

**INTER-CANYON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
SPECIAL BUDGET MEETING AGENDA
8445 S. Highway 285, Morrison, CO 80465
December 4, 2019**

- 1. Call to Order**

- 2. President's Report**
 - 2a. Determination of additions to agenda and sequence
 - 2b. Approval of Board member absences, if needed

- 3. Guests**
 - 3a. Acknowledgement/Introduction

- 4. 2020 Budget Resolutions**

- 5. Public Comment**

- 6. Adjournment**

**INTER-CANYON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
MINUTES OF SPECIAL MEETING
8445 S. Highway 285, Morrison, CO 80465
December 4, 2019**

1. Call to Order:

1A. The ICFPD Board meeting was called to order by Mike Swenson at 08:04 hours at 8445 S. Highway 285, Morrison, CO 80465

1B. Board Members Present:

Karl Firor, Treasurer

Michael Swenson, Secretary

Ralph Dreher, Director

Kerry Prielipp, Director

Mike Reddy, Director

2. Guests Present

Chief Skip Shirlaw

Capt John Mandl

Debra Swearingen, Canyon Courier

3. President's Report

3a. Approval of Absences.

None.

4. 2020 Budget Resolutions

Mike Swenson noted the time for submittal was moved up by Jeffco, therefore, a special meeting is necessary to approve the Budget Resolutions. Karl Firor noted the original valuation went down \$2000. Instead of next Friday, documents must be submitted by this Friday. The DLG 70 form, Certification of Tax Levies \$99,978,980 in property tax assessed by Jeffco. The mill levy is certified to be 13.561 totaling \$1,354,458.85 in property tax with an additional \$2090 in abatements. The rebate number is calculated by the County. The Budget page is stated in a format specific to the County with the first column taken from ICFDP 2018 Audit. The middle column shows Year to Date thru August 21. The righthand column is the 2020 budget. Karl noted expenses are broken out into new categories moving forward as seen on actual versus budget reports.

The 2020 anticipated spending figure is \$1,538,000.00 of which there is \$1,300,000 to capital purchases with an excess \$141k. Karl stated the plan is to use reserves for the architectural design of stations, debt service is not expected until 2021. Reserves will be spent to avoid a loan at this point. Kerry asked if then there would not be a bond issue. Karl confirmed we are looking for a fully amortized note from a bank payable in 20 years. We will find out if this is possible over the next 12 months.

Karl reviewed the resolutions.

MOTION: There was a motion by Karl Firor with a second by Kerry Prielipp to Adopt the Resolution to Set the 2020 Mill Levy at 13.561. The motion passed unanimously.

MOTION: There was a motion by Karl Firor with a second by Mike Reddy to approve the Resolution to Adopt the 2020 Budget as presented. The motion passed unanimously.

MOTION: There was a motion by Karl Firor with a second by Kerry Prielipp to Adopt the Resolution to Appropriate 2020 Sums of Money as presented. The motion passed unanimously.

Kelley Wood advised Resolutions will be submitted to county commissioners and DOLA today.

6. Public Comment

7. Adjournment

There being no further business before the Board, the meeting was adjourned at 08:15 hours.

Minutes by Kelley D. Wood, District Administrator

Submitted by:



Kerry Prielipp

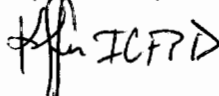
Secretary

*BOARD OF DIRECTORS
IN THE CALIFORNIA FIRE PROTECTION DISTRICT*

Attachments:

1. Meeting Agenda
2020 Budget Resolutions

Approved by:



Karl Firor

Treasurer



INTER-CANYON FIRE PROTECTION DISTRICT

December 11, 2019

To Whom it May Concern,

Attached is the 2019 budget for Inter-Canyon Fire Protection District in Jefferson County, submitted Pursuant to Section {29-1-113, C.R. S.}. This budget was adopted on December ⁴~~1~~, 2019. If there are any questions on the budget, please contact Karl Firor, Treasurer at 303.468 .3490. The mill levy certified to the County Commissioners is 13.561 mills for all general operating purposes. Based on the assessed valuation of \$100,145,493 the property tax revenue, subject to statutory limitation, is \$1,358,073.03. The mill levy certified to the County Commissioners for abatements and refunds is .029 mills. The abatement and refund revenue is \$2,090.

I hereby certify that the enclosed are true and accurate copies *ci* the budget and certification of tax levies to Board of Commissioners.

