



BOARD OF DIRECTORS MEETING

MAY 9, 2018

- **BOARD MEETING AGENDA**
- **APRIL 2018 FINANCIAL REPORTS**
- **CHIEFS REPORT**

**INTER-CANYON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
MEETING AGENDA
7939 S. Turkey Rd., Morrison, CO 80465
May 9, 2018**

- 1. Call to Order**

- 2. President's Report**
 - 2a. Determination of additions to agenda and sequence
 - 2b. Approval of Board member absences, if needed
 - 2c. Approval of Board minutes from the April 11 2018 Board Meeting.
 - 2d. Public Comment

- 3. Guests**
 - 3a. Acknowledgement/Introduction
 - 3b. Public Comment

- 4. Treasurer's Report and Financial Issues Requiring Board Review and Approval**
 - 4a. Review of April 2018 Financial Statements
 - 4b. Public Comment

- 5. Secretary's Report**
 - 5a. Research Committee Update
 - 5b. Public Comment

- 6. Insurance Report**
 - 6a.
 - 6b. Public Comment

- 7. Chief's Report**
 - 7a.

- 8. Old Business**
 - 8a. Tactical Tender Determination
 - 8b. Public Comment

- 9. New Business**
 - 9a.
 - 9b.
 - 9c. Public Comment

**INTER-CANYON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
MINUTES OF MEETING
7939 S. Turkey Creek Rd., Morrison, CO 80465
May 9, 2018**

1. Call to Order:

1A. The ICFPD Board meeting was called to order by Jennifer Volkman at 19:01 hours at 7939 S. Turkey Creek Rd., Morrison, CO 80465

1B. Board Members Present:

Karl Firor, Treasurer
Jennifer Volkman, Secretary
Kerry Prielipp, Director
Ralph Dreher

Board Members Absent

Leslie Caimi, President

2. Guests Present

Chief Skip Shirlaw
Deputy Chief Dan Hatlestad
Gayla Logan, VEE
Debra Swearingen, Canyon Courier

2a. Guest Report.

None.

3. President's Report

3a. Approval of Absences.

3b. Changes to Agenda.

3b. Approval of Board Meeting Minutes

MOTION: There was a motion by Karl Firor with a second by Kerry Prielipp to approve the minutes of the April 11, 2018 Meeting. The motion passed unanimously.

4. Treasurer's Report

4a. Karl Firor reviewed the Balance Sheet and noted revenue increased by \$19k to \$1,469,000. Karl noted an upcoming change in accounts, Karl is moving Wells Fargo Funds to Colorado Trust,

Wells Fargo accounts will be closed. There is \$27k showing in payables, most of which is for 2 \$10k cisterns. Profit and Loss Report shows \$507k in revenue received over the past 4 months. Karl reviewed year to date in the Actual vs Budget Report. \$507k received to date as compared to \$477k in April of last year due to tax revenue differential. Karl reviewed line items. \$7k budgeted for legal expense was not used. For the period January thru April the District is \$219k to the good, up \$94k from this time last year. Karl reviewed open Purchase Orders of \$9800, most of which is a new copier purchase. Karl noted Bank Reconciliations and asked if there are any questions.

MOTION: There was a motion by Kerry Prielipp with a second by Ralph Dreher to approve the April 2018 Treasurer's Report. The motion passed unanimously.

4b. Public Comment

5. Secretary's Report

5a. Research Committee Update

Jennifer Volkman advised she recently met, with Leslie Caimi, Chief Shirlaw and Kelley Wood to review springs events. Jennifer stated the recent event at Tomari's went well. Chief Shirlaw, Chief Hatlestad, Capt Buckles and Jennifer attended the event. Jennifer noted there were more people than expected. People were looking for wildland fire information and some were expecting a presentation. DC Hatlestad commented he learned later those expecting the presentation were planning to attend a presentation at a residence on Yegge Rd. later that evening. Jennifer noted there were a lot of good conversations with a ball park estimate of 30 attendees. Chief Shirlaw added conversations were long, people were engaged. There was a mix of new residents and older residents.

Jennifer advised the Bonfil's Blood Drive is this coming weekend. Ready, Set, Go information will be available. Bonfil's is setting up inside Station 3, and will provide food. Kelley reported she understands 24 people have signed up. Chief added it will be a nice opportunity to talk with residents. When asked by Gayla Logan, Chief Shirlaw indicated VEEs will not be needed at this event, as Bonfil's is providing most everything.

Jennifer advised there will be 2 presentations at Twin Forks Restaurant on June 2nd, 11 a.m. until 2 p.m. The presentations will be on wildland safety, Ready, Set, Go, as well as issues we face as a District. Twin Forks is opening during that time period to allow time for residents to engage with the District on these topics.

5b. Public Comment

6. Insurance Report

6a. Ralph Dreher noted in response to a recent article he read, the area within the District had experienced floods in the past 20 years. Ralph advised it is good to know the history and that flooding in the area is possible. Ralph explained how floods were managed in those times.

6b. Public Comment.

None.

7. Chief's Report

7a. Please see attached. Chief Shirlaw noted Chiefs are building onto community events by giving presentations at HOA meetings. On June 9th there are 3 HOA meetings scheduled. Chief Shirlaw stated DC Hatlestad is going above and beyond speaking at meetings and promoting through social media. Another opportunity to talk about fire mitigation and other topics will be on June 23, during Safety Day at Station 1. We will be doing child car seat checks, giving away bike helmets and smoke detectors as well as recruiting.

We have been attending several community meetings. Sharon Harper hosted a meeting on Jennings Rd. People are surprised to hear we are volunteer, as well as to hear what evacuation means. DC Hatlestad put together a good Power Point highlighting some of the larger historical fires. We are getting out quite a bit of information. Kerry inquired as to the degree of interaction. Chief responded afterwards, we get a lot of questions. We were talking to residents about egress. We are asking a lot of questions to bring awareness to the difficulty involved in evacuations.

