



BOARD OF DIRECTORS MEETING

SEPTEMBER 12, 2018

- BOARD MEETING AGENDA
- AUGUST 31 FINANCIAL REPORTS
- CHIEFS REPORT

**INTER-CANYON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
MEETING AGENDA
7939 S. Turkey Rd., Morrison, CO 80465
September 12, 2018**

- 1. Call to Order**

- 2. President's Report**
 - 2a. Determination of additions to agenda and sequence
 - 2b. Approval of Board member absences, if needed
 - 2c. Approval of Board minutes from the Aug 8, 2018 Board Meetings.

- 3. Guests**
 - 3a. Acknowledgement/Introduction

- 4. Treasurer's Report**
 - 4a. Review of August 31, 2018 Financial Statements

- 5. Secretary's Report**

- 6. Insurance Report**

- 7. Chief's Report**

- 8. Old Business**
 - a.

- 9. New Business**
 - 8a. Swearing in of New Director**

 - 8b. Election of Officers**

 - 8c. Approval of New Signer for Bank Accounts**

- 10. Public Comment**

- 11. Adjournment**

**INTER-CANYON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
MINUTES OF MEETING
7939 S. Turkey Creek Rd., Morrison, CO 80465
September 12, 2018**

1. Call to Order:

1A. The ICFPD Board meeting was called to order by Jennifer Volkman at 19:00 hours at 7939 S. Turkey Creek Rd., Morrison, CO 80465

1B. Board Members Present:

Karl Firor, Treasurer
Jennifer Volkman, Secretary
Ralph Dreher, Director
Kerry Prielipp, Director

2. Guests Present

Chief Skip Shirlaw
Debra Swearingen, Canyon Courier
Mike & Jan Swenson
Gayla Logan

3. President's Report

3a. Approval of Absences.

3d. Approval of Board Minutes

MOTION: There was a motion by Karl Firor with a second by Kerry Prielipp to approve the minutes from the August 24, 2018 Board Meeting. The motion passed unanimously.

4. Treasurer's Report

4a. Review of August 31, 2018 Financial Statements

Karl Firor reviewed financial reports noting the Balance Sheet indicates revenue to be \$285k above revenue received last year at this time. Accounts Payable is at \$31k of which \$17k, is architect fees. Architect fees have not been paid as the product has not yet been received. Karl reviewed the Profit and Loss report showing tax revenue received to date at \$964k for the year, and close to the total expected. Karl reviewed line items and noted reconciliation reports. There is \$11,700 in open purchase orders.

MOTION: There was a motion by Kerry Prielipp with a second by Karl Firor to approve the August 31, 2018 Treasurer's Report as presented. The Motion passed unanimously.

5. Secretary's Report

No report.

6. Insurance Report

No report.

7. Chief's Report

Please see attached. Chief Skip Shirlaw noted calls are approaching last year's numbers. There is more and more traffic on Highway 285, the summer was busier, people are driving up to see the change of colors. In the year to date comparison, the average responders on call is now at 7, an improvement over 5 responders at this time last year. More time is being spent on calls, stats indicate 254 hours compared to 154 hours last year. We are seeing 18 to 23 people at trainings, a great number at 2/3 of the total people. Chief Shirlaw noted there have been great numbers of responders on those 2am and 3am calls. There is a Driver Course Training this week at West Metro Fire. Capt Matt Araki gets discounted costs for use of the training facilities at West Metro Fire.

Chief Shirlaw noted the trailer parked at Station 3 belongs to the Division of Fire Prevention and Control, the agency who manages wildland fire for Colorado. DFPC received 2 training trailers through a grant and provide training to districts around Colorado. There are several ways to train using the trailer. There is no cost to ICFPD. There is usually a one year wait, however, due to circumstances the trailer was offered to park at ICFPD and leave for 2 to 3 weeks. We are inviting other districts to train with the trailer. Next week we will be receiving a driving simulator. These trailers provide a great opportunity for ICFPD.

Chief Shirlaw indicated officers are closed to completing 2 grants, the lift assist and wildland grant.

We may have an opportunity to train on and burn a house. A resident who purchased 90 acres, is offering a building on the property to ICFPD for training.

The Big Chili was a huge success. Ryan Le Baron did a great job. The ICFPD booth was decorated well. Jim Ewing took 3rd place for red chili.

On October 6th the smoke detector program is being offered free to the community. Kelley Wood, Sharon Harper and Carrie McKenzie have done a great job of setting this up. We will be receiving 100 smoke detectors and 50 CO detectors from Kidde. We will be attending the media event at Denver 7 on the 20th. We will be providing packets with a lot of information to residents who sign up, including information on Close the Door and Ready, Set, Go. This is great way to reach out to the community. We are posting on social media and emailing residents. Chief Shirlaw is hoping the program grows. Chief Shirlaw noted we are not installing the detectors as this time.

Chief Shirlaw noted the Bonfils Blood Drive is September 22nd at Station 3. VEE Larry Wilson has done a great job of setting up the blood drive. Please go onto Bonfils.org to sign up.

Chief Shirlaw recognized Deputy Chief Hatlestad for how well he handled and set up coverage for the Colorado Classic Bike Race. There were 8 districts involved. Chief Hatlestad was very well organized, other departments used his plan. The event went very smoothly. Great job Chief Hatlestad.

Jennifer asked about 3 recent big calls in Deer Creek Canyon open space. Are those numbers rising? How's the training for these calls done? Chief Shirlaw responded, it is hit and miss, calls have increased this year and Chief Shirlaw expects increases will continue. Ironically we had done a training applicable to one of the calls just the week before. On the most recent call, a man and his son got lost. Wesley Fuller found them. We do map and compass trainings and are looking at some new trainings for next year. On these calls, we need people power, we have been out till 10pm on some of the park calls. We have had help from Indian Hills Fire with an ATV. Every year we do park rescue and ropes. The Hildebrandt trail is a new trail, Chief Shirlaw hiked with John Raber last month. The trail will get a lot of traffic and there will be a lot of bicycles. An ATV can get up most of the trail, Chief Shirlaw is considering an ATV purchase.

