

**INTER-CANYON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
MINUTES OF MEETING
8445 S. Highway 285, Morrison, CO 80465
January 9, 2019**

1. Call to Order:

1A. The ICFPD Board meeting was called to order by Jennifer Volkman at 19:19 hours at 8445 S. Highway 285, Morrison, CO 80465

1B. Board Members Present:

Jennifer Volkman, President

Karl Firor, Treasurer

Michael Swenson, Secretary

Ralph Dreher, Director

Kerry Prielipp, Director

2. Guests Present

Debra Swearingen, Canyon Courier

3. President's Report

3a. Approval of Absences.

None.

3d. Approval of Board Minutes

MOTION: There was a motion by Mike Swenson with a second by Karl Firor to approve the minutes from the December 12, 2018 Board Meeting. The motion passed unanimously.

4. Treasurer's Report

4a. Review of December 31, 2018 Financial Statements

Karl Firor reviewed the Profit and Loss Report and noted an expense of \$140k for Jeffcom communication equipment. Karl noted there is a total of \$278k in the bank. This amount exceeds the amount anticipated of \$113k by \$164k. The Jeffcom expense was offset by grants and donations.

Karl reviewed the Balance Sheet noting a total of \$1,503,000 in the bank. Karl advised \$1,274,000 is in the Colorado Trust Account with the remainder in First Bank, keeping in line with FDIC requirements. Kerry inquired as to Jeffcom capital assets versus fixed assets. Karl confirmed for our internal accounting capital expenditures are treated as an expense and then reallocated by auditors per governmental accounting rules. Karl advised he will be receiving adjusting journal entries from the auditors once the 2018 Audit is complete.

MOTION: There was a motion by Mike Swenson with a second by Kerry Prielipp to approve the January 9, 2019 Treasurer's Report as presented. The Motion passed unanimously.

5. Chief's Report

Please see attached. Kelley Wood advised Chief Shirlaw, Deputy Chief Hatlestad and Capt Matt Araki are all in Colorado Springs attending Wildland Academy.

Statistics are attached and indicate total calls this year were just shy of last year, making 2018 the second highest year in call volume. There were mutual aid calls to structure fires in neighboring districts. Call response has still been good, the lower number for attendance may be due to differences in the ESO software.

Jennifer Volkman asked if anyone went to Day with the Chiefs. No one had been available. Jennifer indicated she did attend and stated it was impressive.

9. New Business

9a. None

Mike Swenson advised he attended the January Operations Meeting. There was a good training about safety on Highway 285. January was the second Operations Meeting Mike has attended.

10. Public Comment

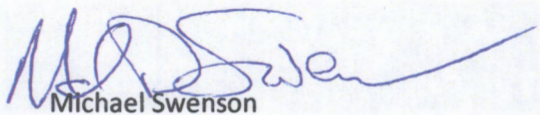
None.

11. Adjournment

There being no further business before the Board, the meeting was adjourned at 1929 hours.

Minutes by Kelley D. Wood, District Administrator

Submitted by:



Michael Swenson

Secretary

Approved by:



Karl Piror

Treasurer

Attachments:

1. Meeting Agenda
2. Treasurer's Report
3. Chief's Report

**INTER-CANYON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
MEETING AGENDA
8445 S. Highway 285, Morrison, CO 80465
January 9, 2018**

- 1. Call to Order**

- 2. President's Report**
 - 2a. Determination of additions to agenda and sequence
 - 2b. Approval of Board member absences, if needed
 - 2c. Approval of Board minutes from the December 12, 2018 Board Meeting.

- 3. Guests**
 - 3a. Acknowledgement/Introduction

- 4. Treasurer's Report**
 - 4a. Review of December 2018 Financial Statements

- 5. Chief's Report**

- 6. New Business**
 - 9a.

- 7. Public Comment**

- 8. Adjournment**

3:40 PM
 01/07/19
 Accrual Basis

Inter-Canyon Fire Protection District - New Profit & Loss December 2018

	Dec 18	Jan - Dec 18
Income		
300-000 · Revenues	19,744.77	1,283,589.62
300-660 · Donated Funds	856.10	23,589.65
Total Income	20,600.87	1,307,179.27
Gross Profit	20,600.87	1,307,179.27
Expense		
400-000 · Administrative	6,603.31	109,807.40
425-101 · Payroll & Benefits	26,453.74	301,929.30
500-000 · FireFighting	782.63	84,891.32
550-550 · EMS Services	1,096.70	37,171.27
600-000 · FF Apparatus/Equip Maintenance	1,310.13	46,151.33
660-000 · Donated Funds Expense	3,717.82	22,750.91
670-000 · Station 1	1,630.14	20,081.23
680-000 · Station 2	356.63	9,439.95
690-000 · Station 3	1,386.80	20,396.04
691-000 · Station 4	433.87	8,252.75
692-000 · Station 5	307.60	4,350.89
700-000 · Communications	4,985.64	41,764.30
800-902 · Pension-Contribution GOVT-WIDE	0.00	105,679.00
900-000 · Capital Expenditures	0.00	190,691.49
900-825 · Stations	0.00	25,508.49
Total Expense	49,065.01	1,028,865.67
Net Income	-28,464.14	278,313.60

