



BOARD OF DIRECTORS MEETING

JANUARY 10, 2018

- PENSION BOARD AGENDA
- BOARD MEETING AGENDA
- DECEMBER 2017 FINANCIAL REPORTS
- CHIEFS REPORT
- MEETING SIGN UP SHEET

**INTER-CANYON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
MEETING AGENDA
7939 S. Turkey Rd., Morrison, CO 80465
January 10, 2018**

1. Call to Order

2. President's Report

- 2a. Determination of additions to agenda and sequence
- 2b. Approval of Board member absences, if needed
- 2c. Approval of Board minutes from the December 13, 2017 Board Meeting.
- 2d. Public Comment

3. Guests

- 3a. Acknowledgement/Introduction
- 3b. Public Comment

4. Treasurer's Report and Financial Issues Requiring Board Review and Approval

- 4a. Review of YTD December 2017 Financial Statements – Treasurer Karl Firor is out of town and will review at the February 14, 2018 Board Meeting.
- 4b. Public Comment

5. Secretary's Report

- 5a.
- 5b. Public Comment

6. Insurance Report

- 6a.
- 6b. Public Comment

7. Chief's Report

- 7a.

8. Old Business

- 8a.
- 8b. Public Comment

9. New Business

- 9a. Complete Self Nomination Forms
- 9b. Appoint 2018 Officers
- 9c. Sign-up Sheet for 2018 Operations and VEEs Meetings
- 9d. Public Comment

**INTER-CANYON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
MINUTES OF MEETING
7939 S. Turkey Creek Rd., Morrison, CO 80465
January 10, 2018**

1. Call to Order:

1A. The ICFPD Board meeting was called to order by Leslie Caimi at 19:07 hours at 7939 S. Turkey Creek Rd., Morrison, CO 80465

1B. Board Members Present:

Leslie Caimi, President
Jennifer Volkman, Secretary
Kerry Prielipp, Director

Board Members Absent

Karl Firor, Treasurer
Ralph Dreher

2. Guests Present

Fire Marshal Randy Rudloff
Debra Swearingin, High Timber Times

2a. Guest Report.

None.

3. President's Report

3a. Approval of Absences.

3b. Changes to Agenda.

3b. Approval of Board Meeting Minutes

MOTION: There was a motion by Jennifer Volkman with a second by Kerry Prielipp to approve the minutes of the December 13, 2017 Meeting. The motion passed unanimously.

4. Treasurer's Report

4a. December 2017 financial reports have been included in the meeting packet, however, as Karl Firor is not in attendance, there is no additional report. December 2017 Financial Reports will be reviewed at the February Board Meeting.

4b. Public Comment

5. Secretary's Report

5a. Jennifer Volkman inquired as to whether directors will be working on a newsletter in the near future. Leslie Caimi advised there is a meeting scheduled tomorrow with Turn Corps to discuss the survey and plan next steps.

5b. Public Comment

6. Insurance Report

6a. No Report

6b. Public Comment.

None.

7. Chief's Report

7a. Please see attached. Chief Shirlaw and Deputy Chief Hatlestad are unable to attend tonight's meeting, no additional report. Kelley advised there is good news as call response is up from 4 in 2015 and 5 in 2016 to 8 in 2017.

7b. Public Comment

None.

8. Old Business

8a. None.

8b. Public Comment

None.

9. New Business.

9a. Completion of Self Nomination Forms

Leslie Caimi and Kerry Prielipp completed forms. Kelley will have Karl sign next week when he returns and send completed forms to the DEO, Crystal Schenck.

9b. Appointment of Officers

MOTION: There was a motion by Kerry Prielipp with a second by Leslie Caimi for current officers to remain in office as appointed in 2018. The motion passed unanimously.

9c. Sign-up Sheet for Operations and VEEs Meeting Attendance

The sign-up sheet was passed around. Kelley will pass on to Ralph Dreher and Karl Firor.

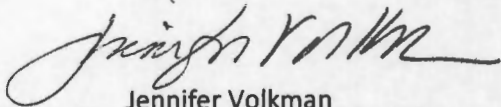
9d. **Public Comment**

10. Adjournment

There being no further business before the Board, the meeting was adjourned at 1911 hours.

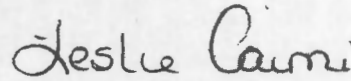
Minutes by Kelley D. Wood, District Administrator

Submitted by:



Jennifer Volkman
Secretary

Approved by:



Leslie Caimi
President

Attachments:

1. Meeting Agenda
2. Chief's Report
3. December Financials

9:52 AM
 01/05/18
 Accrual Basis

Inter-Canyon Fire Protection District - New Balance Sheet Prev Year Comparison As of December 31, 2017