Ralph Dreher asked if Chief Shirlaw is aware of a problem developing across the street from Station 1. Chief Shirlaw confirmed he is aware there have been several weekends of events recently, however, he does not know if this is an ongoing issue. Chief Shirlaw noted he has not yet heard from Jeffco. Ralph noted it gets bad after 9pm, cars are stacked on both sides of the road, Ralph estimated 100 cars with lots of people on the road. It could be an issue if there is an emergency call. Ralph stated he is concerned. Chief Shirlaw indicated he does not believe ICFPD has jurisdiction, this may be a county issue regarding codes or law enforcement, especially if there are reports by neighbors. Chief Shirlaw stated he is looking into whether this is an ongoing issue and thanked Ralph for bringing the issue to his attention.

8. Old Business

8a.

9. New Business

9a. Appoint and Swear In New Director

Jennifer Volkman noted the Board will need to appoint a new director this evening. Jennifer proposed the Board appoint Mike Swenson. Karl commented directors have met with Mike who has attended the last few meetings. Karl concurred Mike would be a good replacement for Leslie Caimi.

MOTION: There was a motion Jennifer Volkman with a second by Karl Firor to appoint Michael Swenson to fill the vacancy on the ICFPD Board as a new Director. The motion passed unanimously.

The Oath of Office was given by Jennifer Volkman and taken by Michael Swenson. Mike was provided a Notice of Appointment for a 2 year term until 2020.

9b. Election of Officers

Jennifer advised she is willing to step in as President and suggested Mike fill her current position as Secretary.

MOTION: There was a motion by Jennifer Volkman with a second by Karl Firor to elect Jennifer Volkman as the new President and to elect Michael Swenson as the new Secretary of the ICFPD Board of Directors. The motion passed unanimously.

Mike Swenson introduced himself and stated he has been married to his wife Jan for 48 years. Mike was born and raised in Iowa. Mike and Jan have 2 daughters and are bicoastal grandparents. Mike added the fire department has been to their home several times. Mike has a Journalism degree, and a Masters in Management.

Karl advised new signers must be approved for the bank accounts this evening as well. Leslie Caimi has been taken off of accounts as a signer. Karl suggested Mike take the position as alternate. If all agree, Karl will need Mike to complete documents this evening. Kerry Prielipp stated he concurs with Mike as signer. All agreed. Karl advised he has paperwork for First Bank this evening, the Colorado Trust documents will be done at a later time.

10. Public Comment

Kerry Prielipp asked VEE Gayla Logan how the Flea Market went. Gayla responded it went well. VEEs also helped at the Big Chili.

11. Adjournment

There being no further business before the Board, the meeting was adjourned at 19:35 hours.

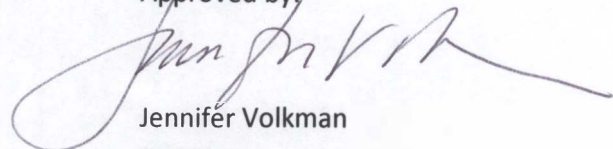
Minutes by Kelley D. Wood, District Administrator

Submitted by:



Michael Swenson
Secretary

Approved by:



Jennifer Volkman
President

Attachments:

1. Meeting Agenda
2. Treasurer's Report
3. Chief's Report
4. Oath of Office, Mike Swenson

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09/10/18

Accrual Basis

**Inter-Canyon Fire Protection District - New
Balance Sheet Prev Year Comparison
As of August 31, 2018**

	Aug 31, 18	Aug 31, 17	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
100-000 · Cash			
100-100 · Wells Fargo Bank New Checking	0.00	104,313.50	-104,313.50
100-102 · Wells Fargo Savings	0.00	150,852.39	-150,852.39
100-104 · Checking - Insurance	0.00	4,378.30	-4,378.30
100-105 · ColoTrust Account	1,017,220.79	903,561.25	113,659.54
100-106 · First Bank Checking	333,558.72	301,833.06	31,725.66
100-107 · First Bank Savings	401,070.66	1,000.01	400,070.65
Total 100-000 · Cash	1,751,850.17	1,465,938.51	285,911.66
Total Checking/Savings	1,751,850.17	1,465,938.51	285,911.66
Accounts Receivable			
120-000 · Accounts Receivable			
120-100 · Account Receivable - Ambulance	15,666.24	15,666.24	0.00
120-120 · Property Taxes Receivable	947,812.00	897,935.00	49,877.00
120-130 · Cash with County Treasurer	6,626.63	5,904.73	721.90
120-000 · Accounts Receivable - Other	0.00	13,958.30	-13,958.30
Total 120-000 · Accounts Receivable	970,104.87	933,464.27	36,640.60
Total Accounts Receivable	970,104.87	933,464.27	36,640.60
Other Current Assets			
140-143 · Prepaid Insurance	16,699.29	13,595.62	3,103.67
Total Other Current Assets	16,699.29	13,595.62	3,103.67
Total Current Assets	2,738,654.33	2,412,998.40	325,655.93
Fixed Assets			
170-000 · Capital Assets			
170-101 · Station 1	723,545.25	723,545.25	0.00
170-102 · Station 2	761,895.12	761,895.12	0.00
170-103 · Station 3	444,019.44	444,019.44	0.00
170-104 · Station 4	266,946.28	266,946.28	0.00
170-105 · Station 5	31,005.00	31,005.00	0.00
170-200 · Equipment	4,389,226.13	4,372,450.13	16,776.00
170-368 · Firefighter Equipment	8,600.00	0.00	8,600.00
170-999 · Allowance for Depreciation	-3,656,255.00	-3,369,292.00	-286,963.00
Total 170-000 · Capital Assets	2,968,982.22	3,230,569.22	-261,587.00
Total Fixed Assets	2,968,982.22	3,230,569.22	-261,587.00
Other Assets			
185-000 · Deferred Outflow	295,313.00	178,612.00	116,701.00
Total Other Assets	295,313.00	178,612.00	116,701.00
TOTAL ASSETS	6,002,949.55	5,822,179.62	180,769.93
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
200-200 · Accounts Payable	31,428.20	9,998.57	21,429.63
Total Accounts Payable	31,428.20	9,998.57	21,429.63
Other Current Liabilities			
200-209 · Deferred Revenue	947,812.00	897,935.00	49,877.00
200-225 · Accrued Liabilities	8,625.03	6,709.50	1,915.53
Total Other Current Liabilities	956,437.03	904,644.50	51,792.53
Total Current Liabilities	987,865.23	914,643.07	73,222.16
Long Term Liabilities			
210-399 · Net Pension Obligation			

