0.00	
300-660 Donated Funds	9,204.80		9,204.80	
Total Income	\$745,181.88	\$496,657.49	\$248,524.39	150.04 %
GROSS PROFIT	\$745,181.88	\$496,657.49	\$248,524.39	150.04 %
Expenses				
400-000 Administrative	21,730.76	32,236.00	-10,505.24	67.41 %
425-101 Payroll & Benefits	172,172.24	160,590.00	11,582.24	107.21 %
500-000 FireFighting	16,607.52	40,610.00	-24,002.48	40.90 %
550-550 EMS Services	8,286.47	12,307.00	-4,020.53	67.33 %
600-000 FF Apparatus/Equip Maintenance	26,250.40	32,931.00	-6,680.60	79.71 %
660-000 Firefighter General Expenses	4,106.02	1,100.00	3,006.02	373.27 %
665-000 Auxiliary Operations		0.00	0.00	
670-000 Station 1	11,413.97	9,656.47	1,757.50	118.20 %
680-000 Station 2	7,565.25	5,577.75	1,987.50	135.63 %
690-000 Station 3	9,650.81	8,690.00	960.81	111.06 %
691-000 Station 4	5,256.14	5,178.00	78.14	101.51 %
692-000 Station 5	2,854.26	2,600.00	254.26	109.78 %
700-000 Communications	33,368.89	12,171.65	21,197.24	274.15 %
800-900 Pension-State Contribution		0.00	0.00	
800-902 Pension-Contribution GOVT-WIDE		0.00	0.00	
900-000 Capital Expenditures	25,290.00	100,000.00	-74,710.00	25.29 %
Total Expenses	\$344,552.73	\$423,647.87	\$ -79,095.14	81.33 %
NET OPERATING INCOME	\$400,629.15	\$73,009.62	\$327,619.53	548.73 %
NET INCOME	\$400,629.15	\$73,009.62	\$327,619.53	548.73 %

Inter-Canyon Fire Protection District

Profit and Loss

March 2022

	TOTAL	
	MAR 2022	JAN - MAR, 2022 (YTD)
Income		
300-000 Revenues	565,414.38	735,977.08
300-660 Donated Funds	522.00	9,204.80
Total Income	\$565,936.38	\$745,181.88
GROSS PROFIT	\$565,936.38	\$745,181.88
Expenses		
400-000 Administrative	1,981.73	21,730.76
425-101 Payroll & Benefits	31,048.61	172,172.24
500-000 FireFighting	3,323.19	16,607.52
550-550 EMS Services	4,260.25	8,286.47
600-000 FF Apparatus/Equip Maintenance	14,941.80	26,250.40
660-000 Firefighter General Expenses	776.04	4,106.02
670-000 Station 1	3,760.08	11,413.97
680-000 Station 2	1,397.69	7,565.25
690-000 Station 3	3,490.90	9,650.81
691-000 Station 4	2,343.95	5,256.14
692-000 Station 5	1,278.79	2,854.26
700-000 Communications	4,194.58	33,368.89
900-000 Capital Expenditures		25,290.00
Total Expenses	\$72,797.61	\$344,552.73
NET OPERATING INCOME	\$493,138.77	\$400,629.15
NET INCOME	\$493,138.77	\$400,629.15

Inter-Canyon Fire Protection District

A/P Aging Summary

As of March 31, 2022

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
ADPI	177.47					\$177.47
BoundTree Medical	185.13					\$185.13
Clint Clark	25.44					\$25.44
CORE Electric Cooperative	140.37					\$140.37
Elk Creek Fire Protection District	244.75					\$244.75
Henry Schein Medical	104.30					\$104.30
Kelleigh McConnaughey	647.14					\$647.14
O'Reilly Auto Parts	2,809.51					\$2,809.51
Peggy Lucatuorto	43.75					\$43.75
Rachel Shirlaw	70.00					\$70.00
Rebecca Fuller	200.00					\$200.00
Republic Services #535	267.45					\$267.45
Subcarrier Communications Inc.		-393.97				\$ -393.97
The Aegis Life & Fire Safety Co	1,531.70					\$1,531.70
Xcel Energy	484.42					\$484.42
TOTAL	\$6,931.43	\$ -393.97	\$0.00	\$0.00	\$0.00	\$6,537.46