	Dec 31, 17	Dec 31, 16	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
100-000 · Cash			
100-100 · Wells Fargo Bank New Checking	-324.88	88,711.34	-89,036.22
100-102 · Wells Fargo Savings	248,701.70	150,822.27	97,879.43
100-103 · PayPal Account	-0.30	0.00	-0.30
100-104 · Checking - Insurance	3,688.21	5,475.30	-1,787.09
100-105 · ColoTrust Account	906,675.84	600,294.66	306,381.18
100-106 · First Bank Checking	95,830.28	0.00	95,830.28
100-107 · First Bank Savings	1,000.04	0.00	1,000.04
Total 100-000 · Cash	1,255,570.89	845,303.57	410,267.32
Total Checking/Savings	1,255,570.89	845,303.57	410,267.32
Accounts Receivable			
120-000 · Accounts Receivable			
120-100 · Account Receivable - Ambulance	15,666.24	116,724.51	-101,058.27
120-110 · Allowance for Doubtful Accounts	0.00	-101,058.27	101,058.27
120-120 · Property Taxes Receivable	897,935.00	897,935.00	0.00
120-130 · Cash with County Treasurer	5,904.73	5,904.73	0.00
120-000 · Accounts Receivable - Other	13,958.30	13,958.30	0.00
Total 120-000 · Accounts Receivable	933,464.27	933,464.27	0.00
Total Accounts Receivable	933,464.27	933,464.27	0.00
Other Current Assets			
140-143 · Prepaid Insurance	13,595.62	13,595.62	0.00
Total Other Current Assets	13,595.62	13,595.62	0.00
Total Current Assets	2,202,630.78	1,792,363.46	410,267.32
Fixed Assets			
170-000 · Capital Assets			
170-101 · Station 1	723,545.25	723,545.25	0.00
170-102 · Station 2	761,895.12	761,895.12	0.00
170-103 · Station 3	444,019.44	444,019.44	0.00
170-104 · Station 4	266,946.28	266,946.28	0.00
170-105 · Station 5	31,005.00	31,005.00	0.00
170-200 · Equipment	4,372,450.13	4,372,450.13	0.00
170-999 · Allowance for Depreciation	-3,369,292.00	-3,369,292.00	0.00
Total 170-000 · Capital Assets	3,230,569.22	3,230,569.22	0.00
Total Fixed Assets	3,230,569.22	3,230,569.22	0.00
Other Assets			
185-000 · Deferred Outflow	178,612.00	178,612.00	0.00
Total Other Assets	178,612.00	178,612.00	0.00
TOTAL ASSETS	5,611,812.00	5,201,544.68	410,267.32
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
200-200 · Accounts Payable	30,058.20	10,727.93	19,330.27
Total Accounts Payable	30,058.20	10,727.93	19,330.27
Other Current Liabilities			
200-209 · Deferred Revenue	897,935.00	897,935.00	0.00
200-225 · Accrued Liabilities	6,709.50	6,709.50	0.00
Total Other Current Liabilities	904,644.50	904,644.50	0.00
Total Current Liabilities	934,702.70	915,372.43	19,330.27
Long Term Liabilities			

9:52 AM

01/05/18

Accrual Basis

Inter-Canyon Fire Protection District - New Balance Sheet Prev Year Comparison As of December 31, 2017

	Dec 31, 17	Dec 31, 16	\$ Change
210-399 · Net Pension Obligation			
280-100 · Net Pension Liability	599,153.00	599,153.00	0.00
Total 210-399 · Net Pension Obligation	599,153.00	599,153.00	0.00
280-000 · Deferred Inflows	181,962.00	181,962.00	0.00
Total Long Term Liabilities	781,115.00	781,115.00	0.00
Total Liabilities	1,715,817.70	1,696,487.43	19,330.27
Equity			
290-291 · Equity	3,155,777.20	3,155,777.20	0.00
290-300 · Net Assets - Prior Year	893,642.03	893,642.03	0.00
290-999 · Designated-Current	-340,271.33	-340,271.33	0.00
320-000 · Unrestricted Net Assets	-204,090.65	0.00	-204,090.65
Net Income	390,937.05	-204,090.65	595,027.70
Total Equity	3,895,994.30	3,505,057.25	390,937.05
TOTAL LIABILITIES & EQUITY	5,611,812.00	5,201,544.68	410,267.32

**Inter-Canyon Fire Protection District - New
Profit & Loss
December 2017**

	Dec 17	Jan - Dec 17
Income		
300-000 · Revenues		
300-301 · EMS Services Billed	7,621.91	70,897.47
300-302 · Property Tax Revenue	7,769.59	969,328.22
300-303 · Interest Income	907.20	6,432.50
300-304 · Inspection/Cistern Fees	150.00	1,525.00
300-305 · Refunds/Abatements	0.00	638.65
300-306 · Theft Loss Payment	100.00	1,045.77
300-307 · Grants	0.00	56,225.24
300-559 · Donations - Specified	0.00	40.00
300-600 · Other Income	20.00	5,327.92
Total 300-000 · Revenues	16,568.70	1,111,460.77
300-570 · Inter-Governmental Revenues	18,500.00	18,500.00
300-660 · Donated Funds		
300-601 · Donations	11,700.00	39,092.88
300-602 · Can Trailer Revenue	0.00	2,805.95
300-660 · Donated Funds - Other	0.00	1,500.00
Total 300-660 · Donated Funds	11,700.00	43,398.83
Total Income	46,768.70	1,173,359.60
Gross Profit	46,768.70	1,173,359.60
Expense		
400-000 · Administrative		
400-401 · Office Administration	766.77	6,788.06
400-402 · Stipends	2,200.00	12,700.00
400-403 · EMS Service Billing Fees	0.00	4,815.02
400-404 · Electronic Filing System R&M	0.00	604.00
400-405 · Computer/Website IT/R&M	6,184.65	16,209.87
400-406 · Dues/Subscriptions/Code Books	0.00	4,172.99
400-407 · Employment Background Checks	0.00	485.55
400-408 · Employment Physicals	600.00	3,550.45
400-410 · General Liability Insurance	0.00	24,750.17
400-411 · Workers Compensation Insurance	0.00	16,218.56
400-412 · Employee Health Insurance	3,249.21	25,532.27
400-413 · Immunizations	0.00	1,065.00
400-415 · Copier Lease	121.86	1,436.54
400-416 · Community Outreach	1,207.00	5,173.23
400-420 · Bank Service Charges	9.60	1,408.00
400-430 · Training - Management	0.00	1,643.00
400-432 · Recruitment	0.00	1,637.46
400-435 · Audit Services	0.00	8,322.47
400-436 · Legal Expense	0.00	2,128.97
400-437 · Fraud	0.00	86.98
400-980 · Bad Debt Expense	0.00	0.00
400-991 · Wages & Benefits	15,874.81	198,941.87
Total 400-000 · Administrative	30,213.90	337,670.46
500-000 · FireFighting		
500-501 · Training and Certification	450.00	4,991.87
500-502 · Rookie Academy	375.00	24,323.72
500-503 · Conference Expense	0.00	987.27
500-504 · Clothing & Uniforms	501.00	8,587.05
500-505 · Bunker Gear	285.00	285.00
500-508 · Wildland Training	0.00	1,224.48
500-509 · Firefighting Tools	564.29	6,916.23
500-510 · Firefighting/Wildland Tools	0.00	8,965.88
500-512 · Rookie Academy Books/Supplies	0.00	1,352.62
500-515 · Cistern Installation/Parts	100.00	21,387.75
Total 500-000 · FireFighting	2,275.29	79,021.87
550-550 · EMS Services		
550-551 · EMS Training/Certification	490.99	8,509.28
550-552 · EMS Conference Expense	1,173.53	3,628.23

