



SCANNED

BOARD OF DIRECTORS MEETING

APRIL 13, 2016

- BOARD MEETING AGENDA
- FINANCIAL REPORTS MARCH 2016

**INTER-CANYON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
MEETING AGENDA
7939 S. Turkey Creek Rd., Morrison, CO 80465 * 303-697-4413
April 13, 2016**

- 1. Call to Order**

- 2. President's Report**
 - 2a. Determination of additions to agenda and sequence
 - 2b. Approval of Board member absences, if needed
 - 2c. Approval of Board minutes from the March 9, 2016 meeting.
 - 2d. Public Comment

- 3. Guests**
 - 3a. Acknowledgement/Introduction
 - 3b. Public Comment

- 4. Treasurer's Report and Financial Issues Requiring Board Review and Approval**
 - 4a. Review of YTD March 2016 financial statements

 - 4b.
 - 4c. Public comment

- 5. Secretary's Report**
 - 5a.
 - 5b. Public Comment

- 6. Insurance Report**
 - 6a.
 - 6b. Public Comment

- 7. Chief's Report**
 - 7a.
 - 7b. EMS Report
 - 7c. Fire Marshal Report
 - 7d. Facilities
 - 7e. Public Comment

- 8. Old Business**
 - 8a.
 - 8b. Public Comment

- 9. New Business**
 - 9a. Employee Handbook Revision
 - 9b. Public Comment

**INTER-CANYON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
MINUTES OF MEETING
7939 S. Turkey Creek Rd., Morrison, CO 80465 303-697-4413
April 13, 2016**

1. Call to Order:

1A. The ICFPD Board meeting was called to order by Leslie Caimi at 1906 hours at ICFPD Station 1.

1B. Board Members Present:

Leslie Caimi, President
Karl Firor, Treasurer
Jennifer Volkman, Secretary
Ralph Dreher, Director
Kerry Prielipp, Director

Board Members Absent

2. Guests Present

2a. Guest Report.

Lorraine Piche
Mark Bigler

3. President's Report

3a. Approval of Absences.

Approved.

3b. Changes to Agenda.

3b. Approval of Board Meeting Minutes

MOTION: There was a motion by Jennifer Volkman with a second by Karl Firor to approve the minutes, of the March 9, 2016 meeting. The motion passed unanimously.

4. Treasurer's Report

4a. March 2016 Financials. Please see attached.

Karl Firor reviewed the Balance Sheet. Karl commented Kelley Cross has worked diligently to make the Balance Sheet report complete and readable, capital assets, stations and equipment have now been identified on the Balance Sheet. Cash accounts are the same, balances at the end of March were \$335k in checking \$750k in savings. The District has added dental insurance

for which a direct draft was required by Delta Dental. A separate checking account was opened for this purpose. \$332 per month will electronically come out of that separate account to pay for the dental insurance. With FPPA we are able to go online and enter dollar figures in columns ourselves. Delta Dental will not do this. The account was set up last month.

Everything else in the report ties to the 2015 Audit Report. True accounts payable totals \$9,018. True debt for capital lease amount of \$140k will be paid in full in 3 months. Kerry Prielipp asked whether directors can expect to see a change in the Accounts Receivable number. Karl previously requested and will be requesting the change again with the auditors. Auditors required Karl take his adjustment to A/R out during the last audit. Kerry inquired about fixed assets, was there a change for the new vehicles, should there be a delta? Karl made the transition for fixed assets this year and it will tie to the balance sheet at the end of this year, new equipment will be capitalized.

Karl noted the next statement show the month of March year to date. The District received \$318k in tax revenue. Expenses are showing real numbers. Karl reviewed the Budget Report. If we look at property tax, the \$383k would have been received year to date last year, timing will make up the difference between the \$335k received thru March of this year. Karl reviewed line items.

Stations are consistent. There is \$10k budgeted for Station 1 remodeling this year, 5% was added to all stations for 2016. Last page, the District was anticipated to spend \$149k and actually spent \$163k, \$14k more than anticipated. Kerry asked if there are concerns about the property tax timing. Karl responded he is not as concerned due to the surplus. Karl does not anticipate a 10% drop, should be okay with a \$50k drop long term. A \$200k drop would get his attention and is not likely.

Karl noted Bank Reconciliations are attached along with a print out of Bank Statements and a Check Register. Lorraine Piche asked how long the District keeps un-cleared transactions. Karl responded about a year and added house was cleaned in 2015 when a new set of QuickBooks was started. Both versions mirrored each other for the year. 8 or 10 items were cleared at that time. Moving forward un-cleared transactions will be cleared annually.

Karl reported \$21k has been received in donated funds, \$6,500 spent.

Karl advised credit card details are also attached to support Chief's credit card expenditures. The card has a \$10k limit.

Karl noted the Balance Sheet for February is also attached as Karl was unable to attend the March Board Meeting.

4c. Public Comment.

None.

5. Secretary's Report

5a. No report.

5b. Public Comment

None.

6. Insurance Report

6a. Ralph Dreher advised he has met with Chief Shirlaw and both are working on informing membership on insurance coverage as much as possible. Ralph will attend the next Business Meeting to review the accident and health policy along with Workman's Compensation coverage with the membership. Ralph indicated he has created a summary he hopes will put their minds at ease if anything should happen. In subsequent meetings Ralph and Chief Shirlaw have other print outs to review with members. The younger people who have recently joined will be better advised and up to date. Kerry asked if insurance coverage questions have come up. Chief Shirlaw indicated the topic did come up in the March meeting.

6b. Public Comment.

None.

7. Chief's Report

7a. Please see attached.

Chief Shirlaw advised membership is up to 52 people. Calls are on pace and have been sporadic. Trainings have been good. Shane Buckles took over the position of Wildland Captain following the retirement of Todd Moore. Capt Buckles has been getting some new tools and beefing up equipment. During the Wildland Refresher training this Saturday, a brush fire was toned, good timing. Chief Shirlaw reviewed stats. Other districts have the same issues as ICFPD getting people to respond on calls. Chief Shirlaw and Randy Rudloff have been responding together on daytime calls.