Inter-Canyon Fire Protection District

Open Purchase Orders Detail

All Dates

DATE	NUM	VENDOR	PRODUCT/SERVICE	ACCOUNT	QTY	RECEIVED QTY	BACKORDERED QTY	TOTAL AMT	RECEIVED AMT	OPEN BALANCE
Front Range Fire Apparatus										
03/21/2022	1021	Front Range Fire Apparatus		500-509 FireFighting:Firefighting Tools				380.00	0.00	380.00
Total for Front Range Fire Apparatus								\$380.00	\$0.00	\$380.00
Imprints Littleton										
04/07/2022	1023	Imprints Littleton		500-504 FireFighting:Clothing & Uniforms				2,200.89	0.00	2,200.89
04/07/2022	1024	Imprints Littleton		660-704 Firefighter General Expenses:Good & Welfare				751.00	0.00	751.00
Total for Imprints Littleton								\$2,951.89	\$0.00	\$2,951.89
MES Rocky Mountains										
03/11/2022	1018	MES Rocky Mountains		500-505 FireFighting:Bunker Gear				1,107.04	0.00	1,107.04
Total for MES Rocky Mountains								\$1,107.04	\$0.00	\$1,107.04
Product Research Gear LLC										
03/21/2022	1022	Product Research Gear LLC		500-505 FireFighting:Bunker Gear				241.00	0.00	241.00
03/21/2022	1022	Product Research Gear LLC		500-505 FireFighting:Bunker Gear				1,928.00	0.00	1,928.00
03/21/2022	1022	Product Research Gear LLC		500-505 FireFighting:Bunker Gear				964.00	0.00	964.00
03/21/2022	1022	Product Research Gear LLC		500-505 FireFighting:Bunker Gear				140.00	0.00	140.00
03/21/2022	1022	Product Research Gear LLC		500-505 FireFighting:Bunker Gear				1,928.00	0.00	1,928.00
Total for Product Research Gear LLC								\$5,201.00	\$0.00	\$5,201.00
RMUS - Rocky Mountain Unmanned Solutions										
03/18/2022	1020	RMUS - Rocky Mountain Unmanned Solutions		500-525 FireFighting:UAV - Unmanned Aerial Vehicle				1,198.00	0.00	1,198.00
03/18/2022	1020	RMUS - Rocky Mountain Unmanned Solutions		500-525 FireFighting:UAV - Unmanned Aerial Vehicle				179.98	0.00	179.98
03/18/2022	1020	RMUS - Rocky Mountain Unmanned Solutions		500-525 FireFighting:UAV - Unmanned Aerial Vehicle				150.00	0.00	150.00
Total for RMUS - Rocky Mountain Unmanned Solutions								\$1,527.98	\$0.00	\$1,527.98
Rocky Mountain Generator										
09/20/2021	1002	Rocky Mountain Generator		900-372 Capital Expenditures:Station 4 Radio Tower				13,107.00	0.00	13,107.00
09/20/2021	1002	Rocky Mountain Generator		900-375 Capital Expenditures:Station 5 Radio Tower				13,107.00	0.00	13,107.00
Total for Rocky Mountain Generator								\$26,214.00	\$0.00	\$26,214.00
Supportek, Inc.										
02/15/2022	1015	Supportek, Inc.	Communications Project	900-383 Capital Expenditures:Communications Project	1.00	0.00	1.00	75.40	0.00	75.40
02/15/2022	1015	Supportek, Inc.	Communications Project	900-383 Capital Expenditures:Communications Project	3.00	0.00	3.00	278.40	0.00	278.40
02/15/2022	1015	Supportek, Inc.	Communications Project	900-383 Capital Expenditures:Communications Project	4.00	0.00	4.00	856.08	0.00	856.08
02/15/2022	1015	Supportek, Inc.	Communications Project	900-383 Capital Expenditures:Communications Project	3.00	0.00	3.00	1,879.20	0.00	1,879.20
02/15/2022	1015	Supportek, Inc.	Communications Project	900-383 Capital Expenditures:Communications Project	4.00	0.00	4.00	2,758.48	0.00	2,758.48
02/15/2022	1015	Supportek, Inc.	Communications Project	900-383 Capital Expenditures:Communications Project	4.00	0.00	4.00	693.68	0.00	693.68
Total for Supportek, Inc.					19.00	0.00	19.00	\$6,541.24	\$0.00	\$6,541.24
TOTAL					19.00	0.00	19.00	\$43,923.15	\$0.00	\$43,923.15