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Accrual Basis

**Inter-Canyon Fire Protection District - New
Balance Sheet Prev Year Comparison
As of August 31, 2018**

	<u>Aug 31, 18</u>	<u>Aug 31, 17</u>	<u>\$ Change</u>
280-100 · Net Pension Liability	683,456.00	599,153.00	84,303.00
Total 210-399 · Net Pension Obligation	683,456.00	599,153.00	84,303.00
280-000 · Deferred Inflows	119,204.00	181,962.00	-62,758.00
Total Long Term Liabilities	802,660.00	781,115.00	21,545.00
Total Liabilities	1,790,525.23	1,695,758.07	94,767.16
Equity			
290-291 · Equity	3,155,777.20	3,155,777.20	0.00
290-300 · Net Assets - Prior Year	1,062,941.75	890,936.98	172,004.77
290-999 · Designated-Current	-502,334.98	-340,271.33	-162,063.65
320-000 · Unrestricted Net Assets	-1,652.80	-201,185.60	199,532.80
Net Income	497,693.15	621,164.30	-123,471.15
Total Equity	4,212,424.32	4,126,421.55	86,002.77
TOTAL LIABILITIES & EQUITY	6,002,949.55	5,822,179.62	180,769.93

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Accrual Basis

**Inter-Canyon Fire Protection District - New
Profit & Loss
August 2018**

	Aug 18	Jan - Aug 18
Income		
300-000 · Revenues		
300-301 · EMS Services Billed	9,368.37	40,529.99
300-302 · Property Tax Revenue	15,429.74	964,431.84
300-303 · Interest Income	1,639.60	9,041.08
300-304 · Inspection/Cistern Fees	150.00	2,675.00
300-305 · Refunds/Abatements	30.00	2,831.83
300-306 · Theft Loss Payment	0.00	10,707.60
300-307 · Grants	175.00	5,406.00
300-560 · Fire Assignment Revenue	0.00	4,604.77
300-600 · Other Income	0.00	1,455.00
Total 300-000 · Revenues	26,792.71	1,041,683.11
300-660 · Donated Funds		
300-601 · Donations	3,116.00	10,835.00
300-602 · Can Trailer Revenue	709.30	2,323.55
Total 300-660 · Donated Funds	3,825.30	13,158.55
Total Income	30,618.01	1,054,841.66
Gross Profit	30,618.01	1,054,841.66
Expense		
400-000 · Administrative		
400-401 · Office Administration	114.15	4,499.86
400-402 · Stipends	500.00	4,100.00
400-404 · Electronic Filing System R&M	0.00	634.20
400-405 · Computer/Website IT/R&M	0.00	3,768.25
400-406 · Dues/Subscriptions/Code Books	420.00	1,096.40
400-410 · General Liability Insurance	7,242.00	23,119.12
400-415 · Copier Lease	115.05	1,028.86
400-416 · Community Outreach	4,379.30	30,623.52
400-420 · Bank Service Charges	39.30	135.72
400-435 · Audit Services	0.00	7,109.00
400-436 · Legal Expense	0.00	3,745.28
400-000 · Administrative - Other	0.00	0.00
Total 400-000 · Administrative	12,809.80	79,860.21
425-101 · Payroll & Benefits		
425-102 · Wages & Benefits	20,054.11	156,251.51
425-103 · Employee Health Insurance	203.24	23,189.31
425-104 · Workers Compensation Insurance	6,398.08	22,386.59
425-105 · Staff Continuing Education	315.00	2,465.00
Total 425-101 · Payroll & Benefits	26,970.43	204,292.41
500-000 · FireFighting		
500-501 · Training and Certification	0.00	1,336.75
500-502 · Rookie Academy	144.75	2,344.75
500-503 · Conference Expense	0.00	638.16
500-504 · Clothing & Uniforms	0.00	4,156.15
500-505 · Bunker Gear	0.00	21,022.00
500-508 · Wildland Training	187.83	2,456.90
500-509 · Firefighting Tools	0.00	188.82
500-510 · Wildland Tools	0.00	1,546.80
500-513 · Fire Assignment Compensation	0.00	730.14
500-514 · Employment Physicals	250.00	1,514.00
500-516 · Employment Background Checks	0.00	76.75
500-517 · Immunizations	25.00	312.73
500-520 · Cistern Installation/Parts	438.50	29,592.54
Total 500-000 · FireFighting	1,046.08	65,916.49
550-550 · EMS Services		
550-551 · EMS Training/Certification	2,295.00	6,949.56
550-553 · EMS Medical Supplies	263.50	9,158.60
550-554 · EMS Equipment R&M	5,790.96	5,790.96
550-555 · EMS Training - CPR	0.00	1,167.07

