

**Inter-Canyon Fire Protection District
Pension Board Meeting Agenda
January 13, 2016**

1. Call to Order

- a. Determination of additions to agenda and sequence
- b. Approval of Pension Board Minutes for the October 9, 2015 meeting.

2. New Business

- a.

3. Financial Condition of the Fund

- a. FPPA Electronic System
- b.

4. Old Business

- a.

5. Adjournment

INTER-CANYON FIRE PROTECTION DISTRICT
PENSION BOARD MEETING
7939 S. Turkey Creek Rd., Morrison, CO 80465 * 303-697-4413
January 13, 2016

1. Call To Order

ICFPD Pension Board was called to order at 1901 hours at Fire Station No. 1

Board Members Present:

Leslie Caimi, President
Jennifer Volkman, Director
Ralph Dreher, Director
Kerry Prielipp, Director
Randy Rudloff, Secretary
Mark Bigler

Board Members Absent

Karl Firor, Treasurer

Guest:

None.

1. Approval of Minutes

There was a motion to approve the October 9, 2015 minutes by Randy Rudloff with a second by Kerry Prielipp. The motion passed unanimously.

2. New Business

It was noted Pension Board must elect officers for 2016.

MOTION: There was a motion by Leslie Caimi with a second by Kerry Prielipp that officers remain the same by acclamation, the President of the Board Directors shall also serve as President of the Pension Board and the position of Secretary shall be retained by Randy Rudloff. The motion passed unanimously.

Mark Bigler believed by this motion that Jennifer Volkman had been made Secretary of the Pension Board. Mark Bigler noted and Ralph Dreher confirmed per the By-Laws the position of Vice President of the Pension Board must also be filled. It was determined another motion was necessary to clarify Randy Rudloff as Secretary and to complete the

nomination of Kerry Prielipp who volunteered to serve as Vice President and was subsequently nominated by Ralph Dreher.

MOTION: A motion was made by Leslie Caimi with a second by Kerry Prielipp to clarify the position of Secretary of Pension Board shall remain Randy Rudloff and the position of Vice President of Pension Board shall be Kerry Prielipp. The motion passed unanimously.

It was noted the term for Pension Board member representing membership, the position currently held by Mark Bigler, has expired and is up for election. Per the By-laws, membership must nominate and elect an individual for the position. The election will take place during the February Business Meeting. It was agreed to advise retirees of the upcoming election.

3. Review of Pension Fund:

a. Financial Condition of Fund.

Randy Rudloff advised the latest statement was received in November and is available for review, please let Randy know if you are interested.

MOTION: A motion was made by Kerry Prielipp with a second by Jennifer Volkman to defer discussion of the year end statement until the Treasurer, Karl Firor is present. The motion passed unanimously.

b. Randy Rudloff announced the FPPA is now on an electronic system. The system allows minimum access. Kelley Cross will provide Randy Rudloff with year-end stats to be entered into the new electronic system. Kerry Prielipp inquired as to if this is a one-time entry. Randy advised every January a reconciliation will be required. The deadline for completion of data entry is January 31st. Ralph Dreher noted the Pension Board, in its action, is required to approve retirees. Randy confirmed and advised all paper documentation is kept on file here at Station 1. Records with FPPA are accessible. Leslie Caimi asked who has access. Randy advised each member may access their own account. Randy has access and Kelley Cross has access. Kelley Cross confirmed electronic records are also maintained by the District.

Randy Rudloff advised Todd Moore will be retiring in March. Paperwork is in process for 28 years of service. Ralph and Chief Shirlaw both stated Todd will be missed.

Mark Bigler suggested we ensure eligibility and notify both active members and retired members an election is coming up. Kelley Cross confirmed she has a list of retirees and will send out notification to both.

Mark Bigler asked if the Actuarial Study had been sent out. Randy Rudloff confirmed a notice was sent to retirees advising the Actuarial Study is available for review.

Jennifer Volkman inquired as to who communicates with pensioners. Randy Rudloff noted Caren Matteucci has been sending information on ICFPD functions etc. Kelley Cross clarified communication she has tasked to Caren is for the purpose of keeping retirees involved in more of a social aspect with ICFPD as well as notification of availability of the Actuarial Study and that Randy Rudloff is responsible for communication with regard to retiree's pensions with FPPA.

4. Old Business

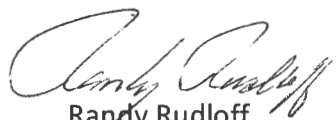
None

5. Adjournment

There being no further business before the Board, the meeting was adjourned at 19:34 hours.

Meeting Minutes by Kelley D. Cross, District Administrator

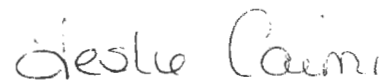
Submitted by:



Randy Rudloff

Secretary

Approved by:



Leslie Caimi

President