Inter-Canyon Fire Protection District

100-106 First Bank Checking, Period Ending 03/31/2022

RECONCILIATION REPORT

Reconciled on: 04/11/2022

Reconciled by: Toni Lucero

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	175,445.01
Checks and payments cleared (74).....	-90,548.33
Deposits and other credits cleared (16).....	719,204.31
Statement ending balance.....	<u>804,100.99</u>
Uncleared transactions as of 03/31/2022.....	-88,929.16
Register balance as of 03/31/2022.....	715,171.83
Cleared transactions after 03/31/2022.....	0.00
Uncleared transactions after 03/31/2022.....	33,110.85
Register balance as of 04/11/2022.....	<u>748,282.68</u>

Details

Checks and payments cleared (74)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/21/2022	Check			-145.70
02/11/2022	Bill Payment			-300.00
02/11/2022	Bill Payment			-22.00
02/18/2022	Bill Payment			-18,835.00
02/18/2022	Bill Payment			-798.23
02/18/2022	Bill Payment			-500.00
02/18/2022	Bill Payment			-558.56
02/28/2022	Bill Payment			-200.00
02/28/2022	Bill Payment			-94.57
02/28/2022	Bill Payment			-605.74
02/28/2022	Bill Payment			-1,018.08
02/28/2022	Bill Payment			-40.14
02/28/2022	Bill Payment			-238.00
02/28/2022	Bill Payment			-5,941.00
02/28/2022	Bill Payment			-122.50
03/04/2022	Expense			-5,204.69
03/07/2022	Bill Payment			-250.54
03/07/2022	Bill Payment			-400.00
03/07/2022	Bill Payment			-152.59
03/07/2022	Bill Payment			-316.68
03/07/2022	Bill Payment			-87.50
03/07/2022	Bill Payment			-194.01
03/07/2022	Bill Payment			-1,363.12
03/07/2022	Bill Payment			-408.22
03/07/2022	Bill Payment			-841.50
03/07/2022	Expense			-2,211.62
03/07/2022	Expense			-7,424.05
03/07/2022	Bill Payment			-119.99
03/07/2022	Bill Payment			-4,415.00
03/07/2022	Bill Payment			-382.50
03/07/2022	Bill Payment			-28.44
03/11/2022	Expense			-173.42
03/11/2022	Expense			-145.89
03/11/2022	Bill Payment			-70.00
03/14/2022	Bill Payment			-687.28
03/14/2022	Bill Payment			-3,197.12
03/14/2022	Bill Payment			-122.50
03/14/2022	Bill Payment			-39.78
03/14/2022	Bill Payment			-820.74

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/14/2022	Bill Payment			-1,137.60
03/14/2022	Bill Payment			-400.00
03/14/2022	Bill Payment			-504.85
03/14/2022	Bill Payment			-196.34
03/14/2022	Bill Payment			-292.89
03/14/2022	Bill Payment			-2,220.00
03/14/2022	Bill Payment			-70.00
03/14/2022	Bill Payment			-60.99
03/14/2022	Bill Payment			-311.77
03/15/2022	Expense			-4,241.85
03/18/2022	Bill Payment			-527.00
03/18/2022	Bill Payment			-299.70
03/18/2022	Bill Payment			-378.56
03/18/2022	Bill Payment			-265.00
03/18/2022	Bill Payment			-379.53
03/18/2022	Bill Payment			-585.73
03/18/2022	Bill Payment			-500.00
03/18/2022	Bill Payment			-49.00
03/18/2022	Expense			-450.00
03/18/2022	Expense			-225.91
03/18/2022	Expense			-144.30
03/18/2022	Expense			-63.07
03/21/2022	Expense			-7,767.86
03/21/2022	Expense			-2,283.45
03/22/2022	Expense			-96.98
03/22/2022	Expense			-782.60
03/22/2022	Expense			-96.98
03/22/2022	Expense			-3.98
03/22/2022	Expense			-961.01
03/28/2022	Bill Payment			-37.32
03/28/2022	Expense			-85.00
03/28/2022	Expense			-320.00
03/28/2022	Expense			-2,000.00
03/30/2022	Check			-50.00
03/30/2022	Check			-4,282.36