Inter-Canyon Fire Protection District - New Profit & Loss August 2018

	Aug 18	Jan - Aug 18
550-557 · EMS Service Billing Fees	0.00	2,448.88
Total 550-550 · EMS Services	8,349.46	25,515.07
600-000 · FF Apparatus/Equip Maintenance		
600-601 · R&M Apparatus & Equipment	3,062.05	14,642.46
600-602 · Fuel	1,742.94	9,092.85
600-604 · License/Fees	0.00	371.10
600-606 · Parts	999.68	3,787.14
600-607 · Hose Testing	0.00	3,006.00
Total 600-000 · FF Apparatus/Equip Maintenance	5,804.67	30,899.55
660-000 · Donated Funds Expense		
660-702 · Firefighter Reward	244.66	9,749.61
660-703 · Meeting Supplies/Food	251.02	2,459.49
660-704 · Good & Welfare	290.21	996.85
660-705 · Can Trailer	197.50	601.06
660-706 · Wellness Events	0.00	180.00
660-707 · Fund Raising	437.50	504.91
Total 660-000 · Donated Funds Expense	1,420.89	14,491.92
670-000 · Station 1		
670-801 · Telephone	325.30	2,465.75
670-803 · Electric	125.95	1,258.75
670-804 · Water	0.00	403.95
670-805 · Trash Pickup	13.61	913.32
670-806 · Natural Gas/Propane	49.06	3,692.50
670-807 · Station Supplies	193.92	1,437.00
670-808 · Station R&M	0.00	718.17
670-809 · Cleaning	210.00	1,925.00
670-810 · Snow Removal	0.00	855.00
670-811 · Landscape Maintenance	173.00	698.00
Total 670-000 · Station 1	1,090.84	14,367.44
680-000 · Station 2		
680-801 · Telephone	56.10	412.26
680-803 · Electric	147.50	1,542.30
680-806 · Natural Gas/Propane	0.00	2,478.38
680-807 · Station Supplies	0.00	43.91
680-808 · Repairs & Maintenance	0.00	91.22
680-809 · Cleaning	70.00	595.00
680-810 · Snow Removal	0.00	855.00
680-811 · Landscape Maintenance	173.00	698.00
Total 680-000 · Station 2	446.60	6,716.07
690-000 · Station 3		
690-801 · Telephone	72.69	558.85
690-802 · Internet	0.00	343.00
690-803 · Electric	287.73	2,922.54
690-804 · Water	64.00	512.96
690-805 · Trash Pickup	63.61	949.84
690-806 · Natural Gas/Propane	41.10	3,388.74
690-808 · Repairs & Maintenance	0.00	1,095.11
690-809 · Cleaning	262.50	1,925.76
690-810 · Snow Removal	0.00	855.00
690-811 · Landscape Maintenance	173.00	698.00
Total 690-000 · Station 3	964.63	13,249.80
691-000 · Station 4		
691-801 · Telephone	56.10	416.35
691-802 · Internet	68.99	551.92
691-803 · Electric	103.41	1,739.14
691-804 · Water	48.93	391.44
691-805 · Trash Pickup	53.00	506.66
691-807 · Station Supplies	6.80	257.99
691-808 · Repairs & Maintenance	0.00	194.35
691-809 · Cleaning	70.00	560.00

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09/10/18

Accrual Basis

Inter-Canyon Fire Protection District - New Profit & Loss August 2018

	Aug 18	Jan - Aug 18
691-810 · Snow Removal	0.00	855.00
691-811 · Landscape Maintenance	173.00	519.00
691-000 · Station 4 - Other	0.00	214.00
Total 691-000 · Station 4	580.23	6,205.85
692-000 · Station 5		
692-803 · Electric	171.50	1,528.82
692-808 · Repairs & Maintenance	0.00	87.55
692-810 · Snow Removal	0.00	855.00
692-811 · Landscape Maintenance	173.00	698.00
Total 692-000 · Station 5	344.50	3,169.37
700-000 · Communications		
700-750 · Radio/Equipment R&M	350.00	8,865.16
700-751 · Cell Phones/Pagers	515.77	4,184.96
700-754 · Dispatch Service	3,784.00	14,546.10
700-755 · JCMARS	0.00	4,053.00
700-756 · lamResponding	0.00	2,096.00
700-803 · Electric for Radio Tower	57.75	437.72
Total 700-000 · Communications	4,707.52	34,182.94
900-000 · Capital Expenditures		
600-812 · Apparatus		
900-377 · Medical Equipment	0.00	5,685.98
900-378 · Station Lighting	0.00	13,409.31
600-812 · Apparatus - Other	0.00	15,486.10
Total 600-812 · Apparatus	0.00	34,581.39
900-382 · Office Equipment	0.00	6,200.00
Total 900-000 · Capital Expenditures	0.00	40,781.39
900-825 · Stations	17,500.00	17,500.00
Total Expense	82,035.65	557,148.51
Net Income	-51,417.64	497,693.15