Mike Swenson

President Board of Directors

Inter-Canyon Fire Protection District

InterCanyon Fire District
Proposed Budget - 1st Draft

	2018 Audit	Actual Year to Date August 31, 2019	1st Draft Budget Calendar Year 2020
Revenues			
Taxes:			
Property Taxes	\$940,105	\$1,347,172	\$1,358,073
Specific Ownership Taxes	\$87,570		\$60,000
Other	\$401,067	\$36,348	\$122,427
Total Revenues	\$1,428,742	\$1,383,520	\$1,540,500
Expenditures/Expenses			
Current:			
Administration	\$444,944	\$69,049	\$115,034
Payroll and Benefits		\$257,323	\$450,490
Firefighting	\$54,729	\$47,642	\$104,172
EMS Services	\$59,321	\$19,598	\$49,911
Firefighting Apparatus/Maintenance	\$46,676	\$61,409	\$87,390
Firefighter General Expenses		\$5,853	\$20,856
Auxiliary Operations		\$937	
Stations Expense	\$107,802	\$57,166	\$81,566
Communications	\$236,172	\$35,439	\$60,380
Depreciation Expense	\$299,868		
Pension Contribution	-\$23,781		\$124,179
Total Current	\$1,225,731	\$554,416	\$1,093,978
Capital Outlay/Reserves	\$0	\$371,526	\$303,000
Debt Service	\$0	\$0	\$0
Total Expenditures/Expenses	\$1,225,731	\$925,942	\$1,396,978
Excess (deficiency) of revenues over (under) expenditures	\$203,011	\$457,578	\$143,522
Other Financing Sources:			
Debt Proceeds			
Extraordinary Items:			
Extraordinary Loss			
Excess (deficiency) of revenues and other financing sources over (under) expenditures	\$203,011	\$457,578	\$143,522
Fund balances/net position, January 1	\$1,347,136	\$1,550,147	\$1,445,832
Fund balances/net position December 31	\$1,550,147	\$2,007,725	\$1,589,354
Fund Balance Summary			
Non-Spendable			
Restricted for:			
Emergency - Tabor 3.0%	\$42,862		\$46,215
Grants			
Unassigned	\$1,507,285		\$1,543,139
Total Fund Balance December 31	\$1,550,147		\$1,589,354

Inter-Canyon Fire Protection District

Resolution to Set Mill Levies

A Resolution levying general property taxes for the Year 2019, to help defray the costs of government for the Inter-Canyon Fire Protection District of Colorado, for the 2020 budget year.

Whereas, the Board of Directors of the Inter-Canyon Fire Protection District, has adopted the annual budget in accordance with the Local Government Budget Law, on December 4, 2019 and;

Whereas, the amount of money necessary to balance the budget for general operating purposes from the property tax revenue of \$1,356,458 and;

Whereas, the District is entitled to an abatement of refunds \$2,090 and;

Whereas, the 2019 valuation for assessment for the Inter-Canyon Fire Protection District as certified by the County Assessor is \$99,878,980

Now, therefore, be it resolved by the Board of Directors of the Inter-Canyon Fire Protection District, Colorado:

Section 1. That for the purpose of meeting all general operating expenses of the Inter-Canyon Fire Protection District during the 2019 budget year, there is hereby levied a tax of 13.561 mills, upon each dollar of the total valuation for assessment of all taxable property within the District's authority in Jefferson County for the year 2019.

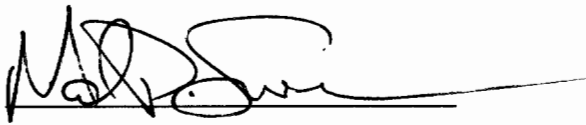
Section 2. That for the purpose of collecting the allowed abatement and refunds of the Inter-Canyon Fire Protection District during the 2020 budget year, there is hereby levied a tax of 0.021 mills, upon each dollar of the total valuation for assessment of all taxable property within the District's authority in Jefferson County for the year 2019.

Section 3. That the President is hereby authorized and directed to immediately certify to the County Commissioners of Jefferson County, Colorado, the mill levies for the Inter-Canyon Fire Protection District as herein above determined and set.

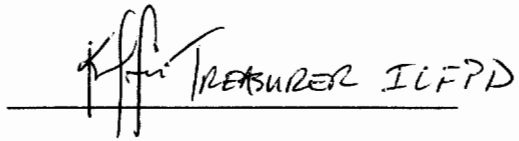
Inter-Canyon Fire Protection District

Resolution to Set Mill Levies

Adopted, this 4th day of December A. D. 2019.

A handwritten signature in black ink, appearing to read "Mike Swenson", written over a horizontal line.

Mike Swenson, President

A handwritten signature in black ink, appearing to read "Karl Firor", written over a horizontal line. To the right of the signature, the words "TREASURER ICFPD" are written in capital letters.

Karl Firor, Treasurer

Inter-Canyon Fire Protection District

Resolution to Adopt Budget

A resolution summarizing expenditures and revenues for each fund and adopting a budget for the Inter-Canyon Fire Protection District, of Colorado, for the calendar year beginning on the first day of January 2020 and ending on the last day of December, 2020.