Total -90,548.33

Deposits and other credits cleared (16)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/03/2022	Deposit			22.00
03/03/2022	Transfer			150,000.00
03/03/2022	Deposit			1,282.80
03/10/2022	Deposit			546,927.02
03/10/2022	Deposit			2,928.24
03/11/2022	Deposit			93.82
03/17/2022	Deposit			241.13
03/17/2022	Deposit			276.59
03/18/2022	Deposit			1,000.00
03/23/2022	Deposit			438.60
03/23/2022	Deposit			3,113.64
03/24/2022	Deposit			16.89
03/24/2022	Deposit			1,396.86
03/25/2022	Deposit			5,583.00
03/30/2022	Deposit			5,489.04
03/31/2022	Deposit			394.68

Total 719,204.31

Additional Information

Uncleared checks and payments as of 03/31/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/31/2020	Expense			-175.00
06/28/2021	Bill Payment			-119.00
09/23/2021	Bill Payment			-359.58
09/23/2021	Bill Payment			-112.44
10/08/2021	Bill Payment			-140.00
10/08/2021	Bill Payment			-133.50
10/08/2021	Bill Payment			-501.83
10/22/2021	Bill Payment			-122.50
10/22/2021	Bill Payment			-188.98
10/22/2021	Bill Payment			-103.64
10/22/2021	Bill Payment			-52.50
10/29/2021	Bill Payment			-10,050.00
10/29/2021	Bill Payment			-212.36
10/29/2021	Bill Payment			-472.00
10/29/2021	Bill Payment			-275.94
10/31/2021	Journal			-175.00
11/01/2021	Bill Payment			-960.00
11/09/2021	Bill Payment			-289.25
11/09/2021	Bill Payment			-4,371.84
11/09/2021	Bill Payment			-18,113.88
11/09/2021	Bill Payment			-14,007.84
11/19/2021	Bill Payment			-97.86
11/19/2021	Bill Payment			-443.14
11/23/2021	Bill Payment			-778.35
11/23/2021	Bill Payment			-275.94
11/23/2021	Bill Payment			-460.83
11/23/2021	Bill Payment			-55.74
11/23/2021	Bill Payment			-78.75
12/01/2021	Bill Payment			-451.88
12/01/2021	Bill Payment			-611.50
12/01/2021	Bill Payment			-573.22
12/01/2021	Bill Payment			-88.87
12/01/2021	Bill Payment			-55.25
12/01/2021	Bill Payment			-784.00
12/01/2021	Bill Payment			-100.00
12/01/2021	Bill Payment			-4,271.75
12/08/2021	Bill Payment			-202.95
12/08/2021	Bill Payment			-3,413.83
12/08/2021	Bill Payment			-545.40
12/08/2021	Bill Payment			-95.83
12/13/2021	Check			-2,593.99
12/13/2021	Check			-8,641.48
01/03/2022	Bill Payment			-282.19
01/03/2022	Bill Payment			-935.45
01/03/2022	Bill Payment			-1,150.51
01/03/2022	Bill Payment			-135.00
01/03/2022	Bill Payment			-7,616.93
01/10/2022	Check			-8,836.80
01/11/2022	Check			-2,723.63
01/21/2022	Bill Payment			-51.14
01/21/2022	Bill Payment			-965.16
01/21/2022	Bill Payment			-5,765.32
01/21/2022	Bill Payment			-170.95
01/24/2022	Bill Payment			-288.44
01/24/2022	Bill Payment			-274.12
01/24/2022	Bill Payment			-1,854.62
01/24/2022	Bill Payment			-250.00
01/24/2022	Check			-4,413.09
01/24/2022	Check			-11,379.22
01/24/2022	Check			-3,431.64
01/31/2022	Check			-35.00
02/08/2022	Bill Payment			-392.76
02/11/2022	Bill Payment			-70.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/11/2022	Bill Payment		...	-879.00
02/18/2022	Bill Payment			-482.69
02/18/2022	Bill Payment			-1,879.23
02/18/2022	Bill Payment			-187.71
02/18/2022	Bill Payment			-70.00
02/18/2022	Check			-10,430.50
02/18/2022	Check			-3,047.88
02/18/2022	Check			-324.40
02/18/2022	Check			-46.98
02/28/2022	Expense			-40.00
02/28/2022	Expense			-417.18
02/28/2022	Expense			-44.50
02/28/2022	Expense			-150.00
02/28/2022	Expense			-693.90
02/28/2022	Expense			-322.63
02/28/2022	Expense			-1,600.00
02/28/2022	Expense			-286.00
02/28/2022	Expense			-109.80
02/28/2022	Expense			-401.87
03/07/2022	Bill Payment			-319.31
03/14/2022	Bill Payment			-465.37
03/14/2022	Bill Payment			-188.20
03/14/2022	Bill Payment			-433.28
03/18/2022	Bill Payment			-70.00
03/18/2022	Bill Payment			-2,320.00
03/18/2022	Bill Payment			-197.94
03/18/2022	Bill Payment			-1,743.61
03/18/2022	Bill Payment			-290.88
03/18/2022	Bill Payment			-170.00
03/28/2022	Bill Payment			-4,238.56
03/28/2022	Bill Payment			-665.00
03/28/2022	Bill Payment			-458.77
03/28/2022	Bill Payment			-122.50
03/28/2022	Bill Payment			-3,694.50
03/28/2022	Bill Payment			-630.00
03/28/2022	Bill Payment			-25.00
03/28/2022	Bill Payment			-507.83
03/28/2022	Bill Payment			-87.50
03/28/2022	Bill Payment			-245.00
03/28/2022	Bill Payment			-75.20
03/28/2022	Bill Payment			-1,816.11
03/28/2022	Bill Payment			-219.15
03/28/2022	Bill Payment			-393.97
Total				-167,371.56