9:53 AM

**Inter-Canyon Fire Protection District - New
Profit & Loss
December 2017**

01/05/18

Accrual Basis

	Dec 17	Jan - Dec 17
550-553 · EMS Medical Supplies	4,270.72	13,884.08
550-555 · EMS Training - CPR	405.00	678.50
550-556 · Oxygen	0.00	850.52
Total 550-550 · EMS Services	6,340.24	27,550.61
600-000 · FF Apparatus/Equip Maintenance		
600-601 · R&M Apparatus & Equipment	1,104.29	43,561.64
600-602 · Fuel	1,133.26	12,877.89
600-604 · License/Fees	25.17	495.70
600-605 · Towing	0.00	2,010.00
600-606 · Parts	0.00	7,086.66
600-607 · Hose Testing	0.00	3,856.25
Total 600-000 · FF Apparatus/Equip Maintenance	2,262.72	69,888.14
660-000 · Donated Funds Expense		
660-701 · Retention & Recruitment	0.00	1,303.59
660-702 · Firefighter Reward	6,639.43	16,109.38
660-703 · Meeting Supplies/Food	473.25	2,887.79
660-704 · Good & Welfare	0.00	381.50
660-705 · Can Trailer	0.00	701.55
660-706 · Wellness Events	0.00	200.83
660-707 · Fund Raising	1,000.00	1,000.00
Total 660-000 · Donated Funds Expense	8,112.68	22,584.64
670-000 · Station 1		
670-801 · Telephone	304.48	2,525.90
670-802 · Internet	0.00	1,097.61
670-803 · Electric	307.00	2,816.11
670-804 · Water	51.14	738.79
670-805 · Trash Pickup	0.00	1,829.32
670-806 · Natural Gas/Propane	668.22	4,308.24
670-807 · Station Supplies	117.46	1,825.81
670-808 · Station R&M	0.00	3,191.51
670-809 · Cleaning	210.00	3,036.25
670-810 · Snow Removal	0.00	838.00
670-811 · Landscape Maintenance	0.00	962.60
670-000 · Station 1 - Other	0.00	354.20
Total 670-000 · Station 1	1,658.30	23,524.34
680-000 · Station 2		
680-801 · Telephone	49.99	579.12
680-803 · Electric	155.36	2,336.03
680-805 · Trash Pickup	0.00	324.19
680-806 · Natural Gas/Propane	0.00	3,175.53
680-807 · Station Supplies	115.43	189.69
680-808 · Repairs & Maintenance	0.00	743.58
680-809 · Cleaning	70.00	910.00
680-810 · Snow Removal	0.00	1,028.80
680-811 · Landscape Maintenance	0.00	764.60
Total 680-000 · Station 2	390.78	10,051.54
690-000 · Station 3		
690-801 · Telephone	68.93	995.35
690-802 · Internet	49.00	587.00
690-803 · Electric	282.52	4,593.47
690-804 · Water	64.00	1,117.33
690-805 · Trash Pickup	0.00	1,992.72
690-806 · Natural Gas/Propane	332.29	3,275.72
690-807 · Station Supplies	0.00	859.11
690-808 · Repairs & Maintenance	0.00	3,217.74
690-809 · Cleaning	210.00	2,616.25
690-810 · Snow Removal	0.00	1,410.40
690-811 · Landscape Maintenance	0.00	1,649.60
Total 690-000 · Station 3	1,006.74	22,314.69
691-000 · Station 4		

9:53 AM

01/05/18

Accrual Basis

**Inter-Canyon Fire Protection District - New
Profit & Loss
December 2017**

	<u>Dec 17</u>	<u>Jan - Dec 17</u>
691-801 · Telephone	49.99	599.95
691-802 · Internet	68.99	797.04
691-803 · Electric	225.05	2,304.33
691-804 · Water	48.93	613.86
691-805 · Trash Pickup	0.00	579.98
691-807 · Station Supplies	0.00	534.30
691-808 · Repairs & Maintenance	0.00	4,124.21
691-809 · Cleaning	70.00	910.00
691-810 · Snow Removal	0.00	883.00
691-811 · Landscape Maintenance	0.00	1,622.60
Total 691-000 · Station 4	462.96	12,969.27
692-000 · Station 5		
692-803 · Electric	170.50	1,902.26
692-808 · Repairs & Maintenance	0.00	747.28
692-810 · Snow Removal	0.00	838.00
692-811 · Landscape Maintenance	0.00	762.60
Total 692-000 · Station 5	170.50	4,250.14
700-000 · Communications		
700-750 · Radio/Equipment R&M	578.23	14,461.89
700-751 · Cell Phones/Pagers	593.68	7,485.35
700-754 · Dispatch Service	3,784.00	11,996.51
700-803 · Electric for Radio Tower	47.97	401.10
Total 700-000 · Communications	5,003.88	34,344.85
800-900 · Pension-State Contribution	18,500.00	18,500.00
800-902 · Pension-Contribution GOVT-WIDE	105,679.00	105,679.00
900-000 · Capital Expenditures		
600-812 · Apparatus		
900-377 · Medical Equipment	5,075.00	5,075.00
Total 600-812 · Apparatus	5,075.00	5,075.00
900-379 · Station 1 Remodel	0.00	398.00
900-381 · Fire Marshal Vehicle 95499	0.00	8,600.00
Total 900-000 · Capital Expenditures	5,075.00	14,073.00
Total Expense	187,151.99	782,422.55
Net Income	-140,383.29	390,937.05

