



BOARD OF DIRECTORS MEETING

MARCH 14, 2018

- BOARD MEETING AGENDA
- FEBRUARY 2018 FINANCIAL REPORTS
- CHIEFS REPORT
- OATH'S OF OFFICE

**INTER-CANYON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
MEETING AGENDA
7939 S. Turkey Rd., Morrison, CO 80465
March 14, 2018**

- 1. Call to Order**
- 2. President's Report**
 - 2a. Determination of additions to agenda and sequence
 - 2b. Approval of Board member absences, if needed
 - 2c. Approval of Board minutes from the February 13 2018 Board Meeting.
 - 2d. Public Comment
- 3. Guests**
 - 3a. Acknowledgement/Introduction
 - 3b. Public Comment
- 4. Treasurer's Report and Financial Issues Requiring Board Review and Approval**
 - 4a. Review of February 2018 Financial Statements
 - 4b. Public Comment
- 5. Secretary's Report**
 - 5a.
 - 5b. Public Comment
- 6. Insurance Report**
 - 6a.
 - 6b. Public Comment
- 7. Chief's Report**
 - 7a.
- 8. Old Business**
 - 8a. Research Committee Update on Turn Corps
 - 8b. Tactical Tender
 - 8b. Public Comment
- 9. New Business**
 - 9a. Oaths of Office
 - 9b. SUBcarrier COMMunications Inc. Contract
 - 9c. Public Comment

INTER-CANYON FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

MINUTES OF MEETING

7939 S. Turkey Creek Rd., Morrison, CO 80465

March 14, 2018

1. Call to Order:

1A. The ICFPD Board meeting was called to order by Leslie Caimi at 19: 00 hours at 7939 S. Turkey Creek Rd., Morrison, CO 80465

1B. Board Members Present:

Leslie Caimi, President

Karl Firor, Treasurer

Jennifer Volkman, Secretary

Kerry Prielipp, Director

Board Members Absent

Ralph Dreher – Kelley indicated she spoke with Ralph this week, Ralph is doing well and hoping to attend the April Board Meeting.

2. Guests Present

Chief Skip Shirlaw

Fire Marshal Randy Rudloff

2a. Guest Report.

None.

3. President's Report

A thank you card was signed for Sandy Onken who recently retired from her administrative duties at ICFPD. Sandy is continuing to serve as a member of the VEEs.

3a. Approval of Absences.

3b. Changes to Agenda.

3b. Approval of Board Meeting Minutes

MOTION: There was a motion by Kerry Prielipp with a second by Jennifer Volkman to approve the minutes of the February 13, 2018 Meeting. The motion passed unanimously.

4. Treasurer's Report

4a. Karl Firor reviewed the Balance Sheet and noted \$82k in tax revenue was received last month, earlier than expected. People are likely prepaying taxes because of new tax bill. Karl noted \$7,100 showing in liability at month end. Karl reviewed the Profit and Loss Report and noted \$106k was deposited with \$52k more having been spent than having been brought in.

Karl reviewed the Budget vs Actual Report again with a difference due to prepayment of tax revenue. Year to Date \$121k has been received and \$153k has been spent.

Accounts Payable Aging Summary shows all current. Open Purchase Order total is \$1900. Kerry Prielipp inquired as to the line item in firefighter repairs and maintenance. Karl confirmed the amount is due to On Spots, not yet moved to capital expenses. Chief Shirlaw noted maintenance issues have gone from tires to batteries, to now having air issues.

MOTION: There was a motion by Karl Firor with a second by Jennifer Volkman to approve the February 2018 Treasurer's Report. The motion passed unanimously.

Kerry inquired about the \$2,100 payment to Mystery Ranch on the Wells Fargo Credit Card. Chief Shirlaw responded the expense was for the officer Christmas gift for 2017. Packs were on backorder back in November. Chief Shirlaw showed directors the back packs which ran \$210 each plus embroidery. The packs are super durable, hold a lot of gear and work great for extended assignments.

4b. Public Comment

5. Secretary's Report

5a. None.

5b. Public Comment

6. Insurance Report

6a. No Report

6b. Public Comment.

None.

7. Chief's Report

7a. Please see attached. Chief Shirlaw noted call volume is currently down. Last month numbers were ahead of last year. The last few weeks have been quiet. Good news is that 6, 7 and 8 people at a time are turning out for late night calls. EMSAC trainings are being included in each Operations Meeting. This month's training has included work on ladders, hose, etc.

Chief Shirlaw stated he is excited about having recently announced EMS Captain position. One application has been received so far. Interviews are planned the week of the 27th. Chief Shirlaw hopes to announce the successful candidate on March 30th with a start date of April 1.

ESO, new software for PCRs, will go live March 30th. The new laptops are up and running. The laptops are much easier and better designed for use than the tablets had been. Chief Shirlaw thanked directors for having had approved purchase of the new laptops. A trip to town is a minimum of 2 hours. Volunteers need to return to their jobs, the laptops really help in saving time. We continue to look for areas where we can improve and provide time relief.

Chief Shirlaw has contacted the ISO representative who has indicated he is finishing a large project and will be contacting Chief Shirlaw soon.

On Spot chains are complete.

We were recently approached by an individual who lives in district, was previously a flight nurse, a trauma nurse and is currently a paramedic. He was interviewed and passed the physical and background check with flying colors and Sean McConnell has been hired on. Sean currently works for Swedish, and is a supervisor in the burn unit. Sean has taught EMS for Indian Hills Fire as well. In addition, another rookie, Madi O'Dell is currently in paramedic school. Yesterday we were approached by an Advanced EMT who lives near Conifer High School and we will be meeting with her next week. We are abandoning the one time per year hiring when experienced candidates living in or near the district come along.

Jeffcom has started up. ICFPD will move over to Jeffcom on April 3rd. Other agencies have already been moving to Jeffcom.

JCMARS went live last week, is working pretty good although we are working through some hiccups. Kerry asked what the wrinkles are. Adaptation? Chief Shirlaw explained, yes, each district has their own tone. In the cross over the system was befuddled and tones were stacked. The frequency stays open 30 seconds, not enough time to get verbal communication. There is a meeting scheduled in 2 weeks to review the vision and ensure the system is as expected.

We have been programming communications. We are working on truck inventory, to be done again in 6 months, it is a continual project. We are heavily pushing wildland right now. Captain Buckles is pushing information out regularly. Information is being posted to social media. Fuels are dry, moisture low. There were already 2 fires last year at this time.

7b. Public Comment

None.

8. Old Business

8a. Research Committee Update on Turn Corps and Flyer Schedule

Chief Shirlaw advised the initial job of conducting the survey and designing a strategic plan has been completed. The plan gives us an outline over the next 5, 6, 7 months to bring awareness to the community. If we want further consulting, Turn Corps proposed providing up to 10 hours per month in the form of writing, communication and continued guidance at a cost of \$1500 per month. Chief Shirlaw is bringing the proposal to the Board for approval and noted the biggest issue we face, is communicating with the community.