Uncleared deposits and other credits as of 03/31/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/10/2022	Deposit			6,079.46
01/13/2022	Deposit			43,500.00
02/18/2022	Deposit			28,862.94
Total				78,442.40

Uncleared checks and payments after 03/31/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/01/2022	Bill Payment			-104.30
04/01/2022	Bill Payment			-1,531.70
04/01/2022	Bill Payment			-140.37
04/01/2022	Bill Payment			-2,809.51
04/01/2022	Bill Payment			-70.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/01/2022	Bill Payment			-25.44
04/01/2022	Bill Payment		I	-177.47
04/01/2022	Bill Payment			-647.14
04/01/2022	Bill Payment			-43.75
04/04/2022	Expense			-2,299.44
04/04/2022	Expense			-7,867.39
04/04/2022	Expense			-85.00
04/05/2022	Expense			-408.00
04/05/2022	Expense			-3,830.56
04/08/2022	Bill Payment			-2,830.00
04/08/2022	Bill Payment			-78.75
04/08/2022	Bill Payment			-968.09
04/08/2022	Bill Payment			-105.39
04/08/2022	Bill Payment			-260.00
04/08/2022	Bill Payment			-28.44
04/08/2022	Bill Payment			-1,045.80
04/08/2022	Bill Payment			-119.00
04/08/2022	Bill Payment			-2,659.98
04/08/2022	Bill Payment			-13,278.30
04/08/2022	Bill Payment			-267.45
04/08/2022	Bill Payment			-335.00
04/08/2022	Bill Payment		I	-185.13
04/08/2022	Bill Payment			-484.42
04/08/2022	Bill Payment			-70.00
04/08/2022	Bill Payment			-244.75
Total				-43,000.57

Uncleared deposits and other credits after 03/31/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/01/2022	Deposit			542.63
04/07/2022	Deposit			175.79
04/08/2022	Deposit			75,393.00
Total				76,111.42

Inter-Canyon Fire Protection District

100-107 First Bank Savings, Period Ending 03/31/2022

RECONCILIATION REPORT

Reconciled on: 04/08/2022

Reconciled by: Toni Lucero

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	11,264.47
Interest earned.....	0.10
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>11,264.57</u>

Register balance as of 03/31/2022..... 11,264.57

Inter-Canyon Fire Protection District

100-105 ColoTrust Account, Period Ending 03/31/2022

RECONCILIATION REPORT

Reconciled on: 04/08/2022

Reconciled by: Toni Lucero

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	1,732,824.36
Interest earned	134.97
Checks and payments cleared (1)	-150,000.00
Deposits and other credits cleared (1)	51.84
Statement ending balance	<u>1,583,011.17</u>

Register balance as of 03/31/2022 1,583,011.17

Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/03/2022	Transfer			-150,000.00

Total -150,000.00

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/28/2022	Deposit		Deposit	51.84