Inter-Canyon Fire Protection District - New Profit & Loss Budget vs. Actual

January through December 2017

	Jan - Dec 17	Budget	\$ Over Budget
Income			
300-000 · Revenues			
300-301 · EMS Services Billed	70,897.47	64,800.00	6,097.47
300-302 · Property Tax Revenue	969,328.22	897,000.00	72,328.22
300-303 · Interest Income	6,432.50	1,800.00	4,632.50
300-304 · Inspection/Cistern Fees	1,525.00	0.00	1,525.00
300-305 · Refunds/Abatements	638.65	0.00	638.65
300-306 · Theft Loss Payment	1,045.77	0.00	1,045.77
300-307 · Grants	56,225.24	0.00	56,225.24
300-559 · Donations - Specified	40.00	0.00	40.00
300-600 · Other Income	5,327.92	0.00	5,327.92
Total 300-000 · Revenues	1,111,460.77	963,600.00	147,860.77
300-570 · Inter-Governmental Revenues			
300-660 · Donated Funds	18,500.00		
300-601 · Donations	39,092.88	15,000.00	24,092.88
300-602 · Can Trailer Revenue	2,805.95	1,920.00	885.95
300-660 · Donated Funds - Other	1,500.00		
Total 300-660 · Donated Funds	43,398.83	16,920.00	26,478.83
Total Income	1,173,359.60	980,520.00	192,839.60
Gross Profit	1,173,359.60	980,520.00	192,839.60
Expense			
400-000 · Administrative			
400-401 · Office Administration	6,788.06	4,500.00	2,288.06
400-402 · Stipends	12,700.00	13,700.00	-1,000.00
400-403 · EMS Service Billing Fees	4,815.02	5,400.00	-584.98
400-404 · Electronic Filing System R&M	604.00		
400-405 · Computer/Website IT/R&M	16,209.87	0.00	16,209.87
400-406 · Dues/Subscriptions/Code Books	4,172.99	2,580.00	1,592.99
400-407 · Employment Background Checks	485.55	0.00	485.55
400-408 · Employment Physicals	3,550.45	0.00	3,550.45
400-409 · Damage Repairs Others	0.00	0.00	0.00
400-410 · General Liability Insurance	24,750.17	22,820.00	1,930.17
400-411 · Workers Compensation Insurance	16,218.56	36,372.92	-20,154.36
400-412 · Employee Health Insurance	25,532.27	25,313.94	218.33
400-413 · Immunizations	1,065.00	0.00	1,065.00
400-415 · Copier Lease	1,436.54	1,587.99	-151.45
400-416 · Community Outreach	5,173.23	5,000.00	173.23
400-420 · Bank Service Charges	1,408.00	180.00	1,228.00
400-421 · Voided Checks	0.00	0.00	0.00
400-430 · Training - Management	1,643.00	2,160.00	-517.00
400-432 · Recruitment	1,637.46	1,800.00	-162.54
400-435 · Audit Services	8,322.47	8,000.00	322.47
400-436 · Legal Expense	2,128.97	2,400.00	-271.03
400-437 · Fraud	86.98		
400-980 · Bad Debt Expense	0.00		
400-991 · Wages & Benefits	198,941.87	189,254.49	9,687.38
400-000 · Administrative - Other	0.00	0.00	0.00
Total 400-000 · Administrative	337,670.46	321,069.34	16,601.12
500-000 · FireFighting			
500-501 · Training and Certification	4,991.87	14,400.00	-9,408.13
500-502 · Rookie Academy	24,323.72	6,000.00	18,323.72
500-503 · Conference Expense	987.27	500.00	487.27
500-504 · Clothing & Uniforms	8,587.05	11,400.00	-2,812.95
500-505 · Bunker Gear	285.00	25,000.00	-24,715.00
500-506 · Rookie Academy Training	0.00	25,000.00	-25,000.00
500-507 · Wellness	0.00	720.00	-720.00
500-508 · Wildland Training	1,224.48	2,400.00	-1,175.52
500-509 · Firefighting Tools	6,916.23		
500-510 · Firefighting/Wildland Tools	8,965.88	12,000.00	-3,034.12
500-511 · HART Tools	0.00	5,000.00	-5,000.00
500-512 · Rookie Academy Books/Supplies	1,352.62	0.00	1,352.62
500-515 · Cistern Installation/Parts	21,387.75	25,000.00	-3,612.25
Total 500-000 · FireFighting	79,021.87	127,420.00	-48,398.13
550-550 · EMS Services			
550-551 · EMS Training/Certification	8,509.28	40,800.00	-32,290.72
550-552 · EMS Conference Expense	3,628.23	2,500.00	1,128.23
550-553 · EMS Medical Supplies	13,884.08	19,365.00	-5,480.92
550-554 · EMS Equipment R&M	0.00	600.00	-600.00
550-555 · EMS Training - CPR	678.50	1,600.00	-921.50
550-556 · Oxygen	850.52	744.00	106.52
550-550 · EMS Services - Other	0.00	0.00	0.00