Chief Shirlaw advised Turn Corps provided another proposal of \$5000 where they would provide training in delivery of the district's message to the public. Chief Shirlaw noted DC Hatlestad is able and is willing to provide this training. Kerry asked if the district would be committing to a minimum number of months. The response was no, if the District agrees to do 3 months, the time frame can be increased if it is deemed appropriate and necessary. Chief Shirlaw stated he is confident there is support from the community. Both Leslie and Kerry agreed support is positive. Chief Shirlaw stated there is a lot of work to be done, sometimes day to day items slip thru cracks. Kelley commented Turn Corps could be helpful should problem areas arise. Jennifer inquired as to last month's meeting with Turn Corps, and whether a strategic plan was provided. Chief Shirlaw confirmed yes and added he has developed a one page outline of important talking points. Lt Mandl was able to use the outline at his neighborhood HOA meeting. DC Hatlestad is also working on a Power Point presentation. Chief Shirlaw contact Shirley Johnson and has approval to speak at the April Town Hall Meeting. Chief Shirlaw and DC Hatlestad are also contacting the Conifer Chamber and Rotary to speak. A real estate agent in the area has reached out to ICFPD as well, offering assistance. An ICFPD firefighter's wife has indicated she would like to work toward certification as a Firewise Community. Chief Shirlaw is steering her to Jennifer for assistance.

Kerry noted it comes down to someone with time to track the calendar and multiple points of contact. There needs to be a lead in place for info to come back to and manage who owns what event as well as ensuring event managers have the materials and contacts they need. Leslie noted we have tossed around some ideas on events and we may need some help in making these events happen. Chief Shirlaw mentioned Turn Corps did point out it is great people know who we are as a district and there is also a positive view of the District. The issue is the community does not necessarily know what we do or why we do what we do. Karl noted Turn Corps is the professional and has a great track record in helping the community get behind a cause. Not continuing to utilize this resource would not be putting our best foot forward. Kerry added Turn Corps did indicate their assistance would be in the form of a coaching role. The advocates for ICFPD are our community. Karl noted Turn Corps knows how to get from point A to point B, we need Turn Corps assistance in some capacity. Karl asked how many hours will be expected of a leader. Chief Shirlaw responded whoever takes the lead will have to commit to so many hours per week, the set up takes the majority of the time and includes getting people there to help. Kerry noted Turn Corps has some value in models for event structure. Chief Shirlaw noted Leslie

has been an event organizer in the past and may be able to help out also, if willing. Kelley added professional insight related to ongoing communication with the community would be helpful. Once Turn Corps is no longer involved, community groups could continue to communicate on behalf of the District.

Chief Shirlaw noted Debra Swearingen recently wrote a nice article in the paper which helps get information about the District out to the community. We want to talk about why, and then what this could look like. Karl inquired as to what are the ways the message will be getting out. Chief Shirlaw responded through social media, email, public events, HOA's, blood drives, shred a thons. We are choosing events that give the public a reason to be in the District for the event thereby providing an opportunity to talk with us. Kerry noted we received validation with the survey results, this information would be great to pass on to the entire department. It would be helpful to have packaged message going out in a repetitive manner. Chief Shirlaw advised wildland is being promoted as items that were identifiable by the community in the survey. Turn Corps provided some sample messaging, we will continue to refine the message. Jennifer noted there are several events coming up at Sampson Community Club. Kelley cited another important item at events is to provide incentive to build the email address list as a source of sending out information along with mailings. Forming a team to help with events was suggested by Jennifer. It was agreed Turn Corps could provide structure. It was agreed Chief Shirlaw would contact Turn Corps to discuss a minimum of 2 months with an option to increase if needed. Kerry agreed it is hard to put a number on the services at this point. Karl stated he would like to be able to justify the expense. It was agreed for Chief to talk with Turn Corps.

Kerry indicated he will not be able to continue with the research committee meetings due to his work schedule. It was agreed Jennifer would fill in for Kerry. The next research committee meeting was rescheduled for Tuesday, March 20th at 8:30 a.m. Chief Shirlaw indicated he will reach out to Turn Corps tomorrow.

MOTION: There was a motion by Jennifer Volkman with a second by Karl Firor to approve a minimum 2 months, possibly up to 4 months at 10 hours each, continued guidance and coaching with Turn Corps at the rate of \$1500 per month. The motion passed unanimously.

Leslie asked for thoughts about mailings as she recently attended a VEEs meeting and requested VEEs wait to do a mailing until fall. VEEs mailings were discussed briefly and it was agreed timing for a donation request in 2018 may not be appropriate. It was suggested VEEs assistance could be applied in different aspects of the community outreach effort, to be discussed at Tuesday's Research Committee meeting.

8b. Tactical Tender

Chief Shirlaw, speaking of wildland and risk, mentioned we have talked about a Tactical Tender carrying 2000 gallons of water and made for the WUI environment. Support tenders are not meant to go off road and are better off to stay on main roads. The District has gone too long

without this apparatus. 673 is currently designated as wildland tender. 673 pumps water however is slow at 20 to 30 mph, the truck is made for a flat land department. Chief Shirlaw spoke with SVI who has put together a proposal of \$270k. With different payment options the cost may be reduced to \$260k. No doubt it is a large expense, however a tactical tender would be beneficial to ICFPD as well as neighboring districts in mutual aid events. There are 2 options for 673 if a tactical tender is purchased. One, we can determine if keeping 673 helps ISO or two, look into the sale of the truck. Chief Shirlaw stated it is not known currently what the value of 673 is, SVI has offered to explore pricing. Chief Shirlaw noted the District sold the medic for \$18k 2 or 3 years ago, the sale of 673 could offset some of the cost of the tactical tender. Chief Shirlaw advised the tactical tender is a 400 plus day build. In that time frame, several of us would go to Elk Creek Fire, Evergreen Fire and Platte Canyon Fire to find out what the positives and negatives are in their truck design to help in designing a truck for ICFPD.

A tactical tender would make the district safer. During the Jennings fire last summer, we could not get the tender up to the fire. Jennifer commented she remembers it was a muddy, rutted road. Chief noted 671 got up to a point and had issues as there was not a place to turn around. A tactical tender is made to go into these areas. Jennifer acknowledged there is a lot of this type of environment within the district. Chief Shirlaw agreed commenting a tactical tender is an expense but it is progressive and forward thinking.

Kerry inquired as to when the last truck was purchased. Chief Shirlaw responded 683 was purchased in 2012. 631, purchased prior to that, 2008, 2007. Oldest rigs are 98's. 673 was purchased maybe 2004, and is the oldest tender. 673 was not built with the terrain in mind. In the past, not all factors about the needs and future needs of the district were considered when trucks were designed. Chief Shirlaw stated he believes the right way to go is to purchase tactical tenders and Type III's that are better for the WUI environment. Kerry asked if the quote from SVI is a formal quote. Chief Shirlaw responded no, it is not a formal quote, however, SVI was clear about the cost. Chief Shirlaw indicated he has reached out to other companies, both were higher in cost. Kerry as a stewardship question, would like more than one price option. Karl agreed, we also need to find out the good and bad from other districts. Chief Shirlaw agreed there is still work to do.

Kerry noted conceptually a tactical tender makes perfect sense and enhances the district's abilities. Chief Shirlaw has spoken with Karl prior and asked directors to consider reserves and what is the appropriate amount to keep in reserve. Karl agreed a tactical tender is a piece we need to address, personnel and infrastructure would have to be addressed another way. Kerry asked if we only buy one piece of apparatus, would it be the tactical tender. Chief confirmed yes. Leslie clarified the purpose today is to consider proceeding with the next step, to get more information. Chief agreed, this is what he is looking for, should he pursue more quotes, and more information over the next month or two. All agreed. Chief confirmed he will check with other manufacturers. Kerry asked about used tactical tenders. Chief confirmed yes and in the past we have purchased used equipment.