10 people have come in as members, have passed physicals and background checks. Kelley Cross is setting up emails, firefighter numbers and stations have been assigned. New rookies will be invited to the May Business Meeting. A Day with Chiefs has been scheduled for May 15 at 9 a.m. Board members are welcome to attend and introduce themselves. Lunch will be provided. Chiefs will review the District, SOG's, SOP's etc. with new members. 5 of the members live in district. 2 live on the east end, 3 live in the Sampson area. New members are a mixed age range, some late 30's. One person with 30 years of experience, will make a fantastic mentor.

Late summer recruiting will begin with a focus on in district members. Fall will be the standard recruiting period from now on. 4 of the new members came to the Business Meeting on

Thursday. Karl asked if 10 will go to academy. Chief advised 2 are coming on board with certifications, at least one is EMS only and it also depends on who comes on in the fall. Alex Parks with ECFR who runs academy, will be sharing some responsibility in running Academy with ICFPD.

Chief Shirlaw noted the District was successful with the \$50k Firefighter Disease Prevention Grant. Grant money will purchase a new compressor. Randy Rudloff has located a compressor. Chief Shirlaw is working with a vendor to compare prices, cost is expected to be \$30k. \$20k in grant money will go toward purchase of 2 extractors which are basically washers on steroids to clean bunker gear. Compressors are \$5k each. Chief Shirlaw indicated he has added cost for necessary construction to house equipment to cost estimates. Karl asked when money will come in. Chief Shirlaw advised the District will purchase the equipment and then receive reimbursement.

Chief Shirlaw will be attending the Conifer Area Council Meeting on April 20th. Each guest speaker will have 2 minutes, Chief Shirlaw plans to take 684 to the meeting. If anyone would like to, please join Chief Shirlaw. Insurance companies will be there to talk about homeowners who are losing insurance coverage along with mitigation. Meeting is on Wednesday the 20th at West Jeff Middle School, 7p.m.

May 21st metro area is participating in an evacuation exercise in Ken Caryl. The exercise emulates a full fledged wildfire. Participating fire departments will stage and be called in to scene. Members of community can evacuate to Chatfield if they wish to participate. Lunch will be provided.

Reporter, Gabrielle Porter is no longer with the High Timber Times.

Chief Shirlaw introduced an ongoing project known as the Upper South Platte Partnership. There are three legs to the project, resiliency of wildland environment, fire attack and response. The project focuses on fire adaptive communities. Work is being done in the South Platte watershed, ICFPD touches a small portion, North Fork Fire has a large portion. There will be money available for different projects. Colorado State Forest Service is putting together a project to increase training and opportunity for WUI (Wildland Urban Interface) environment. Chief Shirlaw will work with them to bring training to ICFPD, otherwise this type of training is far off i.e. Grand Junction, for ICFPD. Members also are not able to get fire experience on a lot of fires due to the required 14 day commitment and time constraints. This project will bring training to ICFPD. There is a lot more detail to the project, the project has been in the works now for 2 or 3 years and area Chiefs are just now being brought on board. The partnership will be communicating with land owners to work on mitigation. ICFPD is gearing up to be prepared for citizens questions as well. Chief Shirlaw would like to send a letter of support as well as financial backing to the partnership. ICFPD would contribute funds and potentially trade in days off. The partnership could potentially help pay for District trucks to go out, the District can

match with some of the money set aside for training. ICFPD could back the partnership both with man hours and financially. Chief Shirlaw wanted to touch on this topic tonight, more to come. Jennifer Volkman indicated she has had experience working with the partnership.

Perry Otero was Firefighter of the Month.

Ralph Dreher noted the SDA workshop, Foundations for an Effective District is coming up, the cost is \$30 per person. If directors are able to attend the workshop would be helpful. The workshop takes place on June 23, 8 a.m. to noon, in Golden at the Mt Vernon Country Club. Four Directors, the Chief and Kelley Cross agreed to attend. Kelley indicated she would make the reservations and email confirmation to attendees.

7b. EMS Report

7c. Fire Marshal Report

No Report

7d. Facilities/Trucks

Vehicles are in good shape. Stations are much brighter at night. Thank you Randy Rudloff for installation of all the new lights.

7e. Public Comment

None.

8. Old Business

8a. Kelley advised IHFR reviewed the Mutual Aid Agreement and made a few changes. Directors will need to review next month. Karl noted he would like to make sure the insurance company reviews the changes before signing off. Chief Shirlaw will forward a copy to Kelley when it is received.

8c. Public Comment

None.

9. New Business.

9a. Employee Handbook Revision

Leslie Caimi asked if everyone read through changes. Chief Shirlaw noted changes were mostly removal of old information. Kelley advised changes were highlighted in red and were mainly due to hiring a paid Chief.

Kerry Prielipp inquired as to if any updates were necessary to drug alcohol policies as a result of new medical marijuana laws. Chief Shirlaw responded ICFPD has a zero tolerance policy and no other changes are needed. Karl Firor, not a director at the time of implementation, asked for

confirmation an attorney had reviewed the handbook at the time the handbook was put into effect. Chief Shirlaw confirmed yes.

MOTION: Karl Firor made a motion with a second by Kerry Prielipp to approve the Employee Handbook as revised April 1, 2016. The motion passed unanimously.

Leslie Caimi noted both Karl Firor and herself will be out of town for next month's Board Meeting. Does anyone want to postpone? Directors determined it would be best to cancel the May Board Meeting. Kelley indicated she will post the cancellation with the Clerk of the Court.

Karl will hand off checks to Jennifer and Leslie while he is out in May. Checks will be run on the 5th before he leaves. Kelley will work with Jennifer and Leslie on bill payment scheduling while Karl is out.

9e. Public Comment.

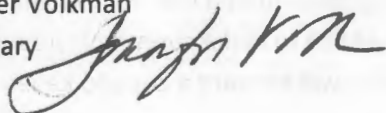
10. Adjournment

There being no further business before the Board, the meeting was adjourned at 19:55 hours.