Inter-Canyon Fire Protection District - New Profit & Loss Budget vs. Actual

January through December 2017

	Jan - Dec 17	Budget	\$ Over Budget
Total 550-550 · EMS Services	27,550.61	65,609.00	-38,058.39
600-000 · FF Apparatus/Equip Maintenance			
600-601 · R&M Apparatus & Equipment	43,561.64	28,500.00	15,061.64
600-602 · Fuel	12,877.89	10,500.00	2,377.89
600-604 · License/Fees	495.70	492.00	3.70
600-605 · Towing	2,010.00	0.00	2,010.00
600-606 · Parts	7,086.66	2,280.00	4,806.66
600-607 · Hose Testing	3,856.25		
600-625 · SCBA Replacement	0.00	6,000.00	-6,000.00
600-000 · FF Apparatus/Equip Maintenance - Other	0.00	150.00	-150.00
Total 600-000 · FF Apparatus/Equip Maintenance	69,888.14	47,922.00	21,966.14
660-000 · Donated Funds Expense			
660-701 · Retention & Recruitment	1,303.59	1,800.00	-496.41
660-702 · Firefighter Reward	16,109.38	14,400.00	1,709.38
660-703 · Meeting Supplies/Food	2,887.79	2,580.00	307.79
660-704 · Good & Welfare	381.50	3,120.00	-2,738.50
660-705 · Can Trailer	701.55	0.00	701.55
660-706 · Wellness Events	200.83	450.00	-249.17
660-707 · Fund Raising	1,000.00	0.00	1,000.00
660-708 · Dept Donations	0.00	3,000.00	-3,000.00
660-000 · Donated Funds Expense - Other	0.00	0.00	0.00
Total 660-000 · Donated Funds Expense	22,584.64	25,350.00	-2,765.36
670-000 · Station 1			
670-801 · Telephone	2,525.90	2,220.00	305.90
670-802 · Internet	1,097.61	1,020.00	77.61
670-803 · Electric	2,816.11	2,655.00	161.11
670-804 · Water	738.79	450.00	288.79
670-805 · Trash Pickup	1,829.32	1,903.80	-74.48
670-806 · Natural Gas/Propane	4,308.24	5,170.00	-861.76
670-807 · Station Supplies	1,825.81	1,680.00	145.81
670-808 · Station R&M	3,191.51	1,200.00	1,991.51
670-809 · Cleaning	3,036.25	2,640.00	396.25
670-810 · Snow Removal	838.00	2,100.00	-1,262.00
670-811 · Landscape Maintenance	962.60	720.00	242.60
670-000 · Station 1 - Other	354.20	0.00	354.20
Total 670-000 · Station 1	23,524.34	21,758.80	1,765.54
680-000 · Station 2			
680-801 · Telephone	579.12	568.20	10.92
680-803 · Electric	2,336.03	2,400.00	-63.97
680-805 · Trash Pickup	324.19		
680-806 · Natural Gas/Propane	3,175.53	3,240.00	-64.47
680-807 · Station Supplies	189.69	0.00	189.69
680-808 · Repairs & Maintenance	743.58	1,500.00	-756.42
680-809 · Cleaning	910.00	1,200.00	-290.00
680-810 · Snow Removal	1,028.80	2,100.00	-1,071.20
680-811 · Landscape Maintenance	764.60	696.00	68.60
Total 680-000 · Station 2	10,051.54	11,704.20	-1,652.66
690-000 · Station 3			
690-801 · Telephone	995.35	819.48	175.87
690-802 · Internet	587.00	588.00	-1.00
690-803 · Electric	4,593.47	4,440.00	153.47
690-804 · Water	1,117.33	1,008.00	109.33
690-805 · Trash Pickup	1,992.72	1,915.32	77.40
690-806 · Natural Gas/Propane	3,275.72	4,000.00	-724.28
690-807 · Station Supplies	859.11	360.00	499.11
690-808 · Repairs & Maintenance	3,217.74	2,400.00	817.74
690-809 · Cleaning	2,616.25	2,880.00	-263.75
690-810 · Snow Removal	1,410.40	2,160.00	-749.60
690-811 · Landscape Maintenance	1,649.60	540.00	1,109.60
690-000 · Station 3 - Other	0.00	0.00	0.00
Total 690-000 · Station 3	22,314.69	21,110.80	1,203.89
691-000 · Station 4			
691-801 · Telephone	599.95	573.48	26.47
691-802 · Internet	797.04	827.88	-30.84
691-803 · Electric	2,304.33	2,520.00	-215.67
691-804 · Water	613.86	1,162.68	-548.82
691-805 · Trash Pickup	579.98	583.68	-3.70
691-807 · Station Supplies	534.30	360.00	174.30
691-808 · Repairs & Maintenance	4,124.21	960.00	3,164.21
691-809 · Cleaning	910.00	900.00	10.00
691-810 · Snow Removal	883.00	2,520.00	-1,637.00

**Inter-Canyon Fire Protection District - New
 Profit & Loss Budget vs. Actual
 January through December 2017**

	<u>Jan - Dec 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>
691-811 · Landscape Maintenance	1,622.60	720.00	902.60
Total 691-000 · Station 4	12,969.27	11,127.72	1,841.55
692-000 · Station 5			
692-803 · Electric	1,902.26	2,238.00	-335.74
692-808 · Repairs & Maintenance	747.28	1,008.00	-260.72
692-810 · Snow Removal	838.00	2,520.00	-1,682.00
692-811 · Landscape Maintenance	762.60	720.00	42.60
Total 692-000 · Station 5	4,250.14	6,486.00	-2,235.86
700-000 · Communications			
700-750 · Radio/Equipment R&M	14,461.89	11,205.95	3,255.94
700-751 · Cell Phones/Pagers	7,485.35	6,775.05	710.30
700-753 · Portable Radio New/Replace	0.00	475.61	-475.61
700-754 · Dispatch Service	11,996.51	18,000.00	-6,003.49
700-803 · Electric for Radio Tower	401.10	360.60	40.50
Total 700-000 · Communications	34,344.85	36,817.21	-2,472.36
800-000 · Pension Fund	0.00	105,679.00	-105,679.00
800-100 · Loan Payments			
800-110 · Principal Paid	0.00	0.00	0.00
800-115 · Interest Paid	0.00	0.00	0.00
Total 800-100 · Loan Payments	0.00	0.00	0.00
800-900 · Pension-State Contribution	18,500.00		
800-902 · Pension-Contribution GOVT-WIDE	105,679.00		
900-000 · Capital Expenditures			
600-812 · Apparatus			
900-377 · Medical Equipment	5,075.00	0.00	5,075.00
Total 600-812 · Apparatus	5,075.00	0.00	5,075.00
900-379 · Station 1 Remodel	398.00	0.00	398.00
900-380 · Equipment	0.00	0.00	0.00
900-381 · Fire Marshal Vehicle 95499	8,600.00		
Total 900-000 · Capital Expenditures	14,073.00	0.00	14,073.00
900-825 · Stations	0.00	0.00	0.00
Total Expense	782,422.55	802,054.07	-19,631.52
Net Income	390,937.05	178,465.93	212,471.12