Kelley asked Chief Shirlaw to provide information on how a tactical tender has potential to make money for the district. Chief Shirlaw advised these trucks can be hired to work on federal fires which pay trucks and personnel earn a set hourly rate. Incredible money can be made on these trucks. One benefit of the tactical tender is only 1 to 2 individuals are necessary. Trucks can be assigned all over Colorado as well as California. It is amazing the money districts can potentially make. Chief Shirlaw spoke with members of another district who were present at the conference. That district brought in \$90k in net revenue, after repair expenses. This is a model many departments use. It is possible the truck revenue could pay for increased numbers of paid personnel. Of course, further investigation on this topic is needed.

8b. Public Comment

None.

9. New Business.

9a. Oaths of Office

The election was cancelled. Kelley indicated she prepared the Oaths of Office in hope it would not be necessary to wait until May. Karl Firor, Kerry Prielipp and Leslie Caimi recited and signed Oaths of Office for each of their 4 year terms. Oaths of Office were witnessed. Kelley will file the documents and provide a copy to the District's DEO.

9b. SUBCarrier COMMUNICATIONS

Leslie inquired as to if everyone had an opportunity to read the contract. All confirmed the contract has been reviewed and agreed it is as reasonable as possible. Chief Shirlaw indicated he had requested discounts to no avail.

MOTION: There was a motion by Karl Firor with a second by Kerry Prielipp to sign the Subcarrier Communications contract as presented. The motion passed unanimously.

9c. Fire Marshal Randy Rudloff shared updates on pre-applications for development within the District. There is a proposed 18 lot subdivision on Cinch Ct., near Hwy 285 and Surrey thru Iowa Gulch. The cul-de-sac will tie back to 285 near the ponds. Currently the pond area is being filled in at 6 to 7 feet in depth. The developer is projecting a gate to allow access only to residents. 4 homes in the development will be located right along 285. The other pre-application is for a 64 acre lot where Settlers and Homestead tie together just past the soccer fields. On Stags Leap there is a proposed 6 lot sub-division. Randy indicated he does not have preliminary drawings on the 64 acre lot. Homestead water indicates there is sufficient psi currently. There is not sufficient psi without a fire pump for the 64 acre lots. The developer is really pushing for this development of 23 homes.

Randy advised the other project is a wedding event center located off 8884 US Hwy 285, just below Stop 4 Gas. The property was privately owned and used to be an old campground with an archery range. Randy is anticipating an occupancy of 200. The builder has received a CDOT accessed permit. There is a lot of growth in the area.

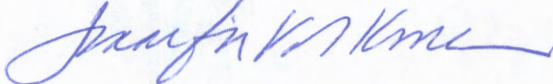
9d. Public Comment

10. Adjournment

There being no further business before the Board, the meeting was adjourned at 20:32 hours.

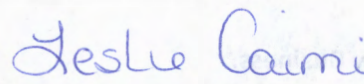
Minutes by Kelley D. Wood, District Administrator

Submitted by:



Jennifer Volkman
Secretary

Approved by:



Leslie Caimi
President

Attachments:

1. Meeting Agenda
2. Chief's Report
3. February Financials
4. Oath's of Office
5. Subcarrier Communications Contract

9:18 AM

03/12/18

Accrual Basis

**Inter-Canyon Fire Protection District - New
Balance Sheet Prev Year Comparison
As of February 28, 2018**

	Feb 28, 18	Feb 28, 17	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
100-000 · Cash			
100-100 · Wells Fargo Bank New Checking	0.00	54,483.32	-54,483.32
100-102 · Wells Fargo Savings	248,713.76	150,829.58	97,884.18
100-104 · Checking - Insurance	3,308.37	5,172.76	-1,864.39
100-105 · ColoTrust Account	758,302.71	600,757.26	157,545.45
100-106 · First Bank Checking	166,429.84	0.00	166,429.84
100-107 · First Bank Savings	1,000.07	0.00	1,000.07
Total 100-000 · Cash	1,177,754.75	811,242.92	366,511.83
Total Checking/Savings	1,177,754.75	811,242.92	366,511.83
Accounts Receivable			
120-000 · Accounts Receivable			
120-100 · Account Receivable - Ambulance	15,666.24	15,666.24	0.00
120-120 · Property Taxes Receivable	897,935.00	897,935.00	0.00
120-130 · Cash with County Treasurer	5,904.73	5,904.73	0.00
120-000 · Accounts Receivable - Other	13,958.30	13,958.30	0.00
Total 120-000 · Accounts Receivable	933,464.27	933,464.27	0.00
Total Accounts Receivable	933,464.27	933,464.27	0.00
Other Current Assets			
140-143 · Prepaid Insurance	13,595.62	13,595.62	0.00
Total Other Current Assets	13,595.62	13,595.62	0.00
Total Current Assets	2,124,814.64	1,758,302.81	366,511.83
Fixed Assets			
170-000 · Capital Assets			
170-101 · Station 1	723,545.25	723,545.25	0.00
170-102 · Station 2	761,895.12	761,895.12	0.00
170-103 · Station 3	444,019.44	444,019.44	0.00
170-104 · Station 4	266,946.28	266,946.28	0.00
170-105 · Station 5	31,005.00	31,005.00	0.00
170-200 · Equipment	4,372,450.13	4,372,450.13	0.00
170-999 · Allowance for Depreciation	-3,369,292.00	-3,369,292.00	0.00
Total 170-000 · Capital Assets	3,230,569.22	3,230,569.22	0.00
Total Fixed Assets	3,230,569.22	3,230,569.22	0.00
Other Assets			
185-000 · Deferred Outflow	178,612.00	178,612.00	0.00
Total Other Assets	178,612.00	178,612.00	0.00
TOTAL ASSETS	5,533,995.86	5,167,484.03	366,511.83
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
200-200 · Accounts Payable	7,196.50	10,924.29	-3,727.79
Total Accounts Payable	7,196.50	10,924.29	-3,727.79
Other Current Liabilities			
200-209 · Deferred Revenue	897,935.00	897,935.00	0.00
200-225 · Accrued Liabilities	6,709.50	6,709.50	0.00
Total Other Current Liabilities	904,644.50	904,644.50	0.00
Total Current Liabilities	911,841.00	915,568.79	-3,727.79
Long Term Liabilities			
210-399 · Net Pension Obligation			
280-100 · Net Pension Liability	599,153.00	599,153.00	0.00

9:18 AM

03/12/18

Accrual Basis

**Inter-Canyon Fire Protection District - New
Balance Sheet Prev Year Comparison
As of February 28, 2018**

	<u>Feb 28, 18</u>	<u>Feb 28, 17</u>	<u>\$ Change</u>
Total 210-399 · Net Pension Obligation	599,153.00	599,153.00	0.00
280-000 · Deferred Inflows	181,962.00	181,962.00	0.00
Total Long Term Liabilities	<u>781,115.00</u>	<u>781,115.00</u>	<u>0.00</u>
Total Liabilities	1,692,956.00	1,696,683.79	-3,727.79
Equity			
290-291 · Equity	3,155,777.20	3,155,777.20	0.00
290-300 · Net Assets - Prior Year	893,642.03	893,642.03	0.00
290-999 · Designated-Current	-340,271.33	-340,271.33	0.00
320-000 · Unrestricted Net Assets	184,062.53	-203,890.65	387,953.18
Net Income	-52,170.57	-34,457.01	-17,713.56
Total Equity	<u>3,841,039.86</u>	<u>3,470,800.24</u>	<u>370,239.62</u>
TOTAL LIABILITIES & EQUITY	<u><u>5,533,995.86</u></u>	<u><u>5,167,484.03</u></u>	<u><u>366,511.83</u></u>

