

**INTER-CANYON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
MEETING AGENDA
7939 S. Turkey Rd., Morrison, CO 80465
April 12, 2017**

- 1. Call to Order**
- 2. President's Report**
 - 2a. Determination of additions to agenda and sequence
 - 2b. Approval of Board member absences, if needed
 - 2c. Approval of Board minutes from the March 8, 2017 Board Meeting
 - 2d. Public Comment
- 3. Guests**
 - 3a. Acknowledgement/Introduction
 - 3b. Public Comment
- 4. Treasurer's Report and Financial Issues Requiring Board Review and Approval**
 - 4a. Review of YTD March 2017 financial statements
 - 4b. Public Comment
- 5. Secretary's Report**
 - 5a.
 - 5b. Public Comment
- 6. Insurance Report**
 - 6a.
 - 6b. Public Comment
- 7. Chief's Report**
 - 7a.
- 8. Old Business**
 - 8a.
 - 8b. Public Comment
- 9. New Business**
 - 9a.. Firefighter Driver Engineer Policy
 - 9b. Board and Manager Training June 8th in Evergreen
 - 9c. 2017 SDA Conference September 13 - 15
 - 9c. Public Comment

**INTER-CANYON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
MINUTES OF MEETING
7939 S. Turkey Creek Rd., Morrison, CO 80465
April 12, 2017**

1. Call to Order:

1A. The ICFPD Board meeting was called to order by Leslie Caimi at 1913 hours at 7939 S. Turkey Creek Rd., Morrison, CO 80465

1B. Board Members Present:

Leslie Caimi, President
Karl Firor, Treasurer
Jennifer Volkman, Secretary
Kerry Prielipp, Director

Board Members Absent

Ralph Dreher, Director

2. Guests Present

Debra Swearingin, High Timber Times

2a. Guest Report.

3. President's Report

3a. Approval of Absences.

Ralph Dreher is ill and could not attend this evening. A get well card was passed around and signed.

3b. Changes to Agenda.

3b. Approval of Board Meeting Minutes

MOTION: There was a motion by Karl Firor with a second by Jennifer Volkman to approve the minutes, of the March 8, 2017 meeting. The motion passed unanimously.

4. Treasurer's Report

4a. March 2017 Financials. Please see attached.

Karl Firor reviewed the Balance Sheet and announced good news as \$50k in grant monies has been received. The District has a total of \$1,134,000 in the bank. The report still shows old

checks that have not been presented. Leslie inquired as to what will be done with the outstanding checks. Karl advised the checks will be written off, if not presented, in September.

Karl advised the current checking account was hacked electronically. The account was accessed by phishing. There were 4 small deposits and 4 withdrawal's totaling \$1000 last month. The fraud has been reported to and reimbursed by Wells Fargo. The account number has been changed internally by Wells Fargo who indicates the District will not need to order new checks. Karl and the bank are watching the account closely. Kerry inquired as to if the Wells Fargo officer had a sense if the issue is unique to Wells Fargo. Karl responded the problem is not uncommon and Wells Fargo did not disclose as it how Wells Fargo compares to other banks. Karl is satisfied protections and reimbursements were put into place for now. Kelley and I caught it when doing financials. Kerry noted this must be what the new "Fraud" account is for. Karl confirmed and noted we will have to pay close attention. Both Kerry and Jennifer noted it is disturbing we are discovering the electronic issue rather than the bank. Karl credited Wells Fargo for having caught fraudulent check, last occasion.

Karl reviewed Profit and Loss Reports and noted revenue is up compared to March last year having already received \$300k in tax revenue. To March 31 the District has paid out \$152k, of which \$50k is the average operations cost. Open purchase orders shows 1 item, the only other obligation at this time. Donated funds show \$20k received, \$15k from VEEs, \$2300 has been spent for a positive \$17k. Bank reconciliations are attached. Karl noted the Colorado Trust account paid \$277 in interest as compared to \$3.84 on the Wells Fargo account.