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Accrual Basis

**Inter-Canyon Fire Protection District - New
Profit & Loss Budget vs. Actual
January through August 2018**

	Jan - Aug 18	Budget	\$ Over Budget
Income			
300-000 · Revenues			
300-301 · EMS Services Billed	40,529.99	40,575.16	-45.17
300-302 · Property Tax Revenue	964,431.84	920,368.82	44,063.02
300-303 · Interest Income	9,041.08	3,296.72	5,744.36
300-304 · Inspection/Cistern Fees	2,675.00	900.00	1,775.00
300-305 · Refunds/Abatements	2,831.83	0.00	2,831.83
300-306 · Theft Loss Payment	10,707.60	745.77	9,961.83
300-307 · Grants	5,406.00	0.00	5,406.00
300-600 · Other Income	1,455.00	5,097.92	-3,642.92
Total 300-000 · Revenues	1,041,683.11	970,984.39	70,698.72
300-660 · Donated Funds			
300-601 · Donations	10,835.00	17,600.00	-6,765.00
300-602 · Can Trailer Revenue	2,323.55	2,215.55	108.00
Total 300-660 · Donated Funds	13,158.55	19,815.55	-6,657.00
Total Income	1,054,841.66	990,799.94	64,041.72
Gross Profit	1,054,841.66	990,799.94	64,041.72
Expense			
400-000 · Administrative			
400-401 · Office Administration	4,499.86	4,800.00	-300.14
400-402 · Stipends	4,100.00	4,800.00	-700.00
400-404 · Electronic Filing System R&M	634.20	604.00	30.20
400-405 · Computer/Website IT/R&M	3,768.25	11,200.00	-7,431.75
400-406 · Dues/Subscriptions/Code Books	1,096.40	2,356.79	-1,260.39
400-410 · General Liability Insurance	23,119.12	12,796.12	10,323.00
400-415 · Copier Lease	1,028.86	957.49	71.37
400-416 · Community Outreach	30,623.52	30,000.00	623.52
400-420 · Bank Service Charges	135.72	240.00	-104.28
400-435 · Audit Services	7,109.00	8,322.47	-1,213.47
400-436 · Legal Expense	3,745.28	19,000.00	-15,254.72
Total 400-000 · Administrative	79,860.21	95,076.87	-15,216.66
425-101 · Payroll & Benefits			
425-102 · Wages & Benefits	156,251.51	155,300.00	951.51
425-103 · Employee Health Insurance	23,189.31	24,506.32	-1,317.01
425-104 · Workers Compensation Insurance	22,386.59	14,484.00	7,902.59
425-105 · Staff Continuing Education	2,465.00	1,940.00	525.00
Total 425-101 · Payroll & Benefits	204,292.41	196,230.32	8,062.09
500-000 · FireFighting			
500-501 · Training and Certification	1,336.75	3,284.70	-1,947.95
500-502 · Rookie Academy	2,344.75	8,000.00	-5,655.25
500-503 · Conference Expense	638.16	600.00	38.16
500-504 · Clothing & Uniforms	4,156.15	1,800.00	2,356.15
500-505 · Bunker Gear	21,022.00	24,900.00	-3,878.00
500-508 · Wildland Training	2,456.90	4,000.00	-1,543.10
500-509 · Firefighting Tools	188.82	6,400.00	-6,211.18
500-510 · Wildland Tools	1,546.80	6,000.00	-4,453.20
500-514 · Employment Physicals	1,514.00	2,800.00	-1,286.00
500-516 · Employment Background Checks	76.75	0.00	76.75
500-517 · Immunizations	312.73	360.00	-47.27
500-520 · Cistern Installation/Parts	29,592.54	15,000.00	14,592.54
Total 500-000 · FireFighting	65,916.49	73,144.70	-7,228.21
550-550 · EMS Services			
550-551 · EMS Training/Certification	6,949.56	6,800.00	149.56
550-553 · EMS Medical Supplies	9,158.60	10,400.00	-1,241.40
550-555 · EMS Training - CPR	1,167.07	995.00	172.07
550-556 · Oxygen	0.00	633.97	-633.97
550-557 · EMS Service Billing Fees	2,448.88	3,600.00	-1,151.12
Total 550-550 · EMS Services	25,515.07	22,428.97	3,086.10
600-000 · FF Apparatus/Equip Maintenance			
600-601 · R&M Apparatus & Equipment	14,642.46	24,000.00	-9,357.54
600-602 · Fuel	9,092.85	7,942.87	1,149.98
600-604 · License/Fees	371.10	435.36	-64.26
600-605 · Towing	0.00	2,010.00	-2,010.00
600-606 · Parts	3,787.14	2,400.00	1,387.14
600-607 · Hose Testing	3,006.00	0.00	3,006.00
600-625 · SCBA Replacement	0.00	6,000.00	-6,000.00
Total 600-000 · FF Apparatus/Equip Maintenance	30,899.55	42,788.23	-11,888.68
660-000 · Donated Funds Expense			

Inter-Canyon Fire Protection District - New Profit & Loss Budget vs. Actual January through August 2018