3:18 PM
01/04/18

**Inter-Canyon Fire Protection District - New
OPEN PURCHASE ORDERS
November through December 2017**

Date	Num	Name	Source Name	Memo	Deliv Date	Qty	Rcv'd	Backordered	Amount	Open Balance
Parts										
Computer Supply/Maintenance										
12/15/2017	17-071	Discount Electronics	Discount Electronics	Dell Latitude...	12/15/2017	4	0	4	5,600.00	5,600.00
12/15/2017	17-071	Discount Electronics	Discount Electronics	Shipping	12/15/2017	1	0	1	85.98	85.98
Total Computer Supply/Maintenance						5	0	5	5,685.98	5,685.98
EMS Training Books/Supplies										
12/08/2017	17-068	Daniel Hatlestad	Daniel Hatlestad	Fireline Par...	12/08/2017	1	0	1	150.00	150.00
12/08/2017	17-068	Daniel Hatlestad	Daniel Hatlestad	Hotel 1 night	12/08/2017	1	0	1	115.00	115.00
12/08/2017	17-068	Daniel Hatlestad	Daniel Hatlestad	meals	12/08/2017	1	0	1	50.00	50.00
Total EMS Training Books/Supplies						3	0	3	315.00	315.00
FF Reward										
11/14/2017	17-060	Wells Fargo Credi...	Wells Fargo Credi...	32oz Wide ...	11/14/2017	45	0	45	1,527.75	1,527.75
11/14/2017	17-060	Wells Fargo Credi...	Wells Fargo Credi...	screen set u...	11/14/2017	1	0	1	65.00	65.00
11/14/2017	17-060	Wells Fargo Credi...	Wells Fargo Credi...	screen set u...	11/14/2017	1	0	1	65.00	65.00
11/14/2017	17-060	Wells Fargo Credi...	Wells Fargo Credi...	per piece logo	11/14/2017	45	0	45	60.75	60.75
11/14/2017	17-060	Wells Fargo Credi...	Wells Fargo Credi...	names	11/14/2017	45	0	45	360.00	360.00
12/01/2017	17-064	ICFPD VEES AUX...	ICFPD VEES AUX...	VEE's Christ...	12/01/2017	20	1	19	575.00	546.25
12/08/2017	17-069	Wells Fargo Credi...	Wells Fargo Credi...	Gif Cards 60...	12/08/2017	2	0	2	300.00	300.00
12/08/2017	17-069	Wells Fargo Credi...	Wells Fargo Credi...	gift card fees	12/08/2017	2	0	2	10.00	10.00
Total FF Reward						161	1	160	2,963.50	2,934.75
Wildland Training										
11/03/2017	17-057	Wells Fargo Credi...	Wells Fargo Credi...	Mariott Hot...	11/03/2017	4	0	4	424.00	424.00
Total Wildland Training						4	0	4	424.00	424.00
Total Parts						173	1	172	9,388.48	9,359.73
TOTAL						173	1	172	9,388.48	9,359.73

9:51 AM

01/05/18

**Inter-Canyon Fire Protection District - New
A/P Aging Summary
As of December 31, 2017**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
ADPI	0.00	535.93	0.00	0.00	0.00	535.93
Alicia Harris	75.00	0.00	0.00	0.00	0.00	75.00
Aspen Park Ace Hardware	0.00	0.00	0.00	35.38	0.00	35.38
BoundTree Medical	0.00	4,875.00	0.00	0.00	0.00	4,875.00
Colorado Division of Fire Prevention	0.00	50.00	0.00	0.00	0.00	50.00
Colorado Natural Gas Inc.	0.00	1,000.51	0.00	0.00	0.00	1,000.51
Conifer Medical Center, P.C.	225.00	375.00	0.00	0.00	0.00	600.00
Daniel Hatlestad	563.34	1,645.19	0.00	0.00	0.00	2,208.53
Deep Rock Water	51.14	0.00	0.00	0.00	0.00	51.14
Donna Simpson	42.95	0.00	0.00	0.00	0.00	42.95
ESO Solutions Inc.	6,083.30	0.00	0.00	0.00	0.00	6,083.30
Homestead Water	64.00	0.00	0.00	0.00	0.00	64.00
IREA	155.36	589.52	0.00	0.00	0.00	744.88
Isaac Fonseca	0.00	0.00	0.00	0.00	200.00	200.00
Ken Caryl Ranch Water	48.93	0.00	0.00	0.00	0.00	48.93
MES Rocky Mountains	0.00	725.00	0.00	0.00	0.00	725.00
Mike Onken	350.00	700.00	0.00	0.00	0.00	1,050.00
Mountain Broadband	0.00	49.00	0.00	0.00	0.00	49.00
Peggy Lucatuorto	70.00	0.00	0.00	0.00	0.00	70.00
Peter Kelly	139.29	0.00	0.00	0.00	0.00	139.29
Rhinehart Oil Company Inc.	742.89	0.00	0.00	0.00	0.00	742.89
Sandy Onken	105.00	105.00	0.00	0.00	0.00	210.00
Staples Credit Plan	76.78	0.00	0.00	0.00	0.00	76.78
UHS Premium Billing	0.00	3,059.29	0.00	0.00	0.00	3,059.29
Verizon Wireless	593.68	0.00	0.00	0.00	0.00	593.68
Wells Fargo Bank	6,258.98	0.00	0.00	0.00	0.00	6,258.98
Wex Bank (Conoco)	223.90	0.00	0.00	0.00	0.00	223.90
Xcel Energy	243.84	0.00	0.00	0.00	0.00	243.84
TOTAL	<u>16,113.38</u>	<u>13,709.44</u>	<u>0.00</u>	<u>35.38</u>	<u>200.00</u>	<u>30,058.20</u>