With property tax coming in, Karl will transfer \$200k to the Colorado Trust account this month. Kerry asked year to date expense vs budget in account 400-405 there is a \$3400 non budgeted expenditure. Karl responded \$2099 is for Firehouse Software annual fees. There are some small bills from Pat Lombardi and Elk Pond Consulting, Karl noted the annual Firehouse Software payment was missed in the budget. Kerry asked about firefighting, the 500 series, is Rookie Academy training, deferred? Karl advised related costs accrue toward the end of class, to date only training manuals and a few smaller items have been billed, more will show in June.

MOTION: There was a motion by Karl Firor with a second by Leslie Caimi to approve the March 2017 Treasurer's Report. The motion passed unanimously.

4b. Public Comment.

None.

5. Secretary's Report

5a. Jennifer Volkman and Kelley had discussed putting out a flyer during community BBQ's offering other volunteer opportunities for the community to be a part of ICFPD. Jennifer used suggestions from Skip and Randy to put together a flyer. Jennifer passed around a draft for

review and requested suggestions. There will be 20 flyers at each station for BBQ's on colored paper. Kerry Prielipp suggested asking for volunteers to help with the flea market. Chief Shirlaw noted the flea market is a VEEs program. Kelley cautioned there could be a potential liability issue for non-members helping out. Jennifer noted Carolyn Marcus wrote the VEEs piece in the flyer and did a nice job. Please let Jennifer know if you have any additions. DC Hatlestad asked Debra Swearingen to put something in the paper about the BBQs. Jennifer will include a request to the community for suggestions on other ways to become involved.

5b. Public Comment

6. Insurance Report

6a. No Report

6b. Public Comment.

None.

7. Chief's Report

7a. Please see attached. Chief Shirlaw advised call numbers are up, there have already been several fires with 2 wildland fires in 1 day. The Deer Creek fire was undetermined. Mutual aid was great. Responding agencies were West Metro, Elk Creek, Platte Canyon, Evergreen and Indian Hills, all provided great support. The State Forest Service and Jeffco Road & Bridge also provided support. This was a great collaborative effort. Jennifer asked about, and Chief Shirlaw confirmed it was critical to get the resources on scene quickly, resources were already out on the first fire. Chief Shirlaw expects a turn up in average turn out when the rookie academy is complete. Many members are tied up in Academy. Academy is a huge commitment.

Capt Matt Araki did an awesome training on Blood Borne Pathogens, an annual training. See Matt's trainings if you can, he does a great job and is very engaging.

Rookie Academy Practical's will take place the next 2 Saturdays, all passed the written test. Next rookies will begin wildland and hazmat training.

Perry Otero was Firefighter of the Month. Perry has helped out with Academy and is making sure proctors are available.

Chief Shirlaw advised notices have been sent out in an effort to create a community advisory board. Hoping to get going next month. Chief Shirlaw is asking the community what is their understanding of ICFPD and what are their expectations of ICFPD.

Lorraine Piche, Safety Officer, did prepare a safety presentation at the Business Meeting, given by Capt Matt Araki. DC Hatlestad put together a great Active Shooter training, focused on EMS working with law enforcement. The class had not previously been done west of Foothills. The class was fantastic, kudos to DC Hatlestad for making arrangements.

The BBQs dates have been set, please pick your date. April 22 Station 2 or 3, May 20th and May 21st. We would love to see board members at the BBQ's.

631 is still out, good news is the frame is not bent. There is a lot of cosmetic damage and it is expected to be out a couple months. 633 has an alignment issue that is being taken care of. 684 is having the automatic lock issue again and will be going in for repairs.

Chief reaffirmed the grant money was received. Things are going well. Kerry inquired about other grants this year. Chief Shirlaw responded he is pushing for bunker gear. We are learning about materials and cancer causing issues. Chief Shirlaw is also looking for new thermal imaging cameras. There will be some other PPE items and gloves. The glove sales representative is providing some gloves for demo. The District does have a \$2400 50/50 matching safety grant, funds must be applied toward a safety item.

7b. Public Comment

None.

8. Old Business

8a. None.