	Jan - Aug 18	Budget	\$ Over Budget
660-701 · Retention & Recruitment	0.00	16,000.00	-16,000.00
660-702 · Firefighter Reward	9,749.61	0.00	9,749.61
660-703 · Meeting Supplies/Food	2,459.49	2,000.00	459.49
660-704 · Good & Welfare	996.85	308.76	688.09
660-705 · Can Trailer	601.06	553.95	47.11
660-706 · Wellness Events	180.00	0.00	180.00
660-707 · Fund Raising	504.91	0.00	504.91
Total 660-000 · Donated Funds Expense	14,491.92	18,862.71	-4,370.79
670-000 · Station 1			
670-801 · Telephone	2,465.75	2,436.00	29.75
670-802 · Internet	0.00	392.00	-392.00
670-803 · Electric	1,258.75	1,850.00	-591.25
670-804 · Water	403.95	550.00	-146.05
670-805 · Trash Pickup	913.32	1,526.08	-612.76
670-806 · Natural Gas/Propane	3,692.50	2,940.00	752.50
670-807 · Station Supplies	1,437.00	1,264.00	173.00
670-808 · Station R&M	718.17	2,328.00	-1,609.83
670-809 · Cleaning	1,925.00	832.00	1,093.00
670-810 · Snow Removal	855.00	1,623.00	-768.00
670-811 · Landscape Maintenance	698.00	660.00	38.00
Total 670-000 · Station 1	14,367.44	16,401.08	-2,033.64
680-000 · Station 2			
680-801 · Telephone	412.26	432.00	-19.74
680-803 · Electric	1,542.30	1,676.00	-133.70
680-806 · Natural Gas/Propane	2,478.38	3,033.00	-554.62
680-807 · Station Supplies	43.91	132.00	-88.09
680-808 · Repairs & Maintenance	91.22	532.00	-440.78
680-809 · Cleaning	595.00	560.00	35.00
680-810 · Snow Removal	855.00	1,450.00	-595.00
680-811 · Landscape Maintenance	698.00	504.00	194.00
Total 680-000 · Station 2	6,716.07	8,319.00	-1,602.93
690-000 · Station 3			
690-801 · Telephone	558.85	552.00	6.85
690-802 · Internet	343.00	440.00	-97.00
690-803 · Electric	2,922.54	3,328.00	-405.46
690-804 · Water	512.96	860.37	-347.41
690-805 · Trash Pickup	949.84	1,526.08	-576.24
690-806 · Natural Gas/Propane	3,388.74	2,300.00	1,088.74
690-807 · Station Supplies	0.00	1,904.00	-1,904.00
690-808 · Repairs & Maintenance	1,095.11	2,360.00	-1,264.89
690-809 · Cleaning	1,925.76	840.00	1,085.76
690-810 · Snow Removal	855.00	1,200.00	-345.00
690-811 · Landscape Maintenance	698.00	1,415.00	-717.00
Total 690-000 · Station 3	13,249.80	16,725.45	-3,475.65
691-000 · Station 4			
691-801 · Telephone	416.35	440.00	-23.65
691-802 · Internet	551.92	608.00	-56.08
691-803 · Electric	1,739.14	1,799.00	-59.86
691-804 · Water	391.44	408.00	-16.56
691-805 · Trash Pickup	506.66	461.20	45.46
691-807 · Station Supplies	257.99	400.00	-142.01
691-808 · Repairs & Maintenance	194.35	3,000.00	-2,805.65
691-809 · Cleaning	560.00	600.00	-40.00
691-810 · Snow Removal	855.00	750.00	105.00
691-811 · Landscape Maintenance	519.00	1,500.00	-981.00
Total 691-000 · Station 4	6,205.85	9,966.20	-3,760.35
692-000 · Station 5			
692-803 · Electric	1,528.82	1,465.00	63.82
692-808 · Repairs & Maintenance	87.55	560.00	-472.45
692-810 · Snow Removal	855.00	555.00	300.00
692-811 · Landscape Maintenance	698.00	700.00	-2.00
Total 692-000 · Station 5	3,169.37	3,280.00	-110.63
700-000 · Communications			
700-750 · Radio/Equipment R&M	8,865.16	5,234.48	3,630.68
700-751 · Cell Phones/Pagers	4,184.96	5,111.72	-926.76
700-753 · Portable Radio New/Replace	0.00	7,000.00	-7,000.00
700-754 · Dispatch Service	14,546.10	16,000.00	-1,453.90
700-755 · JCMARS	4,053.00	4,053.00	0.00
700-803 · Electric for Radio Tower	437.72	239.58	198.14
Total 700-000 · Communications	34,182.94	37,638.78	-3,455.84

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09/10/18
Accrual Basis

**Inter-Canyon Fire Protection District - New
Profit & Loss Budget vs. Actual
January through August 2018**

	<u>Jan - Aug 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>
900-000 · Capital Expenditures			
600-812 · Apparatus			
900-377 · Medical Equipment	5,685.98	0.00	5,685.98
900-378 · Station Lighting	13,409.31	20,000.00	-6,590.69
600-812 · Apparatus - Other	15,486.10	25,000.00	-9,513.90
Total 600-812 · Apparatus	<u>34,581.39</u>	<u>45,000.00</u>	<u>-10,418.61</u>
Total 900-000 · Capital Expenditures	<u>40,781.39</u>	<u>45,000.00</u>	<u>-4,218.61</u>
Total Expense	<u>557,148.51</u>	<u>585,862.31</u>	<u>-28,713.80</u>
Net Income	<u>497,693.15</u>	<u>404,937.63</u>	<u>92,755.52</u>

3:45 PM
09/10/18

Inter-Canyon Fire Protection District - New
OPEN PURCHASE ORDERS

All Transactions

Date	Num	Name	Source Name	Memo	Deliv Date	Qty	Rcv'd	Backordered	Amount	Open Balance
Parts										
EMS Training Books/Supplies										
01/08/2018	18-001	Alicia Harris	Alicia Harris	EMT Basic ...	01/08/2018	1	0	1	1,900.00	1,900.00
Total EMS Training Books/Supplies						1	0	1	1,900.00	1,900.00
Wildland Tools										
08/21/2018	18-036	First Bank Credit ...	First Bank Credit ...	Wildland He...	08/21/2018	20	0	20	1,060.00	1,060.00
08/21/2018	18-036	First Bank Credit ...	First Bank Credit ...	Long Handl...	08/21/2018	6	0	6	240.00	240.00
08/21/2018	18-036	First Bank Credit ...	First Bank Credit ...	Wildland Pant	08/21/2018	20	0	20	4,000.00	4,000.00
08/21/2018	18-036	First Bank Credit ...	First Bank Credit ...	Ultimate ban...	08/21/2018	20	0	20	1,200.00	1,200.00
08/21/2018	18-036	First Bank Credit ...	First Bank Credit ...	KNG cloning...	08/21/2018	3	0	3	1,800.00	1,800.00
08/21/2018	18-036	First Bank Credit ...	First Bank Credit ...	Wildland Shirt	08/21/2018	10	0	10	1,500.00	1,500.00
Total Wildland Tools						79	0	79	9,800.00	9,800.00
Total Parts						80	0	80	11,700.00	11,700.00
TOTAL						80	0	80	11,700.00	11,700.00