8:52 AM

**Inter-Canyon Fire Protection District - New
Profit & Loss
February 2018**

03/12/18

Accrual Basis

	Feb 18	Jan - Feb 18
Income		
300-000 · Revenues		
300-301 · EMS Services Billed	4,981.59	9,753.13
300-302 · Property Tax Revenue	82,345.89	88,972.52
300-303 · Interest Income	737.31	1,638.95
300-304 · Inspection/Cistern Fees	460.00	875.00
300-305 · Refunds/Abatements	492.77	733.77
300-306 · Theft Loss Payment	10,557.60	10,557.60
300-307 · Grants	4,875.00	4,875.00
300-600 · Other Income	47.00	122.00
Total 300-000 · Revenues	104,497.16	117,527.97
300-660 · Donated Funds		
300-601 · Donations	1,910.00	3,150.00
300-602 · Can Trailer Revenue	0.00	579.95
300-660 · Donated Funds - Other	0.00	150.00
Total 300-660 · Donated Funds	1,910.00	3,879.95
Total Income	106,407.16	121,407.92
Gross Profit	106,407.16	121,407.92
Expense		
400-000 · Administrative		
400-401 · Office Administration	135.48	442.02
400-402 · Stipends	500.00	1,100.00
400-403 · EMS Service Billing Fees	0.00	572.22
400-405 · Computer/Website IT/R&M	582.70	1,377.90
400-406 · Dues/Subscriptions/Code Books	225.00	327.95
400-408 · Employment Physicals	0.00	575.00
400-410 · General Liability Insurance	6,398.06	6,398.06
400-411 · Workers Compensation Insurance	8,746.51	8,746.51
400-412 · Employee Health Insurance	3,245.21	6,498.42
400-415 · Copier Lease	115.05	233.36
400-416 · Community Outreach	325.00	12,825.00
400-420 · Bank Service Charges	0.00	9.70
400-430 · Training - Management	0.00	1,940.00
400-436 · Legal Expense	0.00	155.00
400-991 · Wages & Benefits	16,326.56	40,592.06
400-000 · Administrative - Other	0.00	0.00
Total 400-000 · Administrative	36,599.57	81,793.20
500-000 · FireFighting		
500-501 · Training and Certification	790.00	870.00
500-503 · Conference Expense	0.00	513.16
500-504 · Clothing & Uniforms	1,259.08	3,145.96
500-505 · Bunker Gear	0.00	19,612.00
500-508 · Wildland Training	0.00	116.87
500-510 · Wildland Tools	183.04	387.03
Total 500-000 · FireFighting	2,232.12	24,645.02
550-550 · EMS Services		
550-551 · EMS Training/Certification	646.80	3,703.57
550-553 · EMS Medical Supplies	1,210.85	1,720.01
550-555 · EMS Training - CPR	0.00	445.00
Total 550-550 · EMS Services	1,857.65	5,868.58
600-000 · FF Apparatus/Equip Maintenance		
600-601 · R&M Apparatus & Equipment	5,088.48	16,293.42
600-602 · Fuel	3,734.54	4,855.92
600-604 · License/Fees	0.17	0.17
600-606 · Parts	498.74	1,093.95
Total 600-000 · FF Apparatus/Equip Maintenance	9,321.93	22,243.46
660-000 · Donated Funds Expense		
660-702 · Firefighter Reward	744.66	974.82

8:52 AM

Inter-Canyon Fire Protection District - New

Profit & Loss

February 2018

03/12/18

Accrual Basis

	Feb 18	Jan - Feb 18
660-703 · Meeting Supplies/Food	118.36	193.75
660-704 · Good & Welfare	0.00	354.85
660-705 · Can Trailer	0.00	144.99
Total 660-000 · Donated Funds Expense	863.02	1,668.41
670-000 · Station 1		
670-801 · Telephone	304.47	608.94
670-803 · Electric	175.25	359.78
670-804 · Water	60.08	111.33
670-805 · Trash Pickup	192.53	384.41
670-806 · Natural Gas/Propane	825.66	1,677.65
670-807 · Station Supplies	0.00	207.85
670-808 · Station R&M	142.18	309.05
670-809 · Cleaning	210.00	490.00
670-810 · Snow Removal	229.00	474.00
Total 670-000 · Station 1	2,139.17	4,623.01
680-000 · Station 2		
680-801 · Telephone	50.52	101.04
680-803 · Electric	259.89	489.01
680-806 · Natural Gas/Propane	600.65	1,720.98
680-807 · Station Supplies	43.91	43.91
680-808 · Repairs & Maintenance	0.00	91.22
680-809 · Cleaning	70.00	140.00
680-810 · Snow Removal	229.00	474.00
Total 680-000 · Station 2	1,253.97	3,060.16
690-000 · Station 3		
690-801 · Telephone	69.46	138.92
690-802 · Internet	49.00	98.00
690-803 · Electric	432.13	878.37
690-804 · Water	64.00	128.00
690-805 · Trash Pickup	192.53	384.41
690-806 · Natural Gas/Propane	751.31	1,298.89
690-808 · Repairs & Maintenance	16.46	16.46
690-809 · Cleaning	210.00	472.50
690-810 · Snow Removal	229.00	474.00
Total 690-000 · Station 3	2,013.89	3,889.55
691-000 · Station 4		
691-801 · Telephone	54.61	105.13
691-802 · Internet	68.99	137.98
691-803 · Electric	332.21	685.43
691-804 · Water	48.93	97.86
691-805 · Trash Pickup	58.66	117.12
691-807 · Station Supplies	106.20	155.30
691-808 · Repairs & Maintenance	0.00	124.35
691-809 · Cleaning	70.00	140.00
691-810 · Snow Removal	229.00	474.00
Total 691-000 · Station 4	968.60	2,037.17
692-000 · Station 5		
692-803 · Electric	222.23	439.45
692-810 · Snow Removal	229.00	474.00
Total 692-000 · Station 5	451.23	913.45
700-000 · Communications		
700-750 · Radio/Equipment R&M	525.00	2,760.26
700-751 · Cell Phones/Pagers	517.47	983.21
700-754 · Dispatch Service	0.00	3,194.10
700-803 · Electric for Radio Tower	55.61	106.81
Total 700-000 · Communications	1,098.08	7,044.38
900-000 · Capital Expenditures		
600-812 · Apparatus		
900-377 · Medical Equipment	0.00	5,685.98

8:52 AM
03/12/18
Accrual Basis

**Inter-Canyon Fire Protection District - New
Profit & Loss
February 2018**

	<u>Feb 18</u>	<u>Jan - Feb 18</u>
900-378 · Station Lighting	0.00	10,106.12
Total 600-812 · Apparatus	<u>0.00</u>	<u>15,792.10</u>
Total 900-000 · Capital Expenditures	0.00	15,792.10
Total Expense	<u>58,799.23</u>	<u>173,578.49</u>
Net income	<u><u>47,607.93</u></u>	<u><u>-52,170.57</u></u>