INTER-CANYON FIRE PROTECTION DISTRICT

ICFPD BANK STATEMENTS
ARE AVAILABLE BY REQUEST

PLEASE CONTACT

DISTRICT ADMINISTRATOR KELLEY WOOD

303-697-4413

KELLEY.WOOD@INTERCANYONFIRE.ORG

11:55 AM

01/04/18

**Inter-Canyon Fire Protection District - New
Reconciliation Summary
100-106 · First Bank Checking, Period Ending 12/31/2017**

	<u>Dec 31, 17</u>
Beginning Balance	250,945.37
Cleared Transactions	
Checks and Payments - 83 items	-179,019.61
Deposits and Credits - 9 items	26,352.20
Total Cleared Transactions	<u>-152,667.41</u>
Cleared Balance	<u>98,277.96</u>
Uncleared Transactions	
Checks and Payments - 8 items	-2,447.68
Total Uncleared Transactions	<u>-2,447.68</u>
Register Balance as of 12/31/2017	<u>95,830.28</u>
New Transactions	
Checks and Payments - 1 item	-1,780.86
Deposits and Credits - 1 item	4,138.95
Total New Transactions	<u>2,358.09</u>
Ending Balance	<u>98,188.37</u>

11:36 AM

01/04/18

**Inter-Canyon Fire Protection District - New
Reconciliation Summary
100-102 · Wells Fargo Savings, Period Ending 12/31/2017**

	<u>Dec 31, 17</u>
Beginning Balance	248,695.36
Cleared Transactions	
Deposits and Credits - 1 item	<u>6.34</u>
Total Cleared Transactions	<u>6.34</u>
Cleared Balance	<u>248,701.70</u>
Register Balance as of 12/31/2017	248,701.70
Ending Balance	248,701.70

11:36 AM

01/04/18

**Inter-Canyon Fire Protection District - New
Reconciliation Detail
100-102 · Wells Fargo Savings, Period Ending 12/31/2017**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						248,695.36
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	12/31/2017			X	6.34	6.34
Total Deposits and Credits					6.34	6.34
Total Cleared Transactions					6.34	6.34
Cleared Balance					6.34	248,701.70
Register Balance as of 12/31/2017					6.34	248,701.70
Ending Balance					<u>6.34</u>	<u>248,701.70</u>

11:34 AM

01/04/18

**Inter-Canyon Fire Protection District - New
Reconciliation Summary
100-104 - Checking - Insurance, Period Ending 12/31/2017**

	<u>Dec 31, 17</u>
Beginning Balance	3,878.13
Cleared Transactions	
Checks and Payments - 1 item	<u>-189.92</u>
Total Cleared Transactions	<u>-189.92</u>
Cleared Balance	<u>3,688.21</u>
Register Balance as of 12/31/2017	<u>3,688.21</u>
Ending Balance	3,688.21

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01/04/18

**Inter-Canyon Fire Protection District - New
Reconciliation Detail
100-104 - Checking - Insurance, Period Ending 12/31/2017**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						3,878.13
Cleared Transactions						
Checks and Payments - 1 item						
Check	12/20/2017		Delta Dental of Colo...	X	-189.92	-189.92
Total Checks and Payments					-189.92	-189.92
Total Cleared Transactions					-189.92	-189.92
Cleared Balance					-189.92	3,688.21
Register Balance as of 12/31/2017					-189.92	3,688.21
Ending Balance					<u>-189.92</u>	<u>3,688.21</u>

11:31 AM

01/04/18

**Inter-Canyon Fire Protection District - New
Reconciliation Summary**
100-105 · ColoTrust Account, Period Ending 12/31/2017

	<u>Dec 31, 17</u>
Beginning Balance	905,774.98
Cleared Transactions	
Deposits and Credits - 1 item	<u>900.86</u>
Total Cleared Transactions	<u>900.86</u>
Cleared Balance	<u>906,675.84</u>
Register Balance as of 12/31/2017	906,675.84
Ending Balance	906,675.84

11:31 AM

01/04/18

**Inter-Canyon Fire Protection District - New
Reconciliation Detail**
100-105 · ColoTrust Account, Period Ending 12/31/2017

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						905,774.98
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	12/31/2017			X	900.86	900.86
Total Deposits and Credits					900.86	900.86
Total Cleared Transactions					900.86	900.86
Cleared Balance					900.86	906,675.84
Register Balance as of 12/31/2017					900.86	906,675.84
Ending Balance					900.86	906,675.84



Prepared For	INTER CANYON FIRE MAURICE SHIRLAW
Account Number	[REDACTED]
Statement Closing Date	12/27/17
Days in Billing Cycle	30
Next Statement Date	01/25/18

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
Wells Fargo SBL PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 77033
Minneapolis, MN 55480-7733

Credit Line	\$10,000
Available Credit	\$3,741

Payment Information

New Balance	\$6,258.98
Current Payment Due (Minimum Payment)	\$125.00
Current Payment Due Date	01/17/18

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$3,149.33
Credits	-	\$0.00
Payments	-	\$3,149.33
Purchases & Other Charges	+	\$6,258.98
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$6,258.98

APPROVED: KF

DATE: 1/5/18

ACCT #: _____

Wells Fargo Business Card Rewards

Membership No: [REDACTED]		
Previous Balance		58,101
Points Earned this Month		6,259
Points From Other Company Cards		0
Bonus Points Earned		1,000
Adjustments		0
Earn More Mall® Bonus Points		0
Redeemed	-	0
Total Available	=	65,360

Rewards Notice

Check your point balance and redeem your points at wellsfgorewards.com. You can also call our Rewards Service Center from 8 a.m. to midnight (ET) at 1-800-213-3365.