Minutes by Kelley D. Cross, District Administrator

Submitted by:

Jennifer Volkman
Secretary



Approved by:



Leslie Caimi
President

Attachments:

1. Meeting Agenda
2. Chief's Report
3. Financial Report
4. Mutual Aid Agreement IHFR



Chief Skip Shirlaw
 Chief's Report to the Inter-Canyon Fire Protection Board Meeting
 April 13, 2016

Current Membership Firefighters 36 (17 EMS are Included)
 Rookies 16

 Total Membership 52

New Members

Call Comparisons:

Year to date: 110

Last Year to date: 98

For the Month of Year End 2016	For the Month of Year End 2015
Fire 2	Fire 2
Rescue & Emergency Medical 14	Rescue & Emergency Medical 20
Good Intent Calls 12	Good Intent Calls 7
False Alarm 2	False Alarm 0
Mutual Aid: 18 received, 4 given	Mutual Aid: 9 received, 5 given
TOTAL for the Month of March: 30	TOTAL for the Month March: 29
Total Members Responding 150	Total Members Responding 162
Total Staff Hours 99.08	Total Staff Hours 102.01
Average Turnout Per Call 5	Average Turnout Per Call 6

Training

This Month Business: Initiate Response, Take a Call
 Drill Meeting: Urban Interface, Exterior Fire

Monthly Vehicle Report

Notes from the Chief:

Honorary Firefighter of the month is Perry Otero

Inter-Canyon Fire Protection District - New
Balance Sheet
 As of February 29, 2016

	Feb 29, 16
ASSETS	
Current Assets	
Checking/Savings	
100-000 · Cash	
100-101 · Wells Fargo Bank Checking	8,692.48
100-102 · Wells Fargo Savings	800,718.88
Total 100-000 · Cash	809,411.36
Total Checking/Savings	809,411.36
Accounts Receivable	
120-000 · Accounts Receivable	
120-100 · Account Receivable - Ambulance	284,229.37
120-110 · Allowance for Doubtful Accounts	-259,989.05
120-120 · Property Taxes Receivable	774,384.84
120-130 · Cash with County Treasurer	5,702.46
Total 120-000 · Accounts Receivable	804,327.62
Total Accounts Receivable	804,327.62
Other Current Assets	
140-143 · Prepaid Insurance	11,393.14
Total Other Current Assets	11,393.14
Total Current Assets	1,625,132.12
Fixed Assets	
170-000 · Capital Assets	
170-101 · Station 1	642,788.25
170-102 · Station 2	761,895.12
170-103 · Station 3	444,019.44
170-104 · Station 4	266,946.28
170-105 · Station 5	31,005.00
170-200 · Equipment	4,090,317.07
170-999 · Allowance for Depreciation	-2,820,828.00
Total 170-000 · Capital Assets	3,416,143.16
Total Fixed Assets	3,416,143.16
TOTAL ASSETS	5,041,275.28
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200-200 · Accounts Payable	19,836.02
Total Accounts Payable	19,836.02
Other Current Liabilities	
200-208 · Accrued Interest	4,182.77
200-209 · Deferred Revenue	774,384.84
200-225 · Accrued Liabilities	2,508.00
200-226 · Capital Lease - 3	136,449.15
Total Other Current Liabilities	917,524.76
Total Current Liabilities	937,360.78
Long Term Liabilities	
210-360 · Captial Lease - 3	140,938.33
210-399 · Net Pension Obligation	9,324.00
Total Long Term Liabilities	150,262.33
Total Liabilities	1,087,623.11
Equity	
290-291 · Equity	3,146,453.20

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03/11/16

Accrual Basis

Inter-Canyon Fire Protection District - New

Balance Sheet

As of February 29, 2016

	Feb 29, 16
290-999 · Designated-Current	575,393.20
320-000 · Unrestricted Net Assets	301,749.81
Net Income	-69,944.04
Total Equity	3,953,652.17
TOTAL LIABILITIES & EQUITY	5,041,275.28

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 04/08/16
 Accrual Basis

Inter-Canyon Fire Protection District - New Balance Sheet Prev Year Comparison As of March 31, 2016

	Mar 31, 16	Mar 31, 15	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
100-000 · Cash				
100-101 · Wells Fargo Bank Checking	335,630.08	614,895.23	-279,265.15	-45.4%
100-102 · Wells Fargo Savings	750,738.13	375,328.77	375,409.36	100.0%
100-104 · Checking - Insurance	1,000.00	0.00	1,000.00	100.0%
Total 100-000 · Cash	1,087,368.21	990,224.00	97,144.21	9.8%
Total Checking/Savings	1,087,368.21	990,224.00	97,144.21	9.8%
Accounts Receivable				
120-000 · Accounts Receivable				
120-100 · Account Receivable - Ambulance	284,229.37	284,229.37	0.00	0.0%
120-110 · Allowance for Doubtful Accounts	-259,989.05	-259,989.05	0.00	0.0%
120-120 · Property Taxes Receivable	774,384.84	774,384.84	0.00	0.0%
120-130 · Cash with County Treasurer	5,702.46	5,702.46	0.00	0.0%
Total 120-000 · Accounts Receivable	804,327.62	804,327.62	0.00	0.0%
Total Accounts Receivable	804,327.62	804,327.62	0.00	0.0%
Other Current Assets				
140-143 · Prepaid Insurance	11,393.14	11,393.14	0.00	0.0%
Total Other Current Assets	11,393.14	11,393.14	0.00	0.0%
Total Current Assets	1,903,088.97	1,805,944.76	97,144.21	5.4%
Fixed Assets				
170-000 · Capital Assets				
170-101 · Station 1	642,788.25	642,788.25	0.00	0.0%
170-102 · Station 2	761,895.12	761,895.12	0.00	0.0%
170-103 · Station 3	444,019.44	444,019.44	0.00	0.0%
170-104 · Station 4	266,946.28	266,946.28	0.00	0.0%
170-105 · Station 5	31,005.00	31,005.00	0.00	0.0%
170-200 · Equipment	4,090,317.07	4,085,928.13	4,388.94	0.1%
170-999 · Allowance for Depreciation	-2,820,828.00	-2,820,828.00	0.00	0.0%
Total 170-000 · Capital Assets	3,416,143.16	3,411,754.22	4,388.94	0.1%
Total Fixed Assets	3,416,143.16	3,411,754.22	4,388.94	0.1%
TOTAL ASSETS	5,319,232.13	5,217,698.98	101,533.15	2.0%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
200-200 · Accounts Payable	9,018.90	0.00	9,018.90	100.0%