Total 51.84



INTER-CANYON FIRE PROTECTION DISTRICT

ICFPD BANK STATEMENTS
ARE AVAILABLE BY REQUEST

PLEASE CONTACT
DISTRICT ADMINISTRATOR TONI LUCERO

303-697-4413

tlucero@icfpd.net



Chief Skip Shirlaw
Chief's Report to the Inter-Canyon Fire Protection Board Meeting
Apr 13, 2022

Current Membership Firefighters 27 (20 EMS are Included)
 Rookies 4

 Total Membership 27

Call Comparisons:

Year to date: 111 as of 3.31.22

Last Year to date: 83 as of 3.31.21

For the Month of March 2022	For the Month of March 2021
Fire 1	Fire 2
Rescue & Emergency Medical 21	Rescue & Emergency Medical 18
Good Intent Calls 5	Good Intent Calls 2
False Alarm 5	False Alarm 5
Mutual Aid: 0 received 4 given	Mutual Aid: 0 received 1 given
TOTAL for the Month: 32	TOTAL for the Month: 27
Total Members Responding 162	Total Members Responding 184
Total Incident Hours 90.16	Total Incident Hours 102.58
Average Turnout Per Call 5.1	Average Turnout Per Call 7.8

INTERGOVERNMENTAL AGREEMENT
BETWEEN ELK CREEK FIRE PROTECTION DISTRICT
AND INTER-CANYON FIRE PROTECTION DISTRICT
FOR A FLEET MECHANIC/ MANAGER

THIS INTERGOVERNMENTAL AGREEMENT("Agreement") is entered into by and between Elk Creek Fire Protection District ("Elk Creek") and Inter-Canyon Fire Protection District ("Inter-Canyon"), both quasi-municipal corporations organized pursuant to Title 32, C.R.S. to provide fire protection and prevention services.

RECITALS

1. Elk Creek is organized pursuant to Title 32, C.R.S., and operates as a fire protection district as defined by Section 32-1-1001, C.R.S, within Jefferson and Park Counties, Colorado; and
2. Inter-Canyon is organized pursuant to Title 32, C.R.S., and operates as a fire protection district as defined by Section 32-1-1001, C.R.S., within Jefferson County, Colorado; and
3. Both agencies find that the public benefits from increased efficiency and cooperation and view this Agreement as a method to provide effective fleet mechanic/manger services within their contiguous borders in an efficient manner.

AGREEMENT

1. Fleet Mechanic/ Manager- Commencing on the Effective Date (defined below), Elk Creek agrees to provide a fleet mechanic/ manager (employee), as directed by Inter-Canyon and within the boundaries of Inter-Canyon to include:
 - a. District apparatus maintance and repair
 - b. Creating a fleet maintance program
 - c. Implementation of the fleet maintance program
 - d. Additional appropriate program coordination and support;
2. Compensation. Inter-Canyon agrees to pay Elk Creek the following:

50% of agreed upon fully burdened rate for a full-time position based on the current salary of the individual. The Salary will be agreed upon by Chiefs of Inter Canyon and Elk Creek FPD's.
3. Term. Subject to the budget and annual appropriation of funds therefore, this Agreement shall commence on February 21, 2022 ("Effective Date") and shall remain in effect until terminated by either party as provided in paragraph 7 below.
4. Liability.

For the duration of this Agreement, including any renewal term, the liability for any act or omission of the Employee shall be the sole responsibility of the party for whom the Employee is providing services at the time of the act or omission. In no event shall a party be liable for any damages, claims, injuries, or causes of action that are based on the conduct of the Employee when providing services for the other party. This paragraph 4 does not absolve the Employee of

personal liability if the Employee's actions are found to be willful and wanton, or outside the scope of employment. No provision of this Agreement is intended to change, waive, or amend the provisions of the Colorado Governmental Immunity Act, § 24-10-101, et seq., C.R.S., as amended.