Call numbers are going up again, 2 am calls are increasing. Response is jumping up as well, 8 to 10 people are responding to the 2 am calls and daytime calls are getting 5 to 6 people responding, this is awesome. Chief Shirlaw stated people are taking safety seriously, he is very proud.

Great trainings are scheduled this month. The US Forest service is lending us their building for an upcoming training.

Chiefs are working toward hiring mountain area fire inspectors. Again, Evergreen will hire a Fire Marshal, we will subcontract for fire inspectors, expect an IGA in October of this year. Firefighters will conduct annual inspections.

We are working with other districts on fire response and staffing on high risk days, red flag days and high wind events. We are working the central group in town and doing the same thing, we will be able to call on them right away for additional resources. This will be helpful when we cannot get enough resources. Our boundaries are not so staunch, new thinking is around the best and quickest ways to get to the incident, using the closest resources. Kerry asked if this is formalized mutual aid. Chief Shirlaw responded it falls under the current Mutual Aid

Agreement. There may be a need for an IGA at some point. Kerry noted it is a broader application of how we have been operating with Indian Hills and Elk Creek. Chief Shirlaw noted this approach applies mainly when we need immediate assistance. Jeffcom operating as a consolidated communication center helps as well.

Rookies, we have 1 gentleman in Rookie Academy right now. 2 people are attending the wildland only portion. Cool to see. Finishing in the next month and a half or so.

We have been able to work with the Forest Service on the recent fire in Bailey. We sent a truck and a couple people, billable resources, there will be money coming into the District for this event.

Two 20k gallon cisterns are being placed at Jennings Rd. and Yegge Rd. which is good. Chief Shirlaw advised he has been driving around getting GPS coordinates on every hydrant for ISO. We are still in the audit process.

Gallagher is coming up, this is scary, representing a potential 14% drop to 6.2%. This will happen in 2019. Genesee Fire was 80% successful with language to de-Gallagherize. This may be something we think about. Legislature is finished at this point, and nothing further will be done at this time. Chief Shirlaw will meet with the Chief at Genesee on Monday.

7b. Public Comment

None.

8. Old Business

8a.

8b. Tactical Tender. Did everyone have an opportunity to compare and contrast the 3 bids? All responded yes. Chief Shirlaw outlined the proposed model is based on design out of California, much has been refined. Chassis are similar, the price is the biggest difference. SVI is quite a bit lower than E1 and Front Range. If the board chooses to move forward, the numbers will change some based on needs. All carry the same pump, same water, and the same warranties. Build times are the same, E1 is 375 days. Chief Shirlaw indicated he leans toward SVI as we have worked with them in the past, SVI customer service is bar none. SVI is located in Ft. Collins.

The SVI sales rep is looking at what value a trade in on 673 could bring. Depending, we will have to weigh a trade in against ISO points if 673 is kept and moved to Station 4. The sales rep indicated there is some interest in 673. Kerry asked for a time frame. Chief Shirlaw indicated he expects it should be soon. Kerry asked what date Chief Shirlaw would like to have a decision by the Board. Chief indicated as soon as the Board is ready.

Karl asked what else the Board will need prior to moving forward. Kerry asked for Karl's level of comfort in \$300k starting point prior to trade value as an expenditure. Should it be a cash expenditure out of reserves, or combination cash and debt? Karl stated he does not see the District having need to go into debt. Gallagher is a concern. Karl noted this year, due to the appreciation of property values combined with the decrease was a wash. The decrease in Gallagher is a 14% potential drop. Some appreciation may be a set off. Karl is comfortable and believes it to be prudent to move forward, the District does have adequate reserves, although adequate is not specifically defined. There is still \$1 million in funds in the bank. Jennifer asked what amount would be discounted if the District paid \$300k up front. Chief Shirlaw responded there is up to 7% discount if pre-paid. Karl noted the discount can be weighed against interest earnings from Colorado Trust.

Chief Shirlaw commented at a recent officers meeting it was recognized the District is spending \$10k per year on recruits. Moving forward, we will be requesting they contribute financially to their training costs. This is another area where we may be able to tighten up. Would rather have one recruit that stays 10 years than 4 that stay for only one year. Potentially we could save \$30k per year. Kerry asked about the potential for grants. Chief Shirlaw acknowledged, yes, there are grants. However, grants are very competitive. We did miss the auto load for ambulances. Chief Shirlaw explained there were 12,000 applicants, of which only two were awarded a grant. We are up against to districts who have much less than we have. There is a lot of need out there. Not to say we have not been successful, i.e. the extractor etc.

Kerry indicated he is not certain the board needs to defer to a trade value. Karl agreed, it would be a separate decision. Question is should we get this process started. Karl indicated he is inclined to move forward. Kerry indicated he would like to see a firm quote. As public trustees we need to competitively bid the vehicle. Karl noted all three companies have made a formal offer. Chief Shirlaw confirmed the bids are in PDF format and include firm pricing breakdowns. Kerry stated he would like to see implied discounts in writing. Jennifer asked if SVI built some of the existing apparatus. Chief Shirlaw confirmed yes, SVI built several of the existing trucks. We have had positive experiences with SVI in the past, and there is a good track record. Karl would like to take the next step with SVI and ask them to move forward with paperwork. Chief Shirlaw asked if a contract prior to the next Board Meeting would be helpful. Directors agreed a contract would be helpful. Chief Shirlaw indicated he plans to have documentation within the next 2 weeks.

8b. Public Comment

None.

9. New Business.

9a.

9b. Public Comment

Gayla Logan inquired when the Board is sending its next postcard and asked for the Flea Market date to be included. Jennifer replied yes and asked that Gayla send the dates. The information can also be posted in social media.