9:15 AM

03/12/18

Accrual Basis

**Inter-Canyon Fire Protection District - New
Profit & Loss Budget vs. Actual
January through February 2018**

	Jan - Feb 18	Budget	\$ Over Budget
Income			
300-000 · Revenues			
300-301 · EMS Services Billed	9,753.13	11,612.31	-1,859.18
300-302 · Property Tax Revenue	88,972.52	27,942.36	61,030.16
300-303 · Interest Income	1,638.95	469.91	1,169.04
300-304 · Inspection/Cistern Fees	875.00	300.00	575.00
300-305 · Refunds/Abatements	733.77	0.00	733.77
300-306 · Theft Loss Payment	10,557.60	0.00	10,557.60
300-307 · Grants	4,875.00	0.00	4,875.00
300-559 · Donations - Specified	0.00	0.00	0.00
300-600 · Other Income	122.00	1,656.00	-1,534.00
Total 300-000 · Revenues	117,527.97	41,980.58	75,547.39
300-570 · Inter-Governmental Revenues	0.00	0.00	0.00
300-660 · Donated Funds			
300-601 · Donations	3,150.00	14,000.00	-10,850.00
300-602 · Can Trailer Revenue	579.95	295.55	284.40
300-660 · Donated Funds - Other	150.00	0.00	150.00
Total 300-660 · Donated Funds	3,879.95	14,295.55	-10,415.60
Total Income	121,407.92	56,276.13	65,131.79
Gross Profit	121,407.92	56,276.13	65,131.79
Expense			
400-000 · Administrative			
400-401 · Office Administration	442.02	1,200.00	-757.98
400-402 · Stipends	1,100.00	1,200.00	-100.00
400-403 · EMS Service Billing Fees	572.22	900.00	-327.78
400-404 · Electronic Filing System R&M	0.00	0.00	0.00
400-405 · Computer/Website IT/R&M	1,377.90	7,975.00	-6,597.10
400-406 · Dues/Subscriptions/Code Books	327.95	1,026.09	-698.14
400-407 · Employment Background Checks	0.00	0.00	0.00
400-408 · Employment Physicals	575.00	700.00	-125.00
400-410 · General Liability Insurance	6,398.06	0.00	6,398.06
400-411 · Workers Compensation Insurance	8,746.51	0.00	8,746.51
400-412 · Employee Health Insurance	6,498.42	6,126.58	371.84
400-413 · Immunizations	0.00	90.00	-90.00
400-415 · Copier Lease	233.36	232.19	1.17
400-416 · Community Outreach	12,825.00	14,500.00	-1,675.00
400-420 · Bank Service Charges	9.70	60.00	-50.30
400-430 · Training - Management	1,940.00	1,940.00	0.00
400-432 · Recruitment	0.00	0.00	0.00
400-435 · Audit Services	0.00	0.00	0.00
400-436 · Legal Expense	155.00	0.00	155.00
400-437 · Fraud	0.00	0.00	0.00
400-980 · Bad Debt Expense	0.00	0.00	0.00
400-991 · Wages & Benefits	40,592.06	35,200.00	5,392.06
400-000 · Administrative - Other	0.00	0.00	0.00
Total 400-000 · Administrative	81,793.20	71,149.86	10,643.34
500-000 · FireFighting			
500-501 · Training and Certification	870.00	2,799.70	-1,929.70
500-502 · Rookie Academy	0.00	0.00	0.00
500-503 · Conference Expense	513.16	0.00	513.16
500-504 · Clothing & Uniforms	3,145.96	1,000.00	2,145.96
500-505 · Bunker Gear	19,612.00	18,900.00	712.00
500-508 · Wildland Training	116.87	0.00	116.87
500-509 · Firefighting Tools	0.00	1,600.00	-1,600.00
500-510 · Wildland Tools	387.03	0.00	387.03
500-515 · Cistern Installation/Parts	0.00	0.00	0.00
Total 500-000 · FireFighting	24,645.02	24,299.70	345.32
550-550 · EMS Services			
550-551 · EMS Training/Certification	3,703.57	0.00	3,703.57
550-552 · EMS Conference Expense	0.00	0.00	0.00
550-553 · EMS Medical Supplies	1,720.01	2,600.00	-879.99
550-555 · EMS Training - CPR	445.00	395.00	50.00
550-556 · Oxygen	0.00	161.19	-161.19
Total 550-550 · EMS Services	5,868.58	3,156.19	2,712.39
600-000 · FF Apparatus/Equip Maintenance			
600-601 · R&M Apparatus & Equipment	16,293.42	6,000.00	10,293.42
600-602 · Fuel	4,855.92	1,350.80	3,505.12
600-604 · License/Fees	0.17	3.00	-2.83
600-605 · Towing	0.00	1,075.00	-1,075.00
600-606 · Parts	1,093.95	600.00	493.95

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03/12/18

Accrual Basis

**Inter-Canyon Fire Protection District - New
Profit & Loss Budget vs. Actual
January through February 2018**

	Jan - Feb 18	Budget	\$ Over Budget
600-607 · Hose Testing	0.00	0.00	0.00
600-625 · SCBA Replacement	0.00	0.00	0.00
Total 600-000 · FF Apparatus/Equip Maintenance	22,243.46	9,028.80	13,214.66
660-000 · Donated Funds Expense			
660-701 · Retention & Recruitment	0.00	4,000.00	-4,000.00
660-702 · Firefighter Reward	974.82	0.00	974.82
660-703 · Meeting Supplies/Food	193.75	500.00	-306.25
660-704 · Good & Welfare	354.85	90.01	264.84
660-705 · Can Trailer	144.99	73.95	71.04
660-706 · Wellness Events	0.00	0.00	0.00
660-707 · Fund Raising	0.00	0.00	0.00
Total 660-000 · Donated Funds Expense	1,668.41	4,663.96	-2,995.55
670-000 · Station 1			
670-801 · Telephone	608.94	609.00	-0.06
670-802 · Internet	0.00	98.00	-98.00
670-803 · Electric	359.78	600.00	-240.22
670-804 · Water	111.33	137.50	-26.17
670-805 · Trash Pickup	384.41	381.52	2.89
670-806 · Natural Gas/Propane	1,677.65	1,000.00	677.65
670-807 · Station Supplies	207.85	316.00	-108.15
670-808 · Station R&M	309.05	582.00	-272.95
670-809 · Cleaning	490.00	208.00	282.00
670-810 · Snow Removal	474.00	591.00	-117.00
670-811 · Landscape Maintenance	0.00	0.00	0.00
670-000 · Station 1 - Other	0.00	0.00	0.00
Total 670-000 · Station 1	4,623.01	4,523.02	99.99
680-000 · Station 2			
680-801 · Telephone	101.04	108.00	-6.96
680-803 · Electric	489.01	570.00	-80.99
680-805 · Trash Pickup	0.00	0.00	0.00
680-806 · Natural Gas/Propane	1,720.98	1,798.00	-77.02
680-807 · Station Supplies	43.91	33.00	10.91
680-808 · Repairs & Maintenance	91.22	133.00	-41.78
680-809 · Cleaning	140.00	140.00	0.00
680-810 · Snow Removal	474.00	650.00	-176.00
680-811 · Landscape Maintenance	0.00	0.00	0.00
Total 680-000 · Station 2	3,060.16	3,432.00	-371.84
690-000 · Station 3			
690-801 · Telephone	138.92	138.00	0.92
690-802 · Internet	98.00	110.00	-12.00
690-803 · Electric	878.37	832.00	46.37
690-804 · Water	128.00	110.40	17.60
690-805 · Trash Pickup	384.41	381.52	2.89
690-806 · Natural Gas/Propane	1,298.89	750.00	548.89
690-807 · Station Supplies	0.00	476.00	-476.00
690-808 · Repairs & Maintenance	16.46	590.00	-573.54
690-809 · Cleaning	472.50	210.00	262.50
690-810 · Snow Removal	474.00	800.00	-326.00
690-811 · Landscape Maintenance	0.00	0.00	0.00
Total 690-000 · Station 3	3,889.55	4,397.92	-508.37
691-000 · Station 4			
691-801 · Telephone	105.13	110.00	-4.87
691-802 · Internet	137.98	152.00	-14.02
691-803 · Electric	685.43	735.00	-49.57
691-804 · Water	97.86	102.00	-4.14
691-805 · Trash Pickup	117.12	115.30	1.82
691-807 · Station Supplies	155.30	100.00	55.30
691-808 · Repairs & Maintenance	124.35	750.00	-625.65
691-809 · Cleaning	140.00	150.00	-10.00
691-810 · Snow Removal	474.00	500.00	-26.00
691-811 · Landscape Maintenance	0.00	0.00	0.00
Total 691-000 · Station 4	2,037.17	2,714.30	-677.13
692-000 · Station 5			
692-803 · Electric	439.45	500.00	-60.55
692-808 · Repairs & Maintenance	0.00	140.00	-140.00
692-810 · Snow Removal	474.00	370.00	104.00
692-811 · Landscape Maintenance	0.00	0.00	0.00
Total 692-000 · Station 5	913.45	1,010.00	-96.55
700-000 · Communications			
700-750 · Radio/Equipment R&M	2,760.26	1,866.99	893.27