8:47 AM

04/08/16

Accrual Basis

**Inter-Canyon Fire Protection District - New
Balance Sheet Prev Year Comparison
As of March 31, 2016**

	Mar 31, 16	Mar 31, 15	\$ Change	% Change
Total Accounts Payable	9,018.90	0.00	9,018.90	100.0%
Other Current Liabilities				
200-208 · Accrued Interest	4,182.77	4,182.77	0.00	0.0%
200-209 · Deferred Revenue	774,384.84	774,384.84	0.00	0.0%
200-225 · Accrued Liabilities	2,508.00	2,508.00	0.00	0.0%
200-226 · Capital Lease - 3	136,449.15	136,449.15	0.00	0.0%
Total Other Current Liabilities	917,524.76	917,524.76	0.00	0.0%
Total Current Liabilities	926,543.66	917,524.76	9,018.90	1.0%
Long Term Liabilities				
210-360 · Captial Lease - 3	140,938.33	140,938.33	0.00	0.0%
210-399 · Net Pension Obligation	9,324.00	9,324.00	0.00	0.0%
Total Long Term Liabilities	150,262.33	150,262.33	0.00	0.0%
Total Liabilities	1,076,805.99	1,067,787.09	9,018.90	0.8%
Equity				
290-291 · Equity	3,159,687.89	3,159,687.89	0.00	0.0%
290-999 · Designated-Current	575,393.20	575,393.20	0.00	0.0%
320-000 · Unrestricted Net Assets	301,769.06	0.00	301,769.06	100.0%
Net Income	205,575.99	414,830.80	-209,254.81	-50.4%
Total Equity	4,242,426.14	4,149,911.89	92,514.25	2.2%
TOTAL LIABILITIES & EQUITY	5,319,232.13	5,217,698.98	101,533.15	2.0%

**Inter-Canyon Fire Protection District - New
 Profit & Loss
 March 2016**

	Mar 16	Jan - Mar 16
Income		
300-000 · Revenues		
300-301 · EMS Services Billed	3,758.72	11,141.95
300-302 · Property Tax Revenue	318,108.03	335,724.61
300-303 · Interest Income	0.00	39.92
300-304 · Inspection/Cistern Fees	0.00	150.00
300-305 · Refunds/Abatements	22.32	110.02
300-306 · Theft Loss Payment	112.92	522.23
300-559 · Donations - Specified	5,000.00	6,200.00
300-600 · Other Income	50.00	135.00
Total 300-000 · Revenues	327,051.99	354,023.73
300-660 · Donated Funds		
300-601 · Donations	200.00	15,200.00
300-602 · Can Trailer Revenue	288.00	288.00
Total 300-660 · Donated Funds	488.00	15,488.00
Total Income	327,539.99	369,511.73
Gross Profit	327,539.99	369,511.73
Expense		
400-000 · Administrative		
400-401 · Office Administration	221.65	1,221.37
400-402 · Stipends	1,100.00	3,300.00
400-403 · EMS Service Billing Fees	0.00	1,567.55
400-405 · Computer/Website IT/R&M	2,310.75	7,361.06
400-406 · Dues/Subscriptions/Code Books	347.00	1,006.50
400-408 · Employment Physicals	1,226.00	1,956.00
400-410 · General Liability Insurance	0.00	5,603.00
400-411 · Workers Compensation Insurance	0.00	9,617.40
400-412 · Employee Health Insurance	1,863.55	6,812.28
400-415 · Copier Lease	128.48	358.58
400-420 · Bank Service Charges	0.00	1.75
400-435 · Audit Services	0.00	1,609.52
400-436 · Legal Expense	0.00	739.68
400-991 · Wages & Benefits	16,683.00	46,451.71
Total 400-000 · Administrative	23,880.43	87,606.40
500-000 · FireFighting		
500-501 · Training and Certification	443.50	5,572.92
500-503 · Conference Expense	25.00	25.00
500-504 · Clothing & Uniforms	1,156.30	2,950.48
500-510 · Firefighting/Wildland Tools	2,015.12	4,141.83
Total 500-000 · FireFighting	3,639.92	12,690.23
550-550 · EMS Services		
550-551 · EMS Training/Certification	50.00	839.20
550-552 · EMS Conference Expense	0.00	256.34
550-553 · EMS Medical Supplies	400.54	6,542.50
550-554 · EMS Equipment R&M	0.00	71.26
550-555 · EMS Training - CPR	0.00	315.00
550-556 · Oxygen	307.22	307.22
Total 550-550 · EMS Services	757.76	8,331.52
600-000 · FF Apparatus/Equip Maintenance		
600-601 · R&M Apparatus & Equipment	1,640.93	12,089.59
600-602 · Fuel	809.61	2,263.47
600-604 · License/Fees	25.93	123.32
600-605 · Towing	0.00	189.00
600-606 · Parts	0.00	389.77
Total 600-000 · FF Apparatus/Equip Maintenance	2,476.47	15,055.15