3:46 PM

09/10/18

Inter-Canyon Fire Protection District - New

A/P Aging Detail

As of August 31, 2018

Type	Date	Num	Name	Due Date	Aging	Open Balance
Current						
Bill	08/22/2018	4181...	Physio Control	09/01/2018		5,790.96
Bill	08/23/2018	9813...	Verizon Wireless	09/02/2018		515.77
Bill	08/24/2018	96292	Super Vacuum Man...	09/03/2018		201.45
Bill	08/24/2018	96291	Super Vacuum Man...	09/03/2018		100.60
Bill	08/24/2018	8/24/...	First Bank	09/03/2018		2,556.99
Bill	08/25/2018	0535-...	Republic Services #...	09/04/2018		130.22
Bill	08/27/2018	8/27/...	IREA	09/06/2018		147.50
Bill	08/28/2018	907050	Peggy Lucatuorto	09/07/2018		76.80
Bill	08/28/2018	8/28/...	O'Reilly Auto Parts	09/07/2018		171.39
Bill	08/28/2018	6053...	Xcel Energy	09/07/2018		93.69
Bill	08/30/2018	8/30/...	Homestead Water	09/09/2018		64.00
Bill	08/31/2018	8/31/18	Ken Caryl Ranch W...	09/10/2018		48.93
Bill	08/31/2018	IF-20...	Jeffcom 911	09/10/2018		3,784.00
Total Current						13,682.30
1 - 30						
Bill	08/01/2018	2068	FD International	08/11/2018	20	17,500.00
Bill	08/09/2018	8/9/1...	Staples Credit Plan	08/19/2018	12	105.90
Bill	08/14/2018	907049	Peggy Lucatuorto	08/24/2018	7	70.00
Bill Pmt -Check	08/24/2018	30892	Subcarrier Commu...			-350.00
Bill	08/19/2018	633	Maxx Steel Services	08/29/2018	2	420.00
Total 1 - 30						17,745.90
31 - 60						
Total 31 - 60						
61 - 90						
Total 61 - 90						
> 90						
Total > 90						
TOTAL						31,428.20



INTER-CANYON FIRE PROTECTION DISTRICT

ICFPD BANK STATEMENTS
ARE AVAILABLE BY REQUEST

PLEASE CONTACT

DISTRICT ADMINISTRATOR KELLEY WOOD

303-697-4413

KELLEY.WOOD@INTERCANYONFIRE.ORG

10:12 AM

09/10/18

**Inter-Canyon Fire Protection District - New
Reconciliation Summary
100-106 · First Bank Checking, Period Ending 08/31/2018**

	<u>Aug 31, 18</u>
Beginning Balance	371,363.26
Cleared Transactions	
Checks and Payments - 83 items	-62,126.20
Deposits and Credits - 8 items	28,563.75
Total Cleared Transactions	<u>-33,562.45</u>
Cleared Balance	<u>337,800.81</u>
Uncleared Transactions	
Checks and Payments - 24 items	-4,647.45
Deposits and Credits - 1 item	405.36
Total Uncleared Transactions	<u>-4,242.09</u>
Register Balance as of 08/31/2018	<u>333,558.72</u>
New Transactions	
Checks and Payments - 1 item	-2,084.63
Deposits and Credits - 2 items	396.80
Total New Transactions	<u>-1,687.83</u>
Ending Balance	<u><u>331,870.89</u></u>

10:12 AM

09/10/18

**Inter-Canyon Fire Protection District - New
Reconciliation Detail
100-106 · First Bank Checking, Period Ending 08/31/2018**

Type	Date	Num	Name	Clr	Amount	Balance
Total Uncleared Transactions					-4,242.09	-4,242.09
Register Balance as of 08/31/2018					-37,804.54	333,558.72
New Transactions						
Checks and Payments - 1 item						
Check	09/11/2018		FPPA		-2,084.63	-2,084.63
Total Checks and Payments					-2,084.63	-2,084.63
Deposits and Credits - 2 items						
Transfer	09/07/2018				96.80	96.80
Deposit	09/10/2018		Deposit		300.00	396.80
Total Deposits and Credits					396.80	396.80
Total New Transactions					-1,687.83	-1,687.83
Ending Balance					-39,492.37	331,870.89

10:25 AM

09/10/18

**Inter-Canyon Fire Protection District - New
Reconciliation Summary
100-107 - First Bank Savings, Period Ending 08/31/2018**

	<u>Aug 31, 18</u>
Beginning Balance	401,033.30
Cleared Transactions	
Deposits and Credits - 1 item	37.36
Total Cleared Transactions	<u>37.36</u>
Cleared Balance	<u>401,070.66</u>
Register Balance as of 08/31/2018	401,070.66
Ending Balance	401,070.66

10:25 AM

09/10/18

**Inter-Canyon Fire Protection District - New
Reconciliation Detail
100-107 · First Bank Savings, Period Ending 08/31/2018**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						401,033.30
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	08/31/2018			X	37.36	37.36
Total Deposits and Credits					37.36	37.36
Total Cleared Transactions					37.36	37.36
Cleared Balance					37.36	401,070.66
Register Balance as of 08/31/2018					37.36	401,070.66
Ending Balance					37.36	401,070.66

11:06 AM

09/04/18

**Inter-Canyon Fire Protection District - New
Reconciliation Summary
100-105 · ColoTrust Account, Period Ending 08/31/2018**

	<u>Aug 31, 18</u>
Beginning Balance	1,015,618.55
Cleared Transactions	
Deposits and Credits - 1 item	<u>1,602.24</u>
Total Cleared Transactions	<u>1,602.24</u>
Cleared Balance	<u>1,017,220.79</u>
Register Balance as of 08/31/2018	1,017,220.79
Ending Balance	1,017,220.79

**Inter-Canyon Fire Protection District - New
Reconciliation Detail
100-105 · ColoTrust Account, Period Ending 08/31/2018**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						1,015,618.55
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	08/31/2018			X	1,602.24	1,602.24
Total Deposits and Credits					1,602.24	1,602.24
Total Cleared Transactions					1,602.24	1,602.24
Cleared Balance					1,602.24	1,017,220.79
Register Balance as of 08/31/2018					1,602.24	1,017,220.79
Ending Balance					1,602.24	1,017,220.79



Account Number: XXXX XXXX XXXX [REDACTED]