9:15 AM
 03/12/18
 Accrual Basis

**Inter-Canyon Fire Protection District - New
 Profit & Loss Budget vs. Actual
 January through February 2018**

	Jan - Feb 18	Budget	\$ Over Budget
700-751 · Cell Phones/Pagers	983.21	1,210.17	-226.96
700-753 · Portable Radio New/Replace	0.00	0.00	0.00
700-754 · Dispatch Service	3,194.10	8,000.00	-4,805.90
700-755 · JCMARS	0.00	0.00	0.00
700-803 · Electic for Radio Tower	106.81	59.98	46.83
Total 700-000 · Communications	7,044.38	11,137.14	-4,092.76
800-900 · Pension-State Contribution	0.00	0.00	0.00
800-902 · Pension-Contribution GOVT-WIDE	0.00	0.00	0.00
900-000 · Capital Expenditures			
600-812 · Apparatus			
900-377 · Medical Equipment	5,685.98	0.00	5,685.98
900-378 · Station Lighting	10,106.12	20,000.00	-9,893.88
600-812 · Apparatus - Other	0.00	12,500.00	-12,500.00
Total 600-812 · Apparatus	15,792.10	32,500.00	-16,707.90
900-379 · Station 1 Remodel	0.00	0.00	0.00
900-381 · Fire Marshal Vehicle 95499	0.00	0.00	0.00
Total 900-000 · Capital Expenditures	15,792.10	32,500.00	-16,707.90
Total Expense	173,578.49	172,012.89	1,565.60
Net Income	-52,170.57	-115,736.76	63,566.19

9:20 AM

03/12/18

**Inter-Canyon Fire Protection District - New
A/P Aging Summary
As of February 28, 2018**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Deep Rock Water	60.08	0.00	0.00	0.00	0.00	60.08
Elk Pond Consulting	190.00	0.00	0.00	0.00	0.00	190.00
Homestead Water	64.00	0.00	0.00	0.00	0.00	64.00
Independent Propane Co.	600.65	0.00	0.00	0.00	0.00	600.65
IREA	259.89	0.00	0.00	0.00	0.00	259.89
Ken Caryl Ranch Water	48.93	0.00	0.00	0.00	0.00	48.93
O'Reilly Auto Parts	498.74	0.00	0.00	0.00	0.00	498.74
Peggy Lucatuorto	70.00	0.00	0.00	0.00	0.00	70.00
Randy Rudloff	50.00	0.00	0.00	0.00	0.00	50.00
Reggi Originals LLC	150.00	0.00	0.00	0.00	0.00	150.00
Republic Services #535	443.72	0.00	0.00	0.00	0.00	443.72
Sandy Onken	105.00	0.00	0.00	0.00	0.00	105.00
Shane Buckles	76.15	0.00	0.00	0.00	0.00	76.15
Verizon Wireless	517.47	0.00	0.00	0.00	0.00	517.47
Wells Fargo Bank	3,576.71	0.00	0.00	0.00	0.00	3,576.71
Wex Bank (Conoco)	137.83	0.00	0.00	0.00	0.00	137.83
Xcel Energy	347.33	0.00	0.00	0.00	0.00	347.33
TOTAL	<u>7,196.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,196.50</u>

1:02 PM
03/12/18

Inter-Canyon Fire Protection District - New
OPEN PURCHASE ORDERS

All Transactions

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Source Name</u>	<u>Memo</u>	<u>Deliv Date</u>	<u>Qty</u>	<u>Rcv'd</u>	<u>Backordered</u>	<u>Amount</u>	<u>Open Balance</u>
Parts										
01/08/2018	18-001	Alicia Harris	Alicia Harris	EMT Basic ...	01/08/2018	1	0	1	1,900.00	1,900.00
Total EMS Training Books/Supplies						1	0	1	1,900.00	1,900.00
Total Parts						1	0	1	1,900.00	1,900.00
TOTAL						1	0	1	1,900.00	1,900.00



INTER-CANYON FIRE PROTECTION DISTRICT

ICFPD BANK STATEMENTS
ARE AVAILABLE BY REQUEST
PLEASE CONTACT
DISTRICT ADMINISTRATOR KELLEY WOOD
303-697-4413
KELLEY.WOOD@INTERCANYONFIRE.ORG

3:47 PM
03/09/18

**Inter-Canyon Fire Protection District - New
Reconciliation Summary
100-106 · First Bank Checking, Period Ending 02/28/2018**

	<u>Feb 28, 18</u>
Beginning Balance	139,182.75
Cleared Transactions	
Checks and Payments - 61 items	-54,172.19
Deposits and Credits - 7 items	105,669.85
Total Cleared Transactions	<u>51,497.66</u>
Cleared Balance	<u><u>190,680.41</u></u>
Uncleared Transactions	
Checks and Payments - 21 items	-24,250.57
Total Uncleared Transactions	<u>-24,250.57</u>
Register Balance as of 02/28/2018	<u><u>166,429.84</u></u>
Ending Balance	166,429.84

8:44 AM

03/12/18

**Inter-Canyon Fire Protection District - New
Reconciliation Detail
100-107 · First Bank Savings, Period Ending 03/31/2018**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						1,000.05
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	02/28/2018			X	0.02	0.02
Total Deposits and Credits					0.02	0.02
Total Cleared Transactions					0.02	0.02
Cleared Balance					0.02	1,000.07
Register Balance as of 03/31/2018					0.02	1,000.07
Ending Balance					0.02	1,000.07

3:22 PM
03/09/18

**Inter-Canyon Fire Protection District - New
Reconciliation Summary
100-104 · Checking - Insurance, Period Ending 02/28/2018**

	<u>Feb 28, 18</u>
Beginning Balance	3,498.29
Cleared Transactions	
Checks and Payments - 1 item	<u>-189.92</u>
Total Cleared Transactions	<u>-189.92</u>
Cleared Balance	<u>3,308.37</u>
Register Balance as of 02/28/2018	<u>3,308.37</u>
Ending Balance	3,308.37

3:09 PM
03/09/18

**Inter-Canyon Fire Protection District - New
Reconciliation Summary
100-102 · Wells Fargo Savings, Period Ending 02/28/2018**