8:49 AM

04/08/16

Accrual Basis

Inter-Canyon Fire Protection District - New Profit & Loss March 2016

	Mar 16	Jan - Mar 16
660-000 · Donated Funds Expense		
660-701 · Retention & Recruitment	78.86	1,118.36
660-702 · Firefighter Reward	332.29	1,009.69
660-703 · Meeting Supplies/Food	300.99	589.71
660-704 · Good & Welfare	143.88	286.98
660-705 · Can Trailer	72.00	72.00
660-706 · Wellness Events	0.00	14.99
660-708 · Dept Donations	5,000.00	5,000.00
660-000 · Donated Funds Expense - Other	88.20	88.20
Total 660-000 · Donated Funds Expense	6,016.22	8,179.93
670-000 · Station 1		
670-801 · Telephone	371.40	551.73
670-802 · Internet	145.18	279.59
670-803 · Electric	278.28	874.03
670-804 · Water	55.02	141.31
670-805 · Trash Pickup	155.13	629.95
670-806 · Natural Gas/Propane	600.03	2,470.49
670-807 · Station Supplies	163.59	455.42
670-808 · Station R&M	892.19	1,224.53
670-809 · Cleaning	262.50	682.50
670-810 · Snow Removal	339.00	789.00
Total 670-000 · Station 1	3,262.32	8,098.55
680-000 · Station 2		
680-801 · Telephone	94.08	141.12
680-803 · Electric	217.18	695.85
680-806 · Natural Gas/Propane	0.00	1,325.07
680-808 · Repairs & Maintenance	397.20	397.20
680-809 · Cleaning	105.00	315.00
680-810 · Snow Removal	339.00	789.00
Total 680-000 · Station 2	1,152.46	3,663.24
690-000 · Station 3		
690-801 · Telephone	135.90	203.85
690-802 · Internet	49.00	147.00
690-803 · Electric	358.42	1,043.90
690-804 · Water	75.05	291.04
690-805 · Trash Pickup	155.13	629.95
690-806 · Natural Gas/Propane	476.99	2,225.28
690-807 · Station Supplies	0.00	52.22
690-808 · Repairs & Maintenance	936.00	1,325.07
690-809 · Cleaning	210.00	840.00
690-810 · Snow Removal	339.00	789.00
Total 690-000 · Station 3	2,735.49	7,547.31
691-000 · Station 4		
691-801 · Telephone	94.08	141.12
691-802 · Internet	133.91	200.90
691-803 · Electric	221.77	1,184.20
691-804 · Water	0.00	193.78
691-805 · Trash Pickup	47.27	191.95
691-808 · Repairs & Maintenance	538.00	538.00
691-809 · Cleaning	105.00	245.00
691-810 · Snow Removal	339.00	789.00
Total 691-000 · Station 4	1,479.03	3,483.95
692-000 · Station 5		
692-803 · Electric	192.16	707.83
692-808 · Repairs & Maintenance	468.00	468.00
692-810 · Snow Removal	339.00	789.00
Total 692-000 · Station 5	999.16	1,964.83

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Accrual Basis

Inter-Canyon Fire Protection District - New
Profit & Loss
March 2016

	<u>Mar 16</u>	<u>Jan - Mar 16</u>
700-000 · Communications		
700-750 · Radio/Equipment R&M	0.00	1,665.00
700-751 · Cell Phones/Pagers	450.93	2,042.15
700-753 · Portable Radio New/Replace	0.00	475.61
700-754 · Dispatch Service	0.00	2,526.09
700-803 · Electric for Radio Tower	30.05	89.78
Total 700-000 · Communications	<u>480.98</u>	<u>6,798.63</u>
900-825 · Stations	0.00	516.00
Total Expense	<u>46,880.24</u>	<u>163,935.74</u>
Net Income	<u><u>280,659.75</u></u>	<u><u>205,575.99</u></u>

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Accrual Basis

Inter-Canyon Fire Protection District - New Profit & Loss Budget vs. Actual January through March 2016

	Jan - Mar 16	Budget	\$ Over Budget	% of Budget
Income				
300-000 · Revenues				
300-301 · EMS Services Billed	11,141.95	13,770.82	-2,628.87	80.9%
300-302 · Property Tax Revenue	335,724.61	383,693.43	-47,968.82	87.5%
300-303 · Interest Income	39.92	31.87	8.05	125.3%
300-304 · Inspection/Cistern Fees	150.00	150.00	0.00	100.0%
300-305 · Refunds/Abatements	110.02	1,690.99	-1,580.97	6.5%
300-306 · Theft Loss Payment	522.23	205.29	316.94	254.4%
300-307 · Grants	0.00	0.00	0.00	0.0%
300-559 · Donations - Specified	6,200.00			
300-600 · Other Income	135.00	0.00	135.00	100.0%
Total 300-000 · Revenues	354,023.73	399,542.40	-45,518.67	88.6%
300-660 · Donated Funds				
300-601 · Donations	15,200.00	9,925.00	5,275.00	153.1%
300-602 · Can Trailer Revenue	288.00	919.80	-631.80	31.3%
Total 300-660 · Donated Funds	15,488.00	10,844.80	4,643.20	142.8%
Total Income	369,511.73	410,387.20	-40,875.47	90.0%
Gross Profit	369,511.73	410,387.20	-40,875.47	90.0%
Expense				
400-000 · Administrative				
400-401 · Office Administration	1,221.37	1,977.86	-756.49	61.8%
400-402 · Stipends	3,300.00	3,300.00	0.00	100.0%
400-403 · EMS Service Billing Fees	1,567.55	1,500.55	67.00	104.5%
400-405 · Computer/Website IT/R&M	7,361.06	2,364.12	4,996.94	311.4%
400-406 · Dues/Subscriptions/Code Books	1,006.50	1,733.34	-726.84	58.1%
400-407 · Employment Background Checks	0.00	0.00	0.00	0.0%
400-408 · Employment Physicals	1,956.00	254.90	1,701.10	767.4%
400-410 · General Liability Insurance	5,603.00	5,603.00	0.00	100.0%
400-411 · Workers Compensation Insurance	9,617.40	9,584.45	32.95	100.3%
400-412 · Employee Health Insurance	6,812.28	5,700.00	1,112.28	119.5%
400-415 · Copier Lease	358.58	353.29	5.29	101.5%
400-420 · Bank Service Charges	1.75	0.00	1.75	100.0%
400-430 · Training - Management	0.00	0.00	0.00	0.0%
400-432 · Recruitment	0.00	0.00	0.00	0.0%
400-435 · Audit Services	1,609.52	0.00	1,609.52	100.0%
400-436 · Legal Expense	739.68	7,500.00	-6,760.32	9.9%
400-991 · Wages & Benefits	46,451.71	45,750.00	701.71	101.5%
400-000 · Administrative - Other	0.00	0.00	0.00	0.0%
Total 400-000 · Administrative	87,606.40	85,621.51	1,984.89	102.3%
500-000 · FireFighting				
500-501 · Training and Certification	5,572.92	4,428.82	1,144.10	125.8%
500-502 · Rookie Training	0.00	0.00	0.00	0.0%