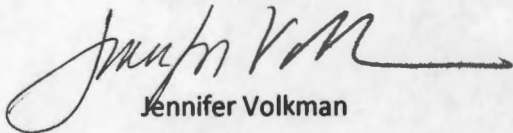
Gayla inquired what will be the VEEs role to be in community events. Kelley advised community events are organized by an appointed committee and are not a Board Meeting topic.

10. Adjournment

There being no further business before the Board, the meeting was adjourned at 19:45 hours.

Minutes by Kelley D. Wood, District Administrator

Submitted by:



Jennifer Volkman
Secretary

Approved by:



Karl Firor
Treasurer

Attachments:

1. Meeting Agenda
2. Chief's Report
3. April Financials

1:07 PM

05/03/18

Accrual Basis

**Inter-Canyon Fire Protection District - New
Balance Sheet Prev Year Comparison
As of April 30, 2018**

	Apr 30, 18	Apr 30, 17	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
100-000 · Cash			
100-100 · Wells Fargo Bank New Checking	0.00	462,941.54	-462,941.54
100-102 · Wells Fargo Savings	248,726.23	150,837.14	97,889.09
100-104 · Checking - Insurance	2,889.89	5,016.19	-2,126.30
100-105 · ColoTrust Account	760,211.61	601,349.49	158,862.12
100-106 · First Bank Checking	456,754.55	0.00	456,754.55
100-107 · First Bank Savings	1,000.18	0.00	1,000.18
Total 100-000 · Cash	1,469,582.46	1,220,144.36	249,438.10
Total Checking/Savings	1,469,582.46	1,220,144.36	249,438.10
Accounts Receivable			
120-000 · Accounts Receivable			
120-100 · Account Receivable - Ambulance	15,666.24	15,666.24	0.00
120-120 · Property Taxes Receivable	897,935.00	897,935.00	0.00
120-130 · Cash with County Treasurer	5,904.73	5,904.73	0.00
120-000 · Accounts Receivable - Other	13,958.30	13,958.30	0.00
Total 120-000 · Accounts Receivable	933,464.27	933,464.27	0.00
Total Accounts Receivable	933,464.27	933,464.27	0.00
Other Current Assets			
140-143 · Prepaid Insurance	13,595.62	13,595.62	0.00
Total Other Current Assets	13,595.62	13,595.62	0.00
Total Current Assets	2,416,642.35	2,167,204.25	249,438.10
Fixed Assets			
170-000 · Capital Assets			
170-101 · Station 1	723,545.25	723,545.25	0.00
170-102 · Station 2	761,895.12	761,895.12	0.00
170-103 · Station 3	444,019.44	444,019.44	0.00
170-104 · Station 4	266,946.28	266,946.28	0.00
170-105 · Station 5	31,005.00	31,005.00	0.00
170-200 · Equipment	4,372,450.13	4,372,450.13	0.00
170-999 · Allowance for Depreciation	-3,369,292.00	-3,369,292.00	0.00
Total 170-000 · Capital Assets	3,230,569.22	3,230,569.22	0.00
Total Fixed Assets	3,230,569.22	3,230,569.22	0.00
Other Assets			
185-000 · Deferred Outflow	178,612.00	178,612.00	0.00
Total Other Assets	178,612.00	178,612.00	0.00
TOTAL ASSETS	5,825,823.57	5,576,385.47	249,438.10
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
200-200 · Accounts Payable	27,375.93	23,137.69	4,238.24
Total Accounts Payable	27,375.93	23,137.69	4,238.24
Other Current Liabilities			
200-209 · Deferred Revenue	897,935.00	897,935.00	0.00
200-225 · Accrued Liabilities	6,709.50	6,709.50	0.00
Total Other Current Liabilities	904,644.50	904,644.50	0.00
Total Current Liabilities	932,020.43	927,782.19	4,238.24
Long Term Liabilities			
210-399 · Net Pension Obligation			
280-100 · Net Pension Liability	599,153.00	599,153.00	0.00

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05/03/18

Accrual Basis

**Inter-Canyon Fire Protection District - New
Balance Sheet Prev Year Comparison
As of April 30, 2018**

	<u>Apr 30, 18</u>	<u>Apr 30, 17</u>	<u>\$ Change</u>
Total 210-399 · Net Pension Obligation	599,153.00	599,153.00	0.00
280-000 · Deferred Inflows	181,962.00	181,962.00	0.00
Total Long Term Liabilities	781,115.00	781,115.00	0.00
Total Liabilities	1,713,135.43	1,708,897.19	4,238.24
Equity			
290-291 · Equity	3,155,777.20	3,155,777.20	0.00
290-300 · Net Assets - Prior Year	893,642.03	893,642.03	0.00
290-999 · Designated-Current	-340,271.33	-340,271.33	0.00
320-000 · Unrestricted Net Assets	184,062.53	-203,890.65	387,953.18
Net Income	219,477.71	362,231.03	-142,753.32
Total Equity	4,112,688.14	3,867,488.28	245,199.86
TOTAL LIABILITIES & EQUITY	5,825,823.57	5,576,385.47	249,438.10