	<u>Feb 28, 18</u>
Beginning Balance	248,708.04
Cleared Transactions	
Deposits and Credits - 1 item	<u>5.72</u>
Total Cleared Transactions	<u>5.72</u>
Cleared Balance	<u>248,713.76</u>
Register Balance as of 02/28/2018	<u>248,713.76</u>
Ending Balance	248,713.76

3:51 PM

03/06/18

**Inter-Canyon Fire Protection District - New
Reconciliation Summary
100-105 · ColoTrust Account, Period Ending 02/28/2018**

	<u>Feb 28, 18</u>
Beginning Balance	757,571.14
Cleared Transactions	
Deposits and Credits - 1 item	<u>731.57</u>
Total Cleared Transactions	<u>731.57</u>
 Cleared Balance	 <u>758,302.71</u>
Register Balance as of 02/28/2018	<u>758,302.71</u>
Ending Balance	758,302.71

Prepared For	INTER CANYON FIRE MAURICE SHIBLAW
Account Number	[REDACTED]
Statement Closing Date	02/27/18
Days in Billing Cycle	33
Next Statement Date	03/27/18

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
Wells Fargo SBL PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 77033
Minneapolis, MN 55480-7733

Credit Line	\$10,000
Available Credit	\$6,423

Payment Information

New Balance	\$3,576.71
Current Payment Due (Minimum Payment)	\$71.00
Current Payment Due Date	03/20/18

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$1,074.02
Credits	-	\$0.00
Payments	-	\$1,074.02
Purchases & Other Charges	+	\$3,576.71
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$3,576.71

Wells Fargo Business Card Rewards

Membership No: [REDACTED]		
Previous Balance		67,434
Points Earned this Month		3,577
Points From Other Company Cards		0
Bonus Points Earned		1,000
Adjustments		0
Earn More Mall® Bonus Points		0
Redeemed	-	0
Total Available	=	72,011

Rewards Notice

Check your point balance and redeem your points at wellsfargorewards.com. You can also call our Rewards Service Center from 8 a.m. to midnight (ET) at 1-800-213-3365.

Congratulations! You've earned 1,000 bonus points because your total company spend was at least \$1,000 in this billing period.

See reverse side for important information.



Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	16.490%	.04517%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	25.240%	.06915%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Important Information

TOTAL *FINANCE CHARGE* BILLED IN 2017 \$0.00
 TOTAL *FINANCE CHARGE* PAID IN 2017 \$0.00

Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
01/25	01/26	2432300DA05JS8NGH	STOP 4 GAS MORRISON CO <i>600-602</i>		50.68
01/25	01/26	2444500D98PS9Q2B1	KING SOOPERS #0087 CONIFER CO <i>660-704</i>		3.81
01/25	01/26	2449215D9S0T1WSP9	COTDOC 803-564-3698 SC <i>550-553</i>		143.95
01/26	01/26	2426979DBEJQK3EPS	BROOKS PLACE TAVERN CONIFER CO <i>660-702</i>		30.08
01/30	01/30	2444500DE8PS5WPNX	KING SOOPERS #0087 CONIFER CO <i>660-702</i>		308.60
02/05	02/05	2432300DM05JS9BBF	STOP 4 GAS MORRISON CO <i>600-602</i>		58.00
02/05	02/05	2449215DLS158X609	COTDOC 803-564-3698 SC <i>550-553</i>		277.95
02/05	02/05	7485620DL26RZE5P6	PAYMENT THANK YOU	1,074.02	
02/06	02/06	2469216DM2X9X9F5H	SFAX 877-493-1015 CA <i>400-401</i>		89.00
02/07	02/07	2416407DP31T95AYR	STAPLES 00114298 CONIFER CO <i>400-401</i>		215.19
02/14	02/14	2445388DX000E77AD	MYSTERY RANCH 406-5651428 MT <i>660-702</i>		2,144.65
02/15	02/15	2432300DZ05JS9X4D	STOP 4 GAS MORRISON CO <i>600-602</i>		46.11
02/16	02/16	2480197E0BM49KN9L	ASPEN PARK ACE CONIFER CO <i>500-501</i>		15.64
02/22	02/22	2432300E605JSA943	STOP 4 GAS MORRISON CO <i>600-602</i>		50.15
02/23	02/23	2449398E65V3VJDYN	49ER COMMUNICATIONS INC 530-477-2590 CA <i>700-750</i>		142.90

Wells Fargo News

Remember there are no foreign transaction fees when you make international purchases or use your card for purchases while travelling outside of the U.S. With your Wells Fargo Business Card, you can take your business anywhere around the world and have the confidence you'll get:

- No foreign transaction fees on your purchases
- Enhanced security with chip card technology

"No foreign transaction fees" applies to business credit cards issued by Wells Fargo and this account in particular. For information on other Wells Fargo credit and debit cards, please see your account agreement or visit wellsfargo.com.

Date:	Amount:	Description:
1/25/2018	\$50.68	Fuel for command vehicle
1/25/2018	\$3.81	King Soopers, card for member
1/25/2018	\$143.95	Medical supplies
1/26/2018	\$30.08	Lunch for members
1/30/2018	\$308.60	Gift Cards for members
2/5/2018	\$58.00	Fuel for command vehicle
2/5/2018	\$277.95	Medical supplies
2/6/2018	\$89.00	Sfax payment
2/7/2018	\$215.00	office supplies
2/14/2018	\$2,144.65	Officer Christmas gift
2/15/2018	\$46.11	Fuel for command vehicle
2/16/2018	\$15.64	Ace hardware, training supplies
2/22/2018	\$50.15	Fuel for command vehicle
2/23/2018	\$142.90	communications equipment

Approved
KF 3/12/18

Agreement to Provide Antennae Space Between:

SUBcarrier COMMunications, Inc.

("Lessor")

and

Inter Canyon Fire Protection District

("Lessee")

**Critchell Tower
13506 Kuehster Road
Littleton CO 80127**

This Agreement, dated _____, is by and between **SUBcarrier COMMUNICATIONS, Inc.**, ("Lessor"), a New Jersey corporation having its principal place of business at 139 White Oak Lane, Old Bridge, NJ 08857, and Inter Canyon Fire Protection District, ("Lessee") a special fire district having its principal place of business at 7939 S. Turkey Creek Road, Morrison CO 80465.

Lessor is the owner of a tower, located at 13506 Kuehster Road, Littleton CO 80127 ("Site"). Lessee desires to continue to use a portion of the tower for the purpose of installing, maintaining, and operating its communications equipment.

Site Info: _____ :

Latitude:	39-28-13	Ground:	8336'	AMSL:	8476'
Longitude:	105-11-53	Site (AGL):	140'		

IT IS THEREFORE AGREED AS FOLLOWS:

1. RIGHT TO USE FACILITIES. On the terms and conditions set forth below, Lessee is hereby granted the right to maintain its antennas and related equipment (the "Installation") on and adjacent to the Site and the non-exclusive right to use Lessor's facilities at the Site. The Installation to be placed is listed on Exhibit A, attached.

Upon Lessor's request, in advance of any Installation, Lessee shall submit detailed plans and specifications to Lessor for its proposed Installation. Lessee shall be solely responsible for the installation, maintenance, and regulatory monitoring of the Installation. Such plans and specifications shall be annexed to the Agreement and shall constitute the Installation which Lessee shall be permitted to maintain hereunder. Lessee shall not change said Installation without the prior written approval of the Lessor. So long as Lessee is not in default under this Agreement, it shall be provided 24 hours access thereto, upon reasonable notice.