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Accrual Basis

**Inter-Canyon Fire Protection District - New
Profit & Loss Budget vs. Actual
January through March 2016**

	Jan - Mar 16	Budget	\$ Over Budget	% of Budget
500-503 · Conference Expense	25.00	0.00	25.00	100.0%
500-504 · Clothing & Uniforms	2,950.48	150.80	2,799.68	1,956.6%
500-505 · Bunker Gear	0.00	850.71	-850.71	0.0%
500-506 · Rookie Academy Training	0.00	1,575.00	-1,575.00	0.0%
500-507 · Wellness	0.00	0.00	0.00	0.0%
500-510 · Firefighting/Wildland Tools	4,141.83	254.41	3,887.42	1,628.0%
500-515 · Cistern Installation/Parts	0.00	0.00	0.00	0.0%
500-000 · FireFighting - Other	0.00	0.00	0.00	0.0%
Total 500-000 · FireFighting	12,690.23	7,259.74	5,430.49	174.8%
550-550 · EMS Services				
550-551 · EMS Training/Certification	839.20	4,300.00	-3,460.80	19.5%
550-552 · EMS Conference Expense	256.34	0.00	256.34	100.0%
550-553 · EMS Medical Supplies	6,542.50	2,625.86	3,916.64	249.2%
550-554 · EMS Equipment R&M	71.26	29.88	41.38	238.5%
550-555 · EMS Training - CPR	315.00	500.00	-185.00	63.0%
550-556 · Oxygen	307.22	0.00	307.22	100.0%
550-550 · EMS Services - Other	0.00	0.00	0.00	0.0%
Total 550-550 · EMS Services	8,331.52	7,455.74	875.78	111.7%
600-000 · FF Apparatus/Equip Maintenance				
600-601 · R&M Apparatus & Equipment	12,089.59	3,994.55	8,095.04	302.7%
600-602 · Fuel	2,263.47	2,347.20	-83.73	96.4%
600-604 · License/Fees	123.32	25.93	97.39	475.6%
600-605 · Towing	189.00			
600-606 · Parts	389.77	1,500.00	-1,110.23	26.0%
600-625 · SCBA Replacement	0.00	0.00	0.00	0.0%
600-000 · FF Apparatus/Equip Maintenance - Other	0.00	0.00	0.00	0.0%
Total 600-000 · FF Apparatus/Equip Maintenance	15,055.15	7,867.68	7,187.47	191.4%
660-000 · Donated Funds Expense				
660-701 · Retention & Recruitment	1,118.36	187.62	930.74	596.1%
660-702 · Firefighter Reward	1,009.69	2,399.14	-1,389.45	42.1%
660-703 · Meeting Supplies/Food	589.71	676.00	-86.29	87.2%
660-704 · Good & Welfare	286.98	1,500.00	-1,213.02	19.1%
660-705 · Can Trailer	72.00	229.95	-157.95	31.3%
660-706 · Wellness Events	14.99	145.39	-130.40	10.3%
660-707 · Fund Raising	0.00	0.00	0.00	0.0%
660-708 · Dept Donations	5,000.00			
660-000 · Donated Funds Expense - Other	88.20			
Total 660-000 · Donated Funds Expense	8,179.93	5,138.10	3,041.83	159.2%
670-000 · Station 1				
670-801 · Telephone	551.73	578.78	-27.05	95.3%
670-802 · Internet	279.59	262.92	16.67	106.3%
670-803 · Electric	874.03	2,500.00	-1,625.97	35.0%
670-804 · Water	141.31	0.00	141.31	100.0%

