

INTER-CANYON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
MINUTES OF MEETING
Virtual Meeting via Zoom
April 15, 2020

1. Call to Order:

1A. The ICFPD Board meeting was called to order by Mike Swenson at 19:32 hours.

1B. Board Members Present:

Mike Swenson, President
Karl Firor, Treasurer
Kerry Prielipp, Secretary
Mike Reddy, Director

2. Guests Present

Chief Skip Shirlaw
Bob Scott
Debra Swearingin
David Logan
Gayla Logan
Shane Buckles

Special Note: As always ICFPD Board Meetings are open to the public. Regretfully this virtual meeting (immediately followed the Pension Board Meeting) the first of its kind for ICFPD, was interrupted by Zoom bombing forcing the meeting to end. For safety, the meeting was restarted with limited access by known participants. Community attendance at ICFPD Board Meetings is both welcome and encouraged. During this pandemic, ICFPD continues to research the best ways to continue community input and involvement as well preserving safety and protection for all. Please feel free to contact our administrative office with any questions or concerns. Meeting minutes are regularly posted upon approval at www.intercanyonfire.org

3. President's Report

3a. Approval of Absences.

Ralph Dreher

3d. Approval of Board Minutes

MOTION: There was a motion by Karl Firor with a second by Mike Reddy to approve the minutes from the March 11, 2020 Board Meeting and the Special Board Meetings on March 18 and March 27, 2020. The motion passed unanimously.

4. Treasurer's Report

4a. Review of March 2020 Financial Statements

Karl Firor reviewed the Balance Sheet and indicated a total of \$2,041,000 in the bank. The last line in the equity section net income, Column 1 shows positive cash flow for the first 3 months of 2020. The District received \$430k in tax revenue as compared to \$130k last year same period. Total deposited in the bank is \$517k with a total spent of

\$94k. Comparison to budget, monetarily we are within \$2k of guess work. The big difference in the 900 series capital account is the tactical tender was in the budget number but was recorded in December. Cash flow is a positive \$3k. Karl noted the Accounts Payables. There is one open purchase order for a current \$4k in commitments. Karl advised he and Kelley will be paying bills on Friday. Included in the packet is a breakdown of credit card purchases last month. Karl noted bank reconciliations, there continues to be a balance of \$1,600,000 in the Colorado Trust account. Karl expects to see an update with changes to interest in that account. Kerry asked about the negative check amounts in the Accounts Payable report. Karl replied we put the invoice in and paid the balance prior to due date.

MOTION: There was a motion by Karl Firor with a second by Kerry Prielipp to approve the April 15, 2020 Treasurer's Report as presented. The Motion passed unanimously.

5. Chief's Report

Please see attached. Chief Shirlaw stated obviously everything has changed. We shut down everything, meetings, trainings and public station use at the beginning of March. We will determine cancellations moving forward at the end of April. We did one virtual EMS meeting with St. Anthony's. This was one reason to get the Zoom account in order to do more trainings. Zoom allows attendance of up to 100 people. We learned a lot tonight. Chief Shirlaw stated he has 8 or 9 meetings a week, Chief Hatlestad 8 or so as well as Capt Mandl. We are meeting regularly with Platte Canyon Fire, Elk Creek Fire, North Fork Fire, Genesee Fire, Highlands Rescue and Coal Creek Fire to make sure there is plenty of staffing and PPE. We are also working with the Jeffco Task force and with Centura and the US Forest service. We are keeping up to date and informed.

All throughout the areas we are low on call volume. ER and Emergency rooms are down 40%. People are not going in. Jeffcom is prescreening all calls for coughs, fever, shortness of breath. When going on calls, we are sending in a scout (one person) who is wearing a mask, eye protection, gloves and masking the patient while maintaining a 6-foot distance. We have a lot of leeway from St. Anthony's to convince people to stay home. We had an 84-year-old with COPD and congestive heart failure who stayed home. We were called to the same patient and on the 2nd call we had to go to the hospital. If we have a known case, we have plastic screening in the ambulance, nothing is exposed but us and the patient. Minimum required is PPE, goggles, N95 mask and gloves and a mask or nonrebreather on the patient. We are assuming all are positive for COVID.

PPE supply is in good shape, we have a lot of masks, gloves and eye protection. 3MC half masks are hard to get, Chief Shirlaw is working to get more. It is difficult to get testing for First Responders. Jeffcom obtained 2500 tests and is trying to get some to fire departments. Chief Hatlestad is helping with testing and Jeffco is hoping to get 2500 more. We have put in temporary SOGs on park rescues. We have a UV light protocol to decontaminate masks along with portable lights for decontamination of trucks. We have purchased Steracan sterilant and are trying to do several layers of decontamination after calls. We have gowns as well.