Congratulations! You've earned 1,000 bonus points because your total company spend was at least \$1,000 in this billing period.

See reverse side for important information.

DETACH HERE



Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	16.490%	.04517%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	25.240%	.06915%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Important Information

TOTAL *FINANCE CHARGE* BILLED IN 2017 \$0.00

1-2

Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
11/29	11/29	2432300AD05JS5DAH	STOP 4 GAS MORRISON CO 600-602		55.73
11/29	11/29	2449398AD5V3VVJWX	49ER COMMUNICATIONS INC 530-477-2590 CA 700-750		195.80
12/04	12/04	2444500AJ8PSKQQTY	KING SOOPERS #0087 CONIFER CO 660-702		215.09
12/05	12/05	2444500AK8PSH4MF5	KING SOOPERS #0087 CONIFER CO 660-703		56.72
12/08	12/08	2444500AN8PVQYMNN	LOAF N JUG #0090 CONIFER CO 600-602		60.08
12/08	12/08	2444500AN8PVQYMT9	KING SOOPERS #0087 CONIFER CO 660-702		321.80
12/09	12/09	2444500AP8PSEBQJX	KING SOOPERS #0087 CONIFER CO 660-702		58.29
12/10	12/10	2401339AR01VLFY5N	WILD GAME EVERGREEN CO 660-702		4,083.15
12/12	12/12	7485620AS26RZE3AP	PAYMENT THANK YOU	3,149.33	
12/13	12/13	2426979AWEJ8P14LS	BROOKS PLACE TAVERN CONIFER CO 660-702		76.96
12/13	12/13	2444500AV8PSZ1AA2	KING SOOPERS #0087 CONIFER CO 660-702		329.70
12/18	12/18	2432300B105JS6HGO	STOP 4 GAS MORRISON CO 600-602		50.66
12/18	12/18	2469216B02X4HP55P	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA 700-750		195.00
12/19	12/19	2424098B2HEX58665	CMS MEDICARE APPLIC FEE 410-786-3730 MD 400-401		560.00

Wells Fargo News

EFFECTIVE IMMEDIATELY, THE ADDRESS YOU'VE BEEN SENDING YOUR PAYMENT TO HAS CHANGED. PLEASE SEND ALL FUTURE PAYMENTS TO:

PAYMENT REMITTANCE CENTER PO BOX 77033 MINNEAPOLIS, MN 55480-7733

IN ORDER TO ENSURE ON TIME PAYMENTS, YOU MUST USE THIS ADDRESS FOR ALL FUTURE PAYMENTS.

Remember there are no foreign transaction fees when you make international purchases or use your card for purchases while travelling outside of the U.S. With your Wells Fargo Business Card, you can take your business anywhere around the world and have the confidence you'll get:

- No foreign transaction fees on your purchases
- Enhanced security with chip card technology

"No foreign transaction fees" applies to business credit cards issued by Wells Fargo and this account in particular. For information on other Wells Fargo credit and debit cards, please see your account agreement or visit wellsfargo.com.

Date:	Amount:	Description:	Total:
11/29/2017	\$55.73	fuel for command vehicle ✓	\$6,258.93
11/29/2017	\$195.80	Antenas for KNG radios ✓	
12/4/2017	\$215.09	Gift certificates for FF's ✓	
12/5/2017	\$56.72	Food for officer meeting ✓	
12/8/2017	\$60.08	fuel for command vehicle ✓	
12/8/2017	\$321.80	gift certificates for christmas ✓	
12/9/2017	\$58.29	King soopers, Christmas gifts ✓	
12/10/2017	\$4,083.10	Wildgame, department Christmas party ✓ <i>INVOICE SHOWS 4,258.31</i>	
12/13/2017	\$76.96	Office Christmas lunch <i>Receipt shows 74.96</i>	
12/13/2017	\$329.70	Gift cards for Christmas ✓	
12/18/2017	\$50.66	fuel for command vehicle ✓	
12/18/2017	\$195.00	Minitor V pager batteries ✓	
12/19/2017	\$560.00	Medicare application fee ✓	

5



Deputy Chief Dan Hatlestad
Chief's Report to the Inter-Canyon Fire Protection Board Meeting
January 10, 2018

Current Membership Firefighters 33 (21 EMS are Included)
 Rookies 10

 Total Membership 43

Call Comparisons:

Year to date: 484

Last Year to date: 404

For the Month of December 2017	For the Month of December 2016
Fire 1	Fire 1
Rescue & Emergency Medical 23	Rescue & Emergency Medical 9
Good Intent Calls 17	Good Intent Calls 6
False Alarm 2	False Alarm 3
Mutual Aid: 15 received 3 given	Mutual Aid: 4 received, 3 given
TOTAL for the Month: 43	TOTAL for the Month: 20
Total Members Responding 343	Total Members Responding 89
Total Staff Hours 247.33	Total Staff Hours 59.60
Average Turnout Per Call 8	Average Turnout Per Call 5

Training

This Month Business: Anaphylaxis/Allergic Reactions
 Body Mechanics
 Drill Meeting: Scene Safety

Monthly Vehicle Report

Notes from the Chief:

Firefighter of the Month: Rebecca Fuller