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Accrual Basis

**Inter-Canyon Fire Protection District - New
Profit & Loss Budget vs. Actual
January through March 2016**

	Jan - Mar 16	Budget	\$ Over Budget	% of Budget
670-805 · Trash Pickup	629.95	520.28	109.67	121.1%
670-806 · Natural Gas/Propane	2,470.49	2,700.00	-229.51	91.5%
670-807 · Station Supplies	455.42	475.91	-20.49	95.7%
670-808 · Station R&M	1,224.53	1,175.70	48.83	104.2%
670-809 · Cleaning	682.50	595.00	87.50	114.7%
670-810 · Snow Removal	789.00	1,228.20	-439.20	64.2%
670-000 · Station 1 - Other	0.00	0.00	0.00	0.0%
Total 670-000 · Station 1	8,098.55	10,036.79	-1,938.24	80.7%
680-000 · Station 2				
680-801 · Telephone	141.12	133.95	7.17	105.4%
680-803 · Electric	695.85	757.64	-61.79	91.8%
680-806 · Natural Gas/Propane	1,325.07	2,979.57	-1,654.50	44.5%
680-808 · Repairs & Maintenance	397.20	368.92	28.28	107.7%
680-809 · Cleaning	315.00	245.00	70.00	128.6%
680-810 · Snow Removal	789.00	1,228.20	-439.20	64.2%
Total 680-000 · Station 2	3,663.24	5,713.28	-2,050.04	64.1%
690-000 · Station 3				
690-801 · Telephone	203.85	196.38	7.47	103.8%
690-802 · Internet	147.00	147.00	0.00	100.0%
690-803 · Electric	1,043.90	2,815.00	-1,771.10	37.1%
690-804 · Water	291.04	210.16	80.88	138.5%
690-805 · Trash Pickup	629.95	520.28	109.67	121.1%
690-806 · Natural Gas/Propane	2,225.28	1,200.00	1,025.28	185.4%
690-807 · Station Supplies	52.22	0.00	52.22	100.0%
690-808 · Repairs & Maintenance	1,325.07	60.85	1,264.22	2,177.6%
690-809 · Cleaning	840.00	717.50	122.50	117.1%
690-810 · Snow Removal	789.00	1,228.20	-439.20	64.2%
690-000 · Station 3 - Other	0.00	0.00	0.00	0.0%
Total 690-000 · Station 3	7,547.31	7,095.37	451.94	106.4%
691-000 · Station 4				
691-801 · Telephone	141.12	265.93	-124.81	53.1%
691-802 · Internet	200.90	65.99	134.91	304.4%
691-803 · Electric	1,184.20	1,262.00	-77.80	93.8%
691-804 · Water	193.78	189.98	3.80	102.0%
691-805 · Trash Pickup	191.95	177.93	14.02	107.9%
691-808 · Repairs & Maintenance	538.00	224.93	313.07	239.2%
691-809 · Cleaning	245.00	245.00	0.00	100.0%
691-810 · Snow Removal	789.00	1,228.20	-439.20	64.2%
Total 691-000 · Station 4	3,483.95	3,659.96	-176.01	95.2%
692-000 · Station 5				
692-803 · Electric	707.83	800.00	-92.17	88.5%
692-808 · Repairs & Maintenance	468.00			
692-810 · Snow Removal	789.00	1,228.20	-439.20	64.2%

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 Accrual Basis

**Inter-Canyon Fire Protection District - New
 Profit & Loss Budget vs. Actual
 January through March 2016**

	Jan - Mar 16	Budget	\$ Over Budget	% of Budget
Total 692-000 · Station 5	1,964.83	2,028.20	-63.37	96.9%
700-000 · Communications				
700-750 · Radio/Equipment R&M	1,665.00	1,665.00	0.00	100.0%
700-751 · Cell Phones/Pagers	2,042.15	1,475.31	566.84	138.4%
700-753 · Portable Radio New/Replace	475.61	0.00	475.61	100.0%
700-754 · Dispatch Service	2,526.09	2,500.00	26.09	101.0%
700-803 · Electric for Radio Tower	89.78	90.03	-0.25	99.7%
Total 700-000 · Communications	6,798.63	5,730.34	1,068.29	118.6%
800-000 · Pension Fund	0.00	0.00	0.00	0.0%
800-100 · Loan Payments				
800-115 · Interest Paid	0.00	0.00	0.00	0.0%
800-100 · Loan Payments - Other	0.00	0.00	0.00	0.0%
Total 800-100 · Loan Payments	0.00	0.00	0.00	0.0%
900-000 · Capital Expenditures				
600-812 · Apparatus				
900-375 · Ambulance 706821	0.00	0.00	0.00	0.0%
900-376 · Command Vehicle 685	0.00	0.00	0.00	0.0%
900-377 · Medical Equipment	0.00	0.00	0.00	0.0%
900-378 · Station Lighting	0.00	2,000.00	-2,000.00	0.0%
Total 600-812 · Apparatus	0.00	2,000.00	-2,000.00	0.0%
900-824 · Security System	0.00	0.00	0.00	0.0%
Total 900-000 · Capital Expenditures	0.00	2,000.00	-2,000.00	0.0%
900-825 · Stations	516.00			
Total Expense	163,935.74	149,606.71	14,329.03	109.6%
Net Income	205,575.99	260,780.49	-55,204.50	78.8%

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Accrual Basis

Inter-Canyon Fire Protection District - New

Profit & Loss by Class

January through March 2016

	Donated Funds	Unclassified	TOTAL
Income			
300-000 · Revenues			
300-301 · EMS Services Billed	0.00	11,141.95	11,141.95
300-302 · Property Tax Revenue	0.00	335,724.61	335,724.61
300-303 · Interest Income	0.00	39.92	39.92
300-304 · Inspection/Cistern Fees	0.00	150.00	150.00
300-305 · Refunds/Abatements	0.00	110.02	110.02
300-306 · Theft Loss Payment	0.00	522.23	522.23
300-559 · Donations - Specified	6,200.00	0.00	6,200.00
300-600 · Other Income	0.00	135.00	135.00
Total 300-000 · Revenues	6,200.00	347,823.73	354,023.73
300-660 · Donated Funds			
300-601 · Donations	14,950.00	250.00	15,200.00
300-602 · Can Trailer Revenue	288.00	0.00	288.00
Total 300-660 · Donated Funds	15,238.00	250.00	15,488.00
Total Income	21,438.00	348,073.73	369,511.73
Gross Profit	21,438.00	348,073.73	369,511.73
Expense			
400-000 · Administrative			
400-401 · Office Administration	0.00	1,221.37	1,221.37
400-402 · Stipends	0.00	3,300.00	3,300.00
400-403 · EMS Service Billing Fees	0.00	1,567.55	1,567.55
400-405 · Computer/Website IT/R&M	0.00	7,361.06	7,361.06
400-406 · Dues/Subscriptions/Code Books	0.00	1,006.50	1,006.50
400-408 · Employment Physicals	0.00	1,956.00	1,956.00
400-410 · General Liability Insurance	0.00	5,603.00	5,603.00
400-411 · Workers Compensation Insurance	0.00	9,617.40	9,617.40
400-412 · Employee Health Insurance	0.00	6,812.28	6,812.28
400-415 · Copier Lease	0.00	358.58	358.58
400-420 · Bank Service Charges	0.00	1.75	1.75
400-435 · Audit Services	0.00	1,609.52	1,609.52
400-436 · Legal Expense	0.00	739.68	739.68
400-991 · Wages & Benefits	0.00	46,451.71	46,451.71
Total 400-000 · Administrative	0.00	87,606.40	87,606.40
500-000 · FireFighting			
500-501 · Training and Certification	0.00	5,572.92	5,572.92
500-503 · Conference Expense	0.00	25.00	25.00
500-504 · Clothing & Uniforms	0.00	2,950.48	2,950.48
500-510 · Firefighting/Wildland Tools	0.00	4,141.83	4,141.83
Total 500-000 · FireFighting	0.00	12,690.23	12,690.23
550-550 · EMS Services			
550-551 · EMS Training/Certification	0.00	839.20	839.20
550-552 · EMS Conference Expense	0.00	256.34	256.34
550-553 · EMS Medical Supplies	0.00	6,542.50	6,542.50
550-554 · EMS Equipment R&M	0.00	71.26	71.26
550-555 · EMS Training - CPR	0.00	315.00	315.00
550-556 · Oxygen	0.00	307.22	307.22
Total 550-550 · EMS Services	0.00	8,331.52	8,331.52
600-000 · FF Apparatus/Equip Maintenance			
600-601 · R&M Apparatus & Equipment	0.00	12,089.59	12,089.59
600-602 · Fuel	0.00	2,263.47	2,263.47
600-604 · License/Fees	0.00	123.32	123.32
600-605 · Towing	0.00	189.00	189.00
600-606 · Parts	0.00	389.77	389.77
Total 600-000 · FF Apparatus/Equip Maintenance	0.00	15,055.15	15,055.15
660-000 · Donated Funds Expense			
660-701 · Retention & Recruitment	78.86	1,039.50	1,118.36
660-702 · Firefighter Reward	535.27	474.42	1,009.69