Chief Hatlestad is sending out a daily briefing to the entire mountain area fire departments which includes information about equipment, resources, etc. Capt Mandl has sent out online wildland training. Everything is done online.

We have 3 potential volunteers interested in coming on, one is a former member and paramedic. We have pushed back recruiting for now. We have had 2 or 3 people who offered to help with what they can.

Currently we are under Temporary Fire Restrictions. We may move to a full fire ban, the decision lies with the County Commissioners, we expect a decision shortly. All of this is being worked on from feds to the local level. Everything is COVID.

Todd with F&D did reach out, they will do some measuring and surveying. We provided plans for the existing Station 1 to Todd.

The tactical tender is in service. SVI will be exchanging a switch and primer next week. Chief Shirlaw advised he is in more meetings than ever before. These are new times. Chief Shirlaw stated he is impressed with our department, we have record numbers of people going on calls, people are willing to help.

Mike Swenson thanked Chief Shirlaw and the officer core. We are proud of everything you are doing. Chief Shirlaw responded it is a team effort.

Bob Scott asked as far as F&D goes, do current circumstances change the building scope to include a decontamination and UV light room. Chief Shirlaw responded that is a fantastic question and Chief Shirlaw will bring that up to F&D. Great question, thank you.

6. New Business

6b Education/Mitigation/Community Outreach Grant Application

Capt Mandl advised the second grant application has been submitted from a resident in the Homestead who is also with the HEAT group. The applicant is hiring a professional forestry company to mitigate his property on Surrey. This work will tie in with the neighbor's property as well as make a fuel break from the meadow to Highway 285. It is great for his property as well as the whole neighborhood. He is spending \$7500 and Capt Mandl would like to approve \$500 in grant money, this money will be well spent. All material will be hauled off his property. The application and quote from Splintered Forest are accessible in Egnyte. Capt Mandl will inspect the property before and after the work is complete. The applicant will be providing all receipts for related expenses. Any questions?

MOTION: There was a motion by Kerry Prielipp with a second by Mike Reddy to approve the matching grant subject to completion of work and approval of request of payment of \$500 payable to Dale Curtis by Capt Mandl. The motion passed unanimously.

Capt Mandl advised the HEAT group from the Homestead met last night with a consultant to create a CWPIP. John Chapman put together a great presentation and has a great deal of knowledge. The group is excited to move forward. This will be the first CWPIP in our District.

Chief Shirlaw commended Capt Mandl, he is keeping us up to date on training, meeting with groups and going on calls. Chief Shirlaw commended the ongoing efforts of David Logan and Capt Shane Buckles as well.

Chief Hatlestad is now available and is being invited into meeting.

7. Ongoing Business

7a Elections – Canvass Board

Mike Swenson advised the DEO needs volunteers for a canvass board that will meet after the election to review the process. One board member who is not running for election and 1 eligible elector from the district are needed and will meet with the DEO between May 13th and May 19th. Kerry indicated he has volunteered. Karl offered to fill in as an eligible elector if a non-board member does not come forward. Kelley will see if anyone is willing.

7b Communications

Chief Hatlestad would like approval on the Proposal from Pericle Communications for \$38k. The proposal is for testing at Station 4 to determine how do we link from Station 4 to our existing system. Is it UHF to either site or a link to Mt Lindo, Critchell or Double Header. The second phase is for development of a Request for Proposal (RFP) to generate bids. Both aspects are very important. How do we get from that eastern edge to our main system and hold a bidder accountable? Kerry inquired if this is the same proposal from the previous meeting. Chief Hatlestad responded yes, we completed first assessment of system where Dancing Deer would have been a very big investment. We are looking for significant improvement on the east side of the District. Kerry inquired as to if there is anything missing in the proposal. Chief Hatlestad responded no, the information provided was very valuable. The second phase will get us to very high quality, resiliency and redundancy in our system. Mike Swenson indicated in his research he found Pericle Communications to be the premier provider of these services. Kerry stated given the work quality and the ability to maintain continuity it makes sense to move forward.

MOTION: There was a motion by Kerry Prielipp with a second by Mike Reddy to approve the Pericle Communications Proposal as written and move forward with the work. The motion passed unanimously.

7c Inspection Fees

Kelley advised due to current events there is nothing new on inspection fees at this time. This topic will remain on hold until further.

8. Public Comment

9. Adjournment

There being no further business before the Board, the meeting was adjourned at 20:06 hours.

Minutes by Kelley D. Wood, District Administrator

Submitted by:



Kerry Prielipp
Secretary
ICFPD Board of Directors

Approved by:



Michael Swenson
President
ICFPD Board of Directors

Attachments:

1. Meeting Agenda
2. Treasurer's Report
3. Chief's Report