Inter-Canyon Fire Protection District - New Profit & Loss April 2018

	Apr 18	Jan - Apr 18
Income		
300-000 · Revenues		
300-301 · EMS Services Billed	4,947.18	21,476.53
300-302 · Property Tax Revenue	57,591.62	458,100.86
300-303 · Interest Income	1,006.89	3,560.43
300-304 · Inspection/Cistern Fees	0.00	1,025.00
300-305 · Refunds/Abatements	485.01	1,218.78
300-306 · Theft Loss Payment	0.00	10,557.60
300-307 · Grants	0.00	5,231.00
300-600 · Other Income	91.00	417.00
Total 300-000 · Revenues	64,121.70	501,587.20
300-660 · Donated Funds		
300-601 · Donations	1,500.00	4,850.00
300-602 · Can Trailer Revenue	286.65	866.60
300-660 · Donated Funds - Other	0.00	150.00
Total 300-660 · Donated Funds	1,786.65	5,866.60
Total Income	65,908.35	507,453.80
Gross Profit	65,908.35	507,453.80
Expense		
400-000 · Administrative		
400-401 · Office Administration	501.89	1,658.57
400-402 · Stipends	0.00	1,100.00
400-403 · EMS Service Billing Fees	0.00	1,439.36
400-405 · Computer/Website IT/R&M	271.95	1,751.20
400-406 · Dues/Subscriptions/Code Books	0.00	551.40
400-407 · Employment Background Checks	0.00	76.75
400-408 · Employment Physicals	125.00	839.00
400-410 · General Liability Insurance	0.00	6,398.06
400-411 · Workers Compensation Insurance	0.00	8,746.51
400-412 · Employee Health Insurance	3,262.53	13,023.48
400-413 · Immunizations	0.00	80.00
400-415 · Copier Lease	115.05	467.98
400-416 · Community Outreach	1,317.32	19,217.32
400-420 · Bank Service Charges	12.94	79.31
400-430 · Training - Management	0.00	1,940.00
400-436 · Legal Expense	0.00	393.56
400-991 · Wages & Benefits	16,907.40	73,586.28
400-000 · Administrative - Other	0.00	0.00
Total 400-000 · Administrative	22,514.08	131,348.78
500-000 · FireFighting		
500-501 · Training and Certification	30.00	995.64
500-503 · Conference Expense	0.00	563.16
500-504 · Clothing & Uniforms	0.00	3,281.93
500-505 · Bunker Gear	0.00	20,037.00
500-508 · Wildland Training	936.00	1,052.87
500-509 · Firefighting Tools	0.00	168.83
500-510 · Wildland Tools	0.00	935.47
500-515 · Cistern Installation/Parts	25,704.68	25,704.68
Total 500-000 · FireFighting	26,670.68	52,739.58
550-550 · EMS Services		
550-551 · EMS Training/Certification	155.88	4,095.28
550-553 · EMS Medical Supplies	2,276.70	5,039.51
550-555 · EMS Training - CPR	0.00	692.07
Total 550-550 · EMS Services	2,432.58	9,826.86
600-000 · FF Apparatus/Equip Maintenance		
600-601 · R&M Apparatus & Equipment	2,474.30	6,199.12
600-602 · Fuel	1,156.40	3,686.74
600-604 · License/Fees	0.00	25.93
600-606 · Parts	0.00	1,463.39

1:10 PM

05/03/18

Accrual Basis

Inter-Canyon Fire Protection District - New Profit & Loss April 2018

	Apr 18	Jan - Apr 18
Total 600-000 · FF Apparatus/Equip Maintenance	3,630.70	11,375.18
660-000 · Donated Funds Expense		
660-702 · Firefighter Reward	2,073.66	5,785.97
660-703 · Meeting Supplies/Food	379.41	1,335.30
660-704 · Good & Welfare	31.35	476.94
660-705 · Can Trailer	71.66	216.65
Total 660-000 · Donated Funds Expense	2,556.08	7,814.86
670-000 · Station 1		
670-801 · Telephone	304.35	1,217.64
670-803 · Electric	168.24	701.92
670-804 · Water	0.00	111.33
670-805 · Trash Pickup	0.00	576.29
670-806 · Natural Gas/Propane	584.57	3,022.69
670-807 · Station Supplies	220.49	611.56
670-808 · Station R&M	0.00	326.07
670-809 · Cleaning	245.00	945.00
670-810 · Snow Removal	155.00	855.00
Total 670-000 · Station 1	1,677.65	8,367.50
680-000 · Station 2		
680-801 · Telephone	50.39	201.94
680-803 · Electric	211.76	881.14
680-806 · Natural Gas/Propane	0.00	2,428.99
680-807 · Station Supplies	0.00	43.91
680-808 · Repairs & Maintenance	0.00	91.22
680-809 · Cleaning	70.00	280.00
680-810 · Snow Removal	155.00	855.00
Total 680-000 · Station 2	487.15	4,782.20
690-000 · Station 3		
690-801 · Telephone	69.32	277.69
690-802 · Internet	49.00	196.00
690-803 · Electric	394.57	1,634.23
690-804 · Water	64.00	256.96
690-805 · Trash Pickup	0.00	576.29
690-806 · Natural Gas/Propane	625.61	2,655.06
690-808 · Repairs & Maintenance	79.98	659.91
690-809 · Cleaning	315.76	998.26
690-810 · Snow Removal	155.00	855.00
Total 690-000 · Station 3	1,753.24	8,109.40
691-000 · Station 4		
691-801 · Telephone	50.39	206.03
691-802 · Internet	68.99	275.96
691-803 · Electric	241.05	1,233.42
691-804 · Water	0.00	146.79
691-805 · Trash Pickup	0.00	175.58
691-807 · Station Supplies	10.43	176.82
691-808 · Repairs & Maintenance	0.00	194.35
691-809 · Cleaning	70.00	245.00
691-810 · Snow Removal	155.00	855.00
691-000 · Station 4 - Other	0.00	35.00
Total 691-000 · Station 4	595.86	3,543.95
692-000 · Station 5		
692-803 · Electric	195.97	843.48
692-808 · Repairs & Maintenance	87.55	87.55
692-810 · Snow Removal	155.00	855.00
Total 692-000 · Station 5	438.52	1,786.03
700-000 · Communications		
700-750 · Radio/Equipment R&M	1,937.00	7,115.16
700-751 · Cell Phones/Pagers	518.10	2,019.99
700-754 · Dispatch Service	0.00	6,978.10