5. Property of Work, Ownership of Product. No real or personal property will be jointly acquired as a result of this Agreement. The services provided shall be provided utilizing resources available to Employee. Any records of services provided pursuant to this Agreement within the boundaries of Inter-Canyon shall be and become the property of Inter-Canyon and shall be retained by Inter-Canyon in accordance with public records and any other applicable law.
6. Administration. No separate legal or administrative entity is created by this Agreement. The Fire Chief of Inter-Canyon and the Fire Chief of Elk Creek shall jointly administer this Agreement. Any disciplinary matters shall be jointly discussed and resolved between the Fire Chiefs pursuant to the policies of the entity that Employee was providing services for when the disciplinary issue occurred.
7. Termination. Either party may terminate this Agreement as follows:
 - a. For Cause. Either party may terminate this agreement at any time for a material breach of the Agreement by the other party by providing thirty days written notice to the other party of the intent to terminate for cause. If during such thirty days the breaching party cures its breach, the Agreement shall not terminate.
 - b. For Convenience. Either party may terminate this Agreement without cause by providing thirty days' notice of intent to terminate.
 - c. Survival of Indemnity. The indemnity provisions of paragraph 4 shall survive termination by either party under the provisions of this paragraph 7 as to any injury or damage arising out of any error, act or omission occurring prior to the effective date of termination.
 - d. For non-appropriation. Either party may terminate this agreement at any time if the Board of Directors fails to appropriate adequate funds to continue to meet the obligations of the Agreement. However, compensation for any services rendered to Inter-Canyon prior to such termination shall be paid to Elk Creek within thirty days of termination. The parties understand and agree that the Agreement is not intended to create a multiple fiscal year obligation for either party.
8. Notices. Any notices to be given under this Agreement shall be delivered in person or mailed to the parties at the following addresses:

Elk Creek Fire Protection District
PO Box 607
Conifer, CO 80433

Inter-Canyon Fire Protection District
7939 South Turkey Creek Road
Morrison, CO 80465

9. Litigation. In the event that either party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this Agreement, the parties agree that such actions shall be initiated in the Jefferson County Courts. The prevailing party shall be entitled to recover costs, including reasonable attorney fees, in addition to any other award. The parties agree to attempt in good faith to mediate any dispute prior to initiating litigation.

10. Severability. In the event that any section, clause or paragraph of this Agreement is held to be invalid by any court of competent jurisdiction, the remainder of the Agreement shall not be affected and shall remain in full force and effect.
11. No Waiver. Any party's failure to insist upon strict performance of another party's covenants, agreements and rights shall not be deemed a waiver or relinquishment by such party and such covenants, agreements and rights shall continue if full force and effect.
12. No Third Party Rights. This Agreement shall not create any rights in any party that has not signed it.
13. Entire Agreement. This Agreement constitutes the entire agreement and understanding between parties regarding the subject matter hereof, and may be modified only by a written instrument signed by both parties. There are no verbal or other agreements that modify or effect is agreement.

Elk Creek Fire Protection District

Inter-Canyon Fire Protection District



4-13-22

MIKE SWENSON
ICFPD BOARD, PRESIDENT



INTER-CANYON FIRE PROTECTION DISTRICT

Inter-Canyon Fire Protection District

7939 S. Turkey Creek Rd

Morrison CO 80465

Phone: 303-697-4413

INTER-CANYON FIRE PROTECTION DISTRICT RESOLUTION #2022-01 – Evaluation of Inter-District Cooperative Services

A RESOLUTION SUPPORTING PARTICIPATION IN A COOPERATIVE, EXPLORATORY SERVICE EVALUATION WITH ELK CREEK FIRE PROTECTION DISTRICT, NORTH FORK FIRE PROTECTION DISTRICT AND INDIAN HILLS FIRE PROTECTION DISTRICT.

WHEREAS, the Inter-Canyon Fire Protection District provides fire protection services to part of the unincorporated limits of Jefferson County: and

WHEREAS, the Inter-Canyon Fire Protection District participated in a “Cooperative Services Feasibility Study”, completed by AP Triton consulting firm November, 2021.

WHEREAS, it may be in the best interest of the residents and visitors of Inter-Canyon Fire Protection District to participate in a cooperative, exploratory service evaluation with Elk Creek Fire Protection District, North Fork Fire Protection District and Indian Hills Fire Protection District.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE INTER-CANYON FIRE PROTECTION DISTRICT THAT:

The Inter-Canyon Fire Protection District will participate in an evaluation of cooperative services with Elk Creek Fire Protection District, North Fork Fire Protection District, and Indian Hills Fire Protection District.

ADOPTED AT A GENERAL PUBLIC MEETING OF THE BOARD OF DIRECTORS OF THE INTER CANYON FIRE PROTECTION DISTRICT THIS 13TH day of April, 2022.

BY: _____
Michael Swenson, President