Whereas, the Board of Directors of Inter-Canyon Fire Protection District has appointed Karl Firor, Budget Officer to prepare and submit a proposed budget to said governing body at the proper time, and;

Whereas, Karl Firor, Budget Officer has submitted a proposed budget to this governing body on or before November 13, 2019, for its consideration, and;

Whereas, upon due and proper notice, published or posed in accordance with the laws, said proposed budget was open for inspection on date by the public at a designated place, a public hearing was held on December 11, 2019 and interested taxpayers were given the opportunity to file or register any objections to said budget, and ;

Now: Therefore, be it resolved by the Board of Directors of the Inter-Canyon Fire Protection District:

Section 1: That estimated expenditures for operating expense and reserves are \$1,319,804;

Section 2: That estimated revenues, transfers and other financing sources are as follows:

Property Taxes	\$ 1,356,548
Other Income	182,427
Transfers/Proceeds from Financing	-0-
Total Revenue/Transfers	\$ 1,538,975

Section 3: That the budget submitted, amended and herein above summarized by fund hereby is Approved and adopted as the budget of the Inter-Canyon Fire Protection District for the Year stated above.

Section 4: That the budget hereby approved and adopted shall be signed by the President and Treasurer, and made part of the public records of Jefferson County.

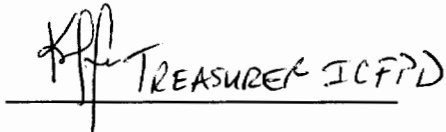
Inter-Canyon Fire Protection District

Resolution to Adopt Budget

Adopted, this 4th day of December, A. D. 2019

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Mike Swenson, President

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Karl Firor, Treasurer

LGID 30044/1

Inter-Canyon Fire Protection District
Resolution to Appropriate Sums of Money

A Resolution appropriating sums of money to the various funds, in the amount and for the purpose as set forth below, for the Inter-Canyon Fire Protection District of Colorado, for the 2020 budget year.

Whereas, the Board of Directors of the Inter-Canyon Fire Protection District, has adopted the annual budget in accordance with the Local Government Budget Law, on December 4, 2019 and;

Whereas, the Board of Directors has made provisions therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

Whereas, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the District;

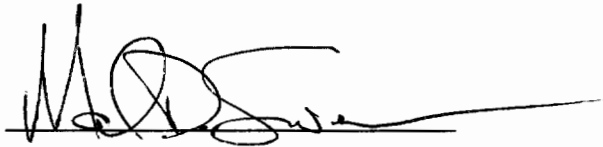
Now, therefore, be it resolved by the Board of Directors of the Inter-Canyon Fire Protection District, Colorado:

Section 1. That the following sums are hereby appropriated from revenue and beginning fund balance of the Inter-Canyon Fire Protection District for the purposes stated:

General Operating Expenditures	\$1,433,296
Pension Fund Contribution	105,679
Total Expenditures	1,538,975
General Reserves	-0-
Total Expenditures/Reserves	\$1,538,975

Inter-Canyon Fire Protection District
Resolution to Appropriate Sums of Money

Adopted, this 4th day of December A. D. 2019.

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Mike Swenson, President

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Karl Firor, Treasurer

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of Jefferson County, Colorado.

On behalf of the Inter-canyon Fire Protection District,
(taxing entity)^A
 the Board of Directors,
(governing body)^B
 of the Inter-canyon Fire Protection District
(local government)^C

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 99,878,980 assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ 99,878,980 (NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)

Submitted: 12/11/2019 for budget/fiscal year 2019
(not later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE <small>(see end notes for definitions and examples)</small>	LEVY²	REVENUE²
1. General Operating Expenses ^H	<u>13.561</u> mills	\$ <u>1,354,458.85</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I	< > mills	\$ < >
SUBTOTAL FOR GENERAL OPERATING:	13.561 mills	\$ 1,354,458.85
3. General Obligation Bonds and Interest ^J	_____ mills	\$ _____
4. Contractual Obligations ^K	_____ mills	\$ _____
5. Capital Expenditures ^L	_____ mills	\$ _____
6. Refunds/Abatements ^M	<u>.002</u> mills	<u>2,090.00</u>
7. Other ^N (specify): _____	_____ mills	\$ _____
	_____ mills	\$ _____
TOTAL: <small>[Sum of General Operating Subtotal and Lines 3 to 7]</small>	13.563 mills	1,356,548.85

Contact person: Karl Firor Daytime phone: 303-468-3490
(print)

¹ If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.
² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's final certification of valuation).

Signed:

K. M. TREASURER

Title:

Treasurer

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.