1:10 PM

05/03/18

Accrual Basis

Inter-Canyon Fire Protection District - New Profit & Loss April 2018

	<u>Apr 18</u>	<u>Jan - Apr 18</u>
700-803 · Electic for Radio Tower	54.93	213.16
Total 700-000 · Communications	<u>2,510.03</u>	<u>16,326.41</u>
900-000 · Capital Expenditures		
600-812 · Apparatus		
900-377 · Medical Equipment	0.00	5,685.98
900-378 · Station Llighting	677.14	10,783.26
600-812 · Apparatus - Other	280.00	15,486.10
Total 600-812 · Apparatus	<u>957.14</u>	<u>31,955.34</u>
Total 900-000 · Capital Expenditures	<u>957.14</u>	<u>31,955.34</u>
Total Expense	<u>66,223.71</u>	<u>287,976.09</u>
Net Income	<u><u>-315.36</u></u>	<u><u>219,477.71</u></u>

**Inter-Canyon Fire Protection District - New
Profit & Loss Budget vs. Actual
January through April 2018**

	Jan - Apr 18	Budget	\$ Over Budget
Income			
300-000 · Revenues			
300-301 · EMS Services Billed	21,476.53	24,840.69	-3,364.16
300-302 · Property Tax Revenue	458,100.86	400,464.62	57,636.24
300-303 · Interest Income	3,560.43	1,069.70	2,490.73
300-304 · Inspection/Cistern Fees	1,025.00	450.00	575.00
300-305 · Refunds/Abatements	1,218.78	0.00	1,218.78
300-306 · Theft Loss Payment	10,557.60	404.77	10,152.83
300-307 · Grants	5,231.00	0.00	5,231.00
300-559 · Donations - Specified	0.00	0.00	0.00
300-600 · Other Income	417.00	3,933.68	-3,516.68
Total 300-000 · Revenues	501,587.20	431,163.46	70,423.74
300-570 · Inter-Governmental Revenues	0.00	0.00	0.00
300-660 · Donated Funds			
300-601 · Donations	4,850.00	15,200.00	-10,350.00
300-602 · Can Trailer Revenue	866.60	1,233.95	-367.35
300-660 · Donated Funds - Other	150.00	0.00	150.00
Total 300-660 · Donated Funds	5,866.60	16,433.95	-10,567.35
Total Income	507,453.80	447,597.41	59,856.39
Gross Profit	507,453.80	447,597.41	59,856.39
Expense			
400-000 · Administrative			
400-401 · Office Administration	1,658.57	2,400.00	-741.43
400-402 · Stipends	1,100.00	2,400.00	-1,300.00
400-403 · EMS Service Billing Fees	1,439.36	1,800.00	-360.64
400-404 · Electronic Filing System R&M	0.00	0.00	0.00
400-405 · Computer/Website IT/R&M	1,751.20	9,400.00	-7,648.80
400-406 · Dues/Subscriptions/Code Books	551.40	1,822.79	-1,271.39
400-407 · Employment Background Checks	76.75	0.00	76.75
400-408 · Employment Physicals	839.00	1,400.00	-561.00
400-410 · General Liability Insurance	6,398.06	6,398.06	0.00
400-411 · Workers Compensation Insurance	8,746.51	7,242.00	1,504.51
400-412 · Employee Health Insurance	13,023.48	12,253.16	770.32
400-413 · Immunizations	80.00	180.00	-100.00
400-415 · Copier Lease	467.98	472.72	-4.74
400-416 · Community Outreach	19,217.32	19,500.00	-282.68
400-420 · Bank Service Charges	79.31	120.00	-40.69
400-430 · Training - Management	1,940.00	1,940.00	0.00
400-432 · Recruitment	0.00	0.00	0.00
400-435 · Audit Services	0.00	0.00	0.00
400-436 · Legal Expense	393.56	8,000.00	-7,606.44
400-437 · Fraud	0.00	0.00	0.00
400-980 · Bad Debt Expense	0.00	0.00	0.00
400-991 · Wages & Benefits	73,586.28	73,300.00	286.28
400-000 · Administrative - Other	0.00	0.00	0.00
Total 400-000 · Administrative	131,348.78	148,628.73	-17,279.95
500-000 · Firefighting			
500-501 · Training and Certification	995.64	2,849.70	-1,854.06
500-502 · Rookie Academy	0.00	0.00	0.00
500-503 · Conference Expense	563.16	0.00	563.16
500-504 · Clothing & Uniforms	3,281.93	1,400.00	1,881.93
500-505 · Bunker Gear	20,037.00	24,900.00	-4,863.00
500-508 · Wildland Training	1,052.87	0.00	1,052.87
500-509 · Firefighting Tools	168.83	3,200.00	-3,031.17
500-510 · Wildland Tools	935.47	2,000.00	-1,064.53
500-515 · Cistern Installation/Parts	25,704.68	5,000.00	20,704.68
Total 500-000 · Firefighting	52,739.58	39,349.70	13,389.88
550-550 · EMS Services			
550-551 · EMS Training/Certification	4,095.28	2,800.00	1,295.28
550-552 · EMS Conference Expense	0.00	0.00	0.00
550-553 · EMS Medical Supplies	5,039.51	5,200.00	-160.49
550-555 · EMS Training - CPR	692.07	545.00	147.07
550-556 · Oxygen	0.00	161.19	-161.19
Total 550-550 · EMS Services	9,826.86	8,706.19	1,120.67
600-000 · FF Apparatus/Equip Maintenance			
600-601 · R&M Apparatus & Equipment	6,199.12	12,000.00	-5,800.88
600-602 · Fuel	3,686.74	3,726.45	-39.71
600-604 · License/Fees	25.93	65.19	-39.26
600-605 · Towing	0.00	2,010.00	-2,010.00
600-606 · Parts	1,463.39	1,200.00	263.39