Billing Questions:
303-237-5000
1-800-964-3444

Website:
efirstbank.com

Send Billing Inquiries To:
FirstBank, P.O. Box 150427, Lakewood, CO 80215

FIRSTBANK CREDIT CARD CENTER Credit Card Account Statement
July 26, 2018 to August 24, 2018

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$0.00
- Payments	\$0.00
- Other Credits	\$0.00
+ Purchases	\$2,556.99
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$2,556.99
Account Number	[REDACTED]
Credit Limit	\$10,000.00
Available Credit	\$7,443.00
Statement Closing Date	August 24, 2018
Days in Billing Cycle	30

PAYMENT INFORMATION

New Balance: \$2,556.99
Minimum Payment Due: \$77.00
Payment Due Date: September 18, 2018

APPROVED: _____
DATE: _____
ACCT #: _____

TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
08/09	08/10	2432300KE05JS2X6N	STOP 4 GAS MORRISON CO MCC: 5542 MERCHANT ZIP: 80465	\$65.91
08/09	08/10	2443099KDBM9835HW	MSFT * E04006BTZQ 800-642-7676 WA MCC: 5045 MERCHANT ZIP: 98052	\$8.25
08/14	08/16	2416407KK2L4VY06X	CMT SACRAMENTO27680016 SACRAMENTO CA MCC: 4121 MERCHANT ZIP:	\$55.60
08/15	08/16	2416407KK7DGJYEZP	SUBWAY 00441535 SACRAMENTO CA MCC: 5814 MERCHANT ZIP: 95815	\$8.08

Transactions continued on next page

NOTICE: SEE REVERSE SIDE OF PAGE 1 FOR IMPORTANT ACCOUNT AND ANNUAL FEE INFORMATION

5547 0001 BHH 001 7 16 180824 0

PAGE 1 of 2

15 3390 2000 VBUS 01A05547

5109

FIRSTBANK CREDIT CARD CENTER
PO BOX 150427
LAKEWOOD CO 80215-0427



Account Number: [REDACTED]
New Balance: \$2,556.99
Minimum Payment Due: \$77.00
Payment Due Date: September 18, 2018

Please use enclosed envelope to remit payment.

Amount Enclosed: \$



Indicate name or address change on reverse side and check here.

Please return this portion of the statement with payment.

Make Check Payable to:

FIRSTBANK
PO BOX 150427
LAKEWOOD CO 80215-0427

[REDACTED] 5109
INVER-CANYON FIRE PRO
7939 S TURKEY CREEK RD
MORRISON CO 80465-9552



[REDACTED]

APPROVED
DATE:
ACCT. #

[REDACTED]

[REDACTED]

[REDACTED]



Account Number: [REDACTED]

[REDACTED] SHIRLAW
[REDACTED] 7618

TRANSACTIONS (continued)

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
08/15	08/17	2469216KL2XTQ3QY0	COURTYARD MARRIOTT CAL SACRAMENTO CA MCC: 3690 MERCHANT ZIP: 95815 LODGING CHECK-IN DATE: 08/15/18	\$23.11
08/17	08/19	2469216KM2XQ7Z9LV	COURTYARD MARRIOTT CAL SACRAMENTO CA MCC: 3690 MERCHANT ZIP: 95815 LODGING CHECK-IN DATE: 08/17/18	\$20.00
08/17	08/19	2469216KM2X80PQLX	SMF DOS COYOTES SACRAMENTO CA MCC: 5812 MERCHANT ZIP: 95837	\$16.14
08/22	08/23	2432300KS05JS42DD	STOP 4 GAS MORRISON CO MCC: 5542 MERCHANT ZIP: 80465	\$64.90
08/22	08/23	2475542KV3HYD54L9	SAH PREHOSPITAL SERVICES 720-3218970 CO MCC: 8062 MERCHANT ZIP: 80228	\$2,295.00

REWARDS SUMMARY

PREVIOUS FIRSTCASH BALANCE	=	\$0.00
DOLLARS EARNED THIS STATEMENT	+	\$25.57
DOLLARS ISSUED THIS STATEMENT	-	\$0.00
DOLLARS FORFEITED THIS STATEMENT	-	\$0.00
ENDING FIRSTCASH BALANCE	=	\$25.57

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	0.00%	\$0.00	30	\$0.00
Cash Advances	19.65%	\$0.00	30	\$0.00

Interest Charge adjustments are not in this amount, but will appear in the body of the statement

NOTICE: SEE REVERSE SIDE OF PAGE 1 FOR IMPORTANT ACCOUNT AND ANNUAL FEE INFORMATION

1-2

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2003 10/27

1. The first part of the document discusses the importance of maintaining accurate records.

2. This section describes the various methods used to collect and analyze data.

3. The results of the study are presented in the following table.

4. It is clear that there is a significant correlation between the variables.

5. The data suggests that the proposed model is a good fit for the observed data.

6. Further research is needed to confirm these findings.

7. The conclusions drawn from this study are as follows.

8. The first conclusion is that the model is robust.

9.

10.

11. The second conclusion is that the model is easy to use.

12. The third conclusion is that the model is cost-effective.

13.

14.

15.

16.

17. The authors would like to thank the following people for their assistance.

Date:	Amount:	Description:	Total:
8/9/2018	\$65.91	Fuel for command vehicle	\$2,556.99
8/9/2018	\$8.25	Microsoft licensing	
8/14/2018	\$55.60	transportation from airport to hotel, wildland training	
8/15/2018	\$8.08	dinner wildland training	
8/15/2018	\$23.11	dinner wildland training	
8/17/2018	\$20.00	transportation to airport from hotel, wildland training	
8/17/2018	\$16.14	Dinners at airport during wildland training	
8/22/2018	\$64.90	Fuel for command vehicle	
8/22/2018	\$2,295.00	AEMT tuition, Jim Ewing	