2. TERM. This Agreement shall be in effect for an initial term of Five (5) years, April 1, 2018 (hereinafter the "Commencement Date") through May 1, 2023. If Lessee desires to renew this Agreement upon expiration, then Lessee shall provide Lessor written notice, no later than ninety (90) days prior to the end of the then-current term, of Lessee's intent to renew. Renewal terms must be negotiated ninety (90) days prior to the expiration of the then-current term.

Termination. This Agreement may be terminated without further liability on one hundred and eighty (180) days prior written notice together with a check in the amount of six months of rent at the then-current rate, as follows:

(a) by either party upon a default of any covenant or term hereof by the other party, which default is not cured within sixty (60) days of receipt of written notice of default, provided that the grace period for any monetary default is ten (10) days from receipt of notice, and, provided further, that any non-monetary default which cannot be cured within such sixty (60) day period shall not be a default hereunder so long as such defaulting party diligently proceeds to cure such default upon receipt of notice thereof; or, if due to no fault of Lessee;

(b) by Lessee if it does not obtain any license, permit or other approval necessary for the construction and operation of Lessee Facilities;

(c) by Lessee if Lessee is unable to occupy and utilize the Site due to an action of the FCC or other regulatory authority or change in law, including without limitation, a take back of channels or change in frequencies;

(d) by Lessee if Lessee determines that the Site are not appropriate for its operations for economic or technological reasons, including, without limitation, signal interference, or inability to comply with maximum permissible exposure to RF.

3. FEES, UTILITIES. Lessee shall pay Lessor in equal monthly installments of Three Hundred Fifty and No/100 Dollars (\$350.00), inclusive of electric costs. The first of these fees shall be paid upon the commencement date outlined in Paragraph 2 above, and monthly thereafter on the first of each month during the term hereof, in advance. A 10% percent late fee will be charged for payments received after the fifth (5th) of the month. At the one-year anniversary of this Agreement and each year hereafter, Lessee will pay its original rent as well as a three percent (3%) yearly escalation.

4. INSURANCE. During the term of this Agreement, Lessee shall maintain and keep in full force and effect general public liability insurance in the amount of not less than One Million Dollars (\$1,000,000) combined single limit coverage. This policy shall name Lessor as Additional Insured and clearly list the name and address of the Site. All of the aforementioned policies of insurance must specifically provide therein that the said policies cannot be canceled without thirty (30) days prior written notification by the insurer unto Lessor. Lessee shall furnish a Certificate of Insurance evidencing coverage in effect naming Lessor as Additional Insured with respect to this location at each policy renewal period.

5. MUTUAL INDEMNIFICATION. Lessee and Lessor shall each indemnify, save, and hold the other harmless from and against (including, but not limited to) any and all liabilities, losses, damages, suits, and counsel fees, which either party may suffer on account of injuries to persons or property sustained by any other person or corporation, arising out of or resulting from negligence on the part of the other party; its Installation, or its personnel, or in any manner connected with this Agreement. The installation company shall be responsible for any damage or injury caused during the installation. Lessee shall be liable for any damage to the Site or the property of Lessor or to the property of any other Lessee of Lessor caused by the Lessee.

6. TAXES. Except as provided immediately below, Lessor shall pay all real property taxes it is obligated to pay. Lessee shall reimburse Lessor for any increases in real property taxes which are assessed as a direct result of Lessee's improvements to the Site. As a condition of Lessee's obligation to pay such tax increases, Lessor shall provide to Lessee the documentation from the taxing authority, reasonably acceptable to Lessee, indicating the increase is due to Lessee's improvements.

7. REMOVAL OF INSTALLATION. If the Lessor so requests either at the expiration of this Agreement, or at its earliest termination for any cause permitted under this Agreement, Lessee shall, within thirty (30) days after such expiration or termination, remove from the Site all of the Lessee's Installation placed thereon, at Lessee's expense.

8. AGREEMENT NONEXCLUSIVE. This Agreement is nonexclusive. Lessor reserves the right to use the Site and facilities for its own purposes and, Lessor reserves the right to grant Licenses to others to use all portions of its Site and facilities not herein granted to Lessee.

9. NONDISCLOSURE. The contents of this Agreement may not be released to any party without the express written consent of Lessee and Lessor.

Upon the expiration or termination of this agreement, Lessee shall not enter into a direct agreement with any party other than Lessor in order to provide for the renewal and/or extension of the leasing of space at this location for this particular Installation, and/ or operation and maintenance of the Installation.

10. COMPLIANCE WITH RULES, NO INTERFERENCE. All the Installation of the Lessee, used in connection with the undertakings contemplated by this Agreement shall be designed, constructed, installed, maintained and operated in compliance with all applicable rules and regulations of the Federal Communications Commission ("FCC") and all other applicable governmental construction and electrical codes and good engineering practices. Any damage to the Site or Lessor's other property caused by Lessee shall be promptly repaired at Lessee's expense. Lessee shall not cause interference to the Installation of Lessor, or to any other Lessee of Lessor. In the event such interference is detected, Lessee shall immediately notify Lessor and proceed to eliminate such interference through all reasonable means. Lessee shall promptly notify Lessor of any injury, or other statement made to it by the FCC related to this License.

Lessor acknowledges that the Site meets all FAA lighting requirements and the Site is registered with the FCC and is in compliance with all local, state and federal laws.

Lessee agrees to install radio equipment of a type and frequency which will not cause interference to the Site, its tenants, or its surrounding residents and does hereby agree to

make no changes in Installation, frequency or power without prior approval of Lessor. In the event Lessees' Installation causes interference, Lessee shall take all steps necessary to correct and eliminate the interference. Lessor will not grant a License to any other party for the use of this property if such grant would adversely affect or interfere with Lessee's use of the Site.

Lessee will take immediate steps to correct any interference or equipment failure, and is required to have an authorized technician on-site working on the related problem or problems within twenty-four hours after notification. This, however, shall not be construed as an obligation by Lessor to make such repairs. Lessor shall have the absolute right to approve the contractor or other person who Lessee retains or hires to maintain Lessee's Installation. No person or entity shall perform work at the Site or associated facilities without such prior approval.

11. HOLD HARMLESS, LIMITATION OF LIABILITY. Lessee acknowledges that the amount payable by it pursuant to this Agreement does not constitute the Lessor an insurer of the Lessee's property.

12. ENTIRE AGREEMENT, GOVERNING LAW. This Agreement constitutes the entire Agreement of the parties hereto. It shall supersede all prior offers, negotiations, and Agreements. No revision of this Agreement shall be valid unless made in writing and signed by the parties hereto. This Agreement shall be governed by Colorado state law.

13. BENEFICIARIES. This Agreement shall at all times be considered binding upon and inure to the benefit of the parties hereto and their respective successors and/or assigns.

14. QUIET ENJOYMENT. Lessor covenants that Lessee, upon payment of the rent and performing the covenants contained herein, shall peaceably and quietly have, hold, and enjoy the licensed Site without hindrance on the part of Lessor; and Lessor shall warrant and defend Lessee in such peaceful and quiet use and possession against the claims of all persons or entities claiming by, through, or under Lessor.

15. NOTICES. All notices, requests and other correspondences related to this Agreement shall be sent to the parties in the following signature block.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed as of the dates below.

Lessor:

SUBcarrier COMMunications, Inc.

139 White Oak Lane

Old Bridge NJ 08857

By: _____ Date: _____

CJ Manolescu

Vice President

Lessee:

Inter Canyon Fire Protection District

7939 S Turkey Creek Road

Morrison CO 80465

By: _____ Date: _____

Leslie Caimi

Board President

Name: _____

Title: _____

"EXHIBIT A"
Installation List