**Inter-Canyon Fire Protection District - New
Profit & Loss Budget vs. Actual
January through April 2018**

	Jan - Apr 18	Budget	\$ Over Budget
600-607 · Hose Testing	0.00	0.00	0.00
600-625 · SCBA Replacement	0.00	0.00	0.00
Total 600-000 · FF Apparatus/Equip Maintenance	11,375.18	19,001.64	-7,626.46
660-000 · Donated Funds Expense			
660-701 · Retention & Recruitment	0.00	8,000.00	-8,000.00
660-702 · Firefighter Reward	5,785.97	0.00	5,785.97
660-703 · Meeting Supplies/Food	1,335.30	1,000.00	335.30
660-704 · Good & Welfare	476.94	129.93	347.01
660-705 · Can Trailer	216.65	308.55	-91.90
660-706 · Wellness Events	0.00	0.00	0.00
660-707 · Fund Raising	0.00	0.00	0.00
Total 660-000 · Donated Funds Expense	7,814.86	9,438.48	-1,623.62
670-000 · Station 1			
670-801 · Telephone	1,217.64	1,218.00	-0.36
670-802 · Internet	0.00	196.00	-196.00
670-803 · Electric	701.92	1,125.00	-423.08
670-804 · Water	111.33	275.00	-163.67
670-805 · Trash Pickup	576.29	763.04	-186.75
670-806 · Natural Gas/Propane	3,022.69	1,845.00	1,177.69
670-807 · Station Supplies	611.56	632.00	-20.44
670-808 · Station R&M	326.07	1,164.00	-837.93
670-809 · Cleaning	945.00	416.00	529.00
670-810 · Snow Removal	855.00	1,423.00	-568.00
670-811 · Landscape Maintenance	0.00	0.00	0.00
670-000 · Station 1 - Other	0.00	0.00	0.00
Total 670-000 · Station 1	8,367.50	9,057.04	-689.54
680-000 · Station 2			
680-801 · Telephone	201.94	216.00	-14.06
680-803 · Electric	881.14	1,010.00	-128.86
680-805 · Trash Pickup	0.00	0.00	0.00
680-806 · Natural Gas/Propane	2,428.99	2,788.00	-359.01
680-807 · Station Supplies	43.91	66.00	-22.09
680-808 · Repairs & Maintenance	91.22	266.00	-174.78
680-809 · Cleaning	280.00	280.00	0.00
680-810 · Snow Removal	855.00	1,300.00	-445.00
680-811 · Landscape Maintenance	0.00	0.00	0.00
Total 680-000 · Station 2	4,782.20	5,926.00	-1,143.80
690-000 · Station 3			
690-801 · Telephone	277.69	276.00	1.69
690-802 · Internet	196.00	220.00	-24.00
690-803 · Electric	1,634.23	1,664.00	-29.77
690-804 · Water	256.96	620.80	-363.84
690-805 · Trash Pickup	576.29	763.04	-186.75
690-806 · Natural Gas/Propane	2,655.06	1,400.00	1,255.06
690-807 · Station Supplies	0.00	952.00	-952.00
690-808 · Repairs & Maintenance	659.91	1,180.00	-520.09
690-809 · Cleaning	998.26	420.00	578.26
690-810 · Snow Removal	855.00	1,200.00	-345.00
690-811 · Landscape Maintenance	0.00	283.00	-283.00
Total 690-000 · Station 3	8,109.40	8,978.84	-869.44
691-000 · Station 4			
691-801 · Telephone	206.03	220.00	-13.97
691-802 · Internet	275.96	304.00	-28.04
691-803 · Electric	1,233.42	1,235.00	-1.58
691-804 · Water	146.79	204.00	-57.21
691-805 · Trash Pickup	175.58	230.60	-55.02
691-807 · Station Supplies	176.82	200.00	-23.18
691-808 · Repairs & Maintenance	194.35	1,500.00	-1,305.65
691-809 · Cleaning	245.00	300.00	-55.00
691-810 · Snow Removal	855.00	750.00	105.00
691-811 · Landscape Maintenance	0.00	300.00	-300.00
691-000 · Station 4 - Other	35.00		
Total 691-000 · Station 4	3,543.95	5,243.60	-1,699.65
692-000 · Station 5			
692-803 · Electric	843.48	910.00	-66.52
692-808 · Repairs & Maintenance	87.55	280.00	-192.45
692-810 · Snow Removal	855.00	555.00	300.00
692-811 · Landscape Maintenance	0.00	140.00	-140.00
Total 692-000 · Station 5	1,786.03	1,885.00	-98.97
700-000 · Communications			

1:08 PM

05/03/18

Accrual Basis

**Inter-Canyon Fire Protection District - New
Profit & Loss Budget vs. Actual
January through April 2018**

	<u>Jan - Apr 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>
700-750 · Radio/Equipment R&M	7,115.16	3,569.48	3,545.68
700-751 · Cell Phones/Pagers	2,019.99	1,909.81	110.18
700-753 · Portable Radio New/Replace	0.00	3,500.00	-3,500.00
700-754 · Dispatch Service	6,978.10	12,000.00	-5,021.90
700-755 · JCMARS	0.00	0.00	0.00
700-803 · Electric for Radio Tower	213.16	119.28	93.88
Total 700-000 · Communications	16,326.41	21,098.57	-4,772.16
800-900 · Pension-State Contribution	0.00	0.00	0.00
800-902 · Pension-Contribution GOVT-WIDE	0.00	0.00	0.00
900-000 · Capital Expenditures			
600-812 · Apparatus			
900-377 · Medical Equipment	5,685.98	0.00	5,685.98
900-378 · Station Lighting	10,783.26	20,000.00	-9,216.74
600-812 · Apparatus - Other	15,486.10	25,000.00	-9,513.90
Total 600-812 · Apparatus	31,955.34	45,000.00	-13,044.66
900-379 · Station 1 Remodel	0.00	0.00	0.00
900-381 · Fire Marshal Vehicle 95499	0.00	0.00	0.00
Total 900-000 · Capital Expenditures	31,955.34	45,000.00	-13,044.66
Total Expense	287,976.09	322,313.79	-34,337.70
Net Income	219,477.71	125,283.62	94,194.09