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 04/08/16
 Accrual Basis

Inter-Canyon Fire Protection District - New Profit & Loss by Class January through March 2016

	Donated Funds	Unclassified	TOTAL
660-703 · Meeting Supplies/Food	589.71	0.00	589.71
660-704 · Good & Welfare	143.10	143.88	286.98
660-705 · Can Trailer	72.00	0.00	72.00
660-706 · Wellness Events	14.99	0.00	14.99
660-708 · Dept Donations	5,000.00	0.00	5,000.00
660-000 · Donated Funds Expense - Other	88.20	0.00	88.20
Total 660-000 · Donated Funds Expense	6,522.13	1,657.80	8,179.93
670-000 · Station 1			
670-801 · Telephone	0.00	551.73	551.73
670-802 · Internet	0.00	279.59	279.59
670-803 · Electric	0.00	874.03	874.03
670-804 · Water	0.00	141.31	141.31
670-805 · Trash Pickup	0.00	629.95	629.95
670-806 · Natural Gas/Propane	0.00	2,470.49	2,470.49
670-807 · Station Supplies	0.00	455.42	455.42
670-808 · Station R&M	0.00	1,224.53	1,224.53
670-809 · Cleaning	0.00	682.50	682.50
670-810 · Snow Removal	0.00	789.00	789.00
Total 670-000 · Station 1	0.00	8,098.55	8,098.55
680-000 · Station 2			
680-801 · Telephone	0.00	141.12	141.12
680-803 · Electric	0.00	695.85	695.85
680-806 · Natural Gas/Propane	0.00	1,325.07	1,325.07
680-808 · Repairs & Maintenance	0.00	397.20	397.20
680-809 · Cleaning	0.00	315.00	315.00
680-810 · Snow Removal	0.00	789.00	789.00
Total 680-000 · Station 2	0.00	3,663.24	3,663.24
690-000 · Station 3			
690-801 · Telephone	0.00	203.85	203.85
690-802 · Internet	0.00	147.00	147.00
690-803 · Electric	0.00	1,043.90	1,043.90
690-804 · Water	0.00	291.04	291.04
690-805 · Trash Pickup	0.00	629.95	629.95
690-806 · Natural Gas/Propane	0.00	2,225.28	2,225.28
690-807 · Station Supplies	0.00	52.22	52.22
690-808 · Repairs & Maintenance	0.00	1,325.07	1,325.07
690-809 · Cleaning	0.00	840.00	840.00
690-810 · Snow Removal	0.00	789.00	789.00
Total 690-000 · Station 3	0.00	7,547.31	7,547.31
691-000 · Station 4			
691-801 · Telephone	0.00	141.12	141.12
691-802 · Internet	0.00	200.90	200.90
691-803 · Electric	0.00	1,184.20	1,184.20
691-804 · Water	0.00	193.78	193.78
691-805 · Trash Pickup	0.00	191.95	191.95
691-808 · Repairs & Maintenance	0.00	538.00	538.00
691-809 · Cleaning	0.00	245.00	245.00
691-810 · Snow Removal	0.00	789.00	789.00
Total 691-000 · Station 4	0.00	3,483.95	3,483.95
692-000 · Station 5			
692-803 · Electric	0.00	707.83	707.83
692-808 · Repairs & Maintenance	0.00	468.00	468.00
692-810 · Snow Removal	0.00	789.00	789.00
Total 692-000 · Station 5	0.00	1,964.83	1,964.83
700-000 · Communications			
700-750 · Radio/Equipment R&M	0.00	1,665.00	1,665.00
700-751 · Cell Phones/Pagers	0.00	2,042.15	2,042.15
700-753 · Portable Radio New/Replace	0.00	475.61	475.61
700-754 · Dispatch Service	0.00	2,526.09	2,526.09
700-803 · Electric for Radio Tower	0.00	89.78	89.78

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04/08/16
Accrual Basis

Inter-Canyon Fire Protection District - New
Profit & Loss by Class
January through March 2016

	<u>Donated Funds</u>	<u>Unclassified</u>	<u>TOTAL</u>
Total 700-000 · Communications	0.00	6,798.63	6,798.63
900-825 · Stations	0.00	516.00	516.00
Total Expense	<u>6,522.13</u>	<u>157,413.61</u>	<u>163,935.74</u>
Net Income	<u>14,915.87</u>	<u>190,660.12</u>	<u>205,575.99</u>