8:34 AM

05/04/18

Inter-Canyon Fire Protection District - New A/P Aging Summary As of April 30, 2018

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Colorado Division of Fire Prevention	30.00	0.00	0.00	0.00	0.00	30.00
Daniel Hatlestad	92.65	0.00	0.00	0.00	0.00	92.65
Gayla Logan	140.00	0.00	0.00	0.00	0.00	140.00
Homestead Water	64.00	0.00	0.00	0.00	0.00	64.00
IREA	211.76	0.00	0.00	0.00	0.00	211.76
Ken Caryl Ranch Water	48.93	0.00	0.00	0.00	0.00	48.93
M&M Tank Coating Co	24,485.00	0.00	0.00	0.00	0.00	24,485.00
Peggy Lucatuorto	70.00	0.00	0.00	0.00	0.00	70.00
Sandy Onken	52.50	0.00	0.00	0.00	0.00	52.50
Shane Buckles	85.92	0.00	0.00	0.00	0.00	85.92
Staples Credit Plan	60.38	0.00	0.00	0.00	0.00	60.38
Subcarrier Communications Inc.	0.00	-350.00	0.00	0.00	0.00	-350.00
Verizon Wireless	518.10	0.00	0.00	0.00	0.00	518.10
Wells Fargo Bank	1,459.36	0.00	0.00	0.00	0.00	1,459.36
Wex Bank (Conoco)	201.58	0.00	0.00	0.00	0.00	201.58
Xcel Energy	254.68	0.00	0.00	0.00	0.00	254.68
TOTAL	<u>27,774.86</u>	<u>-350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27,424.86</u>

1:12 PM
05/03/18

Inter-Canyon Fire Protection District - New
OPEN PURCHASE ORDERS

All Transactions

Date	Num	Name	Source Name	Memo	Deliv Date	Qty	Rcv'd	Backordered	Amount	Open Balance
Parts										
Administration										
04/30/2018	18-021	Pacific Office Auto...	Pacific Office Auto...	Konica Mino...	04/30/2018	1	0	1	6,200.00	6,200.00
04/30/2018	18-021	Pacific Office Auto...	Pacific Office Auto...	maintenanc...	04/30/2018	12	0	12	396.00	396.00
Total Administration						13	0	13	6,596.00	6,596.00
Cisterns/Parts										
04/30/2018	18-020	SSI Emergency Eq...	SSI Emergency Eq...	Dry Hydrant ...	04/30/2018	9	0	9	1,395.00	1,395.00
Total Cisterns/Parts						9	0	9	1,395.00	1,395.00
EMS Training Books/Supplies										
01/08/2018	18-001	Alicia Harris	Alicia Harris	EMT Basic ...	01/08/2018	1	0	1	1,900.00	1,900.00
Total EMS Training Books/Supplies						1	0	1	1,900.00	1,900.00
Total Parts						23	0	23	9,891.00	9,891.00
TOTAL						23	0	23	9,891.00	9,891.00

11:20 AM

05/02/18

**Inter-Canyon Fire Protection District - New
Reconciliation Summary
100-107 · First Bank Savings, Period Ending 04/30/2018**

	<u>Apr 30, 18</u>
Beginning Balance	1,000.07
Cleared Transactions	
Deposits and Credits - 2 items	<u>0.11</u>
Total Cleared Transactions	<u>0.11</u>
Cleared Balance	<u>1,000.18</u>
Register Balance as of 04/30/2018	<u>1,000.18</u>
Ending Balance	1,000.18

11:20 AM

05/02/18

**Inter-Canyon Fire Protection District - New
Reconciliation Detail
100-107 · First Bank Savings, Period Ending 04/30/2018**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						1,000.07
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	03/31/2018		Deposit	X	0.03	0.03
Deposit	04/30/2018			X	0.08	0.11
Total Deposits and Credits					<u>0.11</u>	<u>0.11</u>
Total Cleared Transactions					<u>0.11</u>	<u>0.11</u>
Cleared Balance					<u>0.11</u>	<u>1,000.18</u>
Register Balance as of 04/30/2018					<u>0.11</u>	<u>1,000.18</u>
Ending Balance					<u><u>0.11</u></u>	<u><u>1,000.18</u></u>

11:18 AM

05/02/18

**Inter-Canyon Fire Protection District - New
Reconciliation Summary
100-106 · First Bank Checking, Period Ending 04/30/2018**

	<u>Apr 30, 18</u>
Beginning Balance	441,486.80
Cleared Transactions	
Checks and Payments - 68 items	-44,830.69
Deposits and Credits - 5 items	64,984.76
Total Cleared Transactions	<u>20,154.07</u>
Cleared Balance	<u><u>461,640.87</u></u>
Uncleared Transactions	
Checks and Payments - 27 items	-4,886.32
Total Uncleared Transactions	<u>-4,886.32</u>
Register Balance as of 04/30/2018	<u><u>456,754.55</u></u>
Ending Balance	456,754.55

10:57 AM

05/02/18

**Inter-Canyon Fire Protection District - New
Reconciliation Summary
100-104 · Checking - Insurance, Period Ending 04/30/2018**

	<u>Apr 30, 18</u>
Beginning Balance	3,105.13
Cleared Transactions	
Checks and Payments - 2 items	<u>-215.24</u>
Total Cleared Transactions	<u>-215.24</u>
Cleared Balance	<u>2,889.89</u>
Register Balance as of 04/30/2018	<u>2,889.89</u>
Ending Balance	2,889.89

11:01 AM

05/02/18

**Inter-Canyon Fire Protection District - New
Reconciliation Summary
100-102 · Wells Fargo Savings, Period Ending 04/30/2018**

	<u>Apr 30, 18</u>
Beginning Balance	248,720.10
Cleared Transactions	
Deposits and Credits - 1 item	<u>6.13</u>
Total Cleared Transactions	<u>6.13</u>
Cleared Balance	<u>248,726.23</u>
Register Balance as of 04/30/2018	<u>248,726.23</u>
Ending Balance	248,726.23

11:01 AM

05/02/18

**Inter-Canyon Fire Protection District - New
Reconciliation Detail
100-102 · Wells Fargo Savings, Period Ending 04/30/2018**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						248,720.10
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	04/30/2018			X	6.13	6.13
Total Deposits and Credits					6.13	6.13
Total Cleared Transactions					6.13	6.13
Cleared Balance					6.13	248,726.23
Register Balance as of 04/30/2018					6.13	248,726.23
Ending Balance					6.13	248,726.23

12:59 PM

05/01/18

**Inter-Canyon Fire Protection District - New
Reconciliation Summary
100-105 · ColoTrust Account, Period Ending 04/30/2018**

	<u>Apr 30, 18</u>
Beginning Balance	759,210.93
Cleared Transactions	
Deposits and Credits - 1 item	1,000.68
Total Cleared Transactions	<u>1,000.68</u>
Cleared Balance	<u><u>760,211.61</u></u>
Register Balance as of 04/30/2018	760,211.61
Ending Balance	760,211.61



INTER-CANYON FIRE PROTECTION DISTRICT

ICFPD BANK STATEMENTS
ARE AVAILABLE BY REQUEST

PLEASE CONTACT

DISTRICT ADMINISTRATOR KELLEY WOOD

303-697-4413

KELLEY.WOOD@INTERCANYONFIRE.ORG

Prepared For	INTER CANYON FIRE MAURICE SHIRLAW
Account Number	[REDACTED]
Statement Closing Date	04/26/18
Days in Billing Cycle	30
Next Statement Date	05/25/18

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
Wells Fargo SBL PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 77033
Minneapolis, MN 55480-7733

Credit Line	\$10,000
Available Credit	\$8,540

Payment Information

New Balance	\$1,459.36
Current Payment Due (Minimum Payment)	\$29.00
Current Payment Due Date	05/17/18

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$1,587.73
Credits	-	\$0.00
Payments	-	\$1,587.73
Purchases & Other Charges	+	\$1,459.36
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$1,459.36

Wells Fargo Business Card Rewards

Membership No:		[REDACTED]
Previous Balance		74,649
Points Earned this Month		1,459
Points From Other Company Cards		0
Bonus Points Earned		1,000
Adjustments		0
Earn More Mall® Bonus Points		0
Redeemed	-	0
Total Available	=	

Rewards Notice

Check your point balance and redeem your points at wellsfargorewards.com. You can also call our Rewards Service Center from 8 a.m. to midnight (ET) at 1-800-213-3365.

Congratulations! You've earned 1,000 bonus points because your total company spend was at least \$1,000 in this billing period.

APPROVED: _____
DATE: _____
ACCT #: _____

See reverse side for important information.

1-02



Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	16.740%	.04586%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	25.490%	.06983%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
03/30	03/30	2432300FA05JSQH6L	STOP 4 GAS MORRISON CO		54.03
04/02	04/02	2443106FDWQ1J7G2R	SAFEWAY #0010 EVERGREEN CO		16.67
04/02	04/02	2443106FDWQ1NN0QW	SAFEWAY #0010 EVERGREEN CO		14.68
04/05	04/05	2443106FF0T3N124G	MOTOROLA SOLUTIONS ONLIN 631-792-1749 IL		272.00
04/09	04/09	7485620FK26RZE9TF	PAYMENT THANK YOU	1,587.73	
04/10	04/10	2469216FL2XKD407A	IN *SOUTH CENTRAL MOUNTAIN 575-4463973 NM		936.00
04/11	04/11	2432300FN05JSD99W	STOP 4 GAS MORRISON CO		49.89
04/17	04/17	2426979FWEJA1VWNV	ZOKA'S PINE CO		54.43
04/23	04/23	2401517G104QG3N	CONOCO - GOODMAN AUTO PAR CONIFER CO		61.66

Wells Fargo News

Thank you for being a valued Wells Fargo Business Card customer. We want to ensure you receive important information from Wells Fargo about products and services that may affect your banking activity. So please verify that the contact information in your account profile is accurate. To do this, please follow these simple steps:

Go to [wellsfargo.com/biz](https://www.wellsfargo.com/biz) and enter your username and password. Select the **Security & Support** menu option and under **Protect Your Accounts** go to **Update Contact Information**.

Not enrolled in Online Banking? <https://www.wellsfargo.com/biz/online-banking>

Date:	Amount:	Description:
3/30/2018	\$54.03	Fuel for command vehicle
4/2/2018	\$16.67	Safeway; breakfast for dispatch
4/2/2018	\$14.68	Safeway; coffee for dispatch
4/5/2018	\$272.00	Motorola; radio programing software
4/10/2018	\$936.00	Registration for Trex burn (to be reimbursed)
4/11/2018	\$49.89	Fuel for command vehicle
4/17/2018	\$54.43	Dinner for crew on Wildland assignment
4/23/2018	\$61.66	Fuel for command vehicle