8c. Public Comment

None.

9. New Business.

9a. Firefighter Driver Engineer Position

Chief Shirlaw noted there have been recent discussions about the proposed new position. The position affords several members to remain active and to continue to add value to the District. The position will not require wearing of a SCBA (self-contained breathing apparatus) and will benefit individuals who are not at a place where they can continue to carry the packs. The requirement cannot be taken out of Firefighter I or Firefighter II certification requirements, hence the new position. The Firefighter Driver Engineer position will require the ability to engineer and drive a tender as well as an ambulance. Currently a few long term, very active members fit this policy. Right now the only option is to quit or go to EMS only. Kerry asked if the policy may open the door for people currently fully certified as a lighter way to be engaged and still earn a full pension, are there unintended consequences. Chief Shirlaw stated he sees the position as a good option for people who are not comfortable carrying the SCBA and may be considering giving up volunteer service with ICFPD. Heart disease is the number one killer of

firefighters. Providing fire service is a dangerous environment, we want the most capable people to move this direction. Kerry asked if it potentially puts the district at risk for a reduced service level. Chief Shirlaw noted this is a great question. In the past we would have lost these people. The position requires a minimum of 3 years of service. If a retired Denver firefighter were considering a volunteer position with ICFPD, it would be an opportunity for him or her, not for someone who wants to drive a truck. The qualified person has earned the position. Typically, younger people want to go into fires. Kerry responded we do not want to see more and more members with fewer certifications where we are not providing our implied service to the community. Skip responded we have lost some really talented members, the loss really prompted us to find a way to avoid losing people who are getting to this point. Chief Shirlaw explained it is more beneficial to keep experienced people here and engaged. We also care about and value our members. Kerry asked if other districts are offering the same type of position. Chief Shirlaw replied, he does not know, however paid departments do have engineers positions. Chief Shirlaw does not know if other departments permit a position limited to an engineer certification. DC Hatlestad added with the decline in volunteerism we have to come up with new ways, the EMS/FFS role has worked really well. Our age group is skewing, we have to look at potential health risks. The role is an individual to give instruction to the younger members. Chief Shirlaw added it is a natural after so many years of service to move to an officer or command position in order to keep scenes safe. Chief Shirlaw stated command is looking for board approval of the new position.

MOTION: There was a motion by Karl Firor with a second by Jennifer Volkman to approve the Firefighter Driver Engineer Position as written. The motion passed unanimously.

9b. Board and Manager Training June 8th in Evergreen – Please let Kelley know if you would like to attend and she will get you registered.

9c. 2017 SDA Conference September 13 – 15 – Please let Kelley know if you would like to attend and she will get you registered.

9d. **Public Comment.**

10. Adjournment

There being no further business before the Board, the meeting was adjourned at 1958 hours.

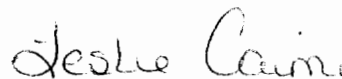
Minutes by Kelley D. Cross, District Administrator

Submitted by:



Jennifer Volkman
Secretary

Approved by:



Leslie Caimi
President

**Inter-Canyon Fire Protection District - New
 Balance Sheet Prev Year Comparison
 As of March 31, 2017**

	Mar 31, 17	Mar 31, 16	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
100-000 · Cash			
100-100 · Wells Fargo Bank New Checking	380,186.33	0.00	380,186.33
100-101 · Wells Fargo Bank Checking	-2,290.59	335,630.08	-337,920.67
100-102 · Wells Fargo Savings	150,833.42	750,738.13	-599,904.71
100-104 · Checking - Insurance	5,172.76	1,000.00	4,172.76
100-105 · ColoTrust Account	601,034.70	0.00	601,034.70
Total 100-000 · Cash	<u>1,134,936.62</u>	<u>1,087,368.21</u>	<u>47,568.41</u>
Total Checking/Savings	1,134,936.62	1,087,368.21	47,568.41
Accounts Receivable			
120-000 · Accounts Receivable			
120-100 · Account Receivable - Ambulance	284,229.37	284,229.37	0.00
120-110 · Allowance for Doubtful Accounts	-259,989.05	-259,989.05	0.00
120-120 · Property Taxes Receivable	774,384.84	774,384.84	0.00
120-130 · Cash with County Treasurer	5,702.46	5,702.46	0.00
Total 120-000 · Accounts Receivable	<u>804,327.62</u>	<u>804,327.62</u>	<u>0.00</u>
Total Accounts Receivable	804,327.62	804,327.62	0.00
Other Current Assets			
140-143 · Prepaid Insurance	11,393.14	11,393.14	0.00
Total Other Current Assets	<u>11,393.14</u>	<u>11,393.14</u>	<u>0.00</u>
Total Current Assets	<u>1,950,657.38</u>	<u>1,903,088.97</u>	<u>47,568.41</u>
Fixed Assets			
170-000 · Capital Assets			
170-101 · Station 1	642,788.25	642,788.25	0.00
170-102 · Station 2	761,895.12	761,895.12	0.00
170-103 · Station 3	444,019.44	444,019.44	0.00
170-104 · Station 4	266,946.28	266,946.28	0.00
170-105 · Station 5	31,005.00	31,005.00	0.00
170-200 · Equipment	4,090,317.07	4,090,317.07	0.00
170-999 · Allowance for Depreciation	-2,820,828.00	-2,820,828.00	0.00
Total 170-000 · Capital Assets	<u>3,416,143.16</u>	<u>3,416,143.16</u>	<u>0.00</u>
Total Fixed Assets	<u>3,416,143.16</u>	<u>3,416,143.16</u>	<u>0.00</u>
TOTAL ASSETS	<u>5,366,800.54</u>	<u>5,319,232.13</u>	<u>47,568.41</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
200-200 · Accounts Payable	4,938.54	11,603.41	-6,664.87
Total Accounts Payable	4,938.54	11,603.41	-6,664.87
Other Current Liabilities			
200-208 · Accrued Interest	4,182.77	4,182.77	0.00
200-209 · Deferred Revenue	774,384.84	774,384.84	0.00
200-225 · Accrued Liabilities	2,508.00	2,508.00	0.00
200-226 · Capital Lease - 3	136,449.15	136,449.15	0.00
Total Other Current Liabilities	<u>917,524.76</u>	<u>917,524.76</u>	<u>0.00</u>
Total Current Liabilities	922,463.30	929,128.17	-6,664.87
Long Term Liabilities			
210-360 · Captial Lease - 3	140,938.33	140,938.33	0.00
210-399 · Net Pension Obligation	9,324.00	9,324.00	0.00
Total Long Term Liabilities	<u>150,262.33</u>	<u>150,262.33</u>	<u>0.00</u>

9:49 AM
04/07/17
Accrual Basis

Inter-Canyon Fire Protection District - New Balance Sheet Prev Year Comparison As of March 31, 2017

	<u>Mar 31, 17</u>	<u>Mar 31, 16</u>	<u>\$ Change</u>
Total Liabilities	1,072,725.63	1,079,390.50	-6,664.87
Equity			
290-291 · Equity	3,146,453.20	3,146,453.20	0.00
290-999 · Designated-Current	575,393.20	575,393.20	0.00
320-000 · Unrestricted Net Assets	272,010.43	315,003.75	-42,993.32
Net Income	300,218.08	202,991.48	97,226.60
Total Equity	<u>4,294,074.91</u>	<u>4,239,841.63</u>	<u>54,233.28</u>
TOTAL LIABILITIES & EQUITY	<u><u>5,366,800.54</u></u>	<u><u>5,319,232.13</u></u>	<u><u>47,568.41</u></u>

**Inter-Canyon Fire Protection District - New
Profit & Loss
March 2017**

	<u>Mar 17</u>	<u>Jan - Mar 17</u>
Income		
300-000 · Revenues		
300-301 · EMS Services Billed	4,388.54	16,000.85
300-302 · Property Tax Revenue	315,863.36	343,805.72
300-303 · Interest Income	281.28	751.19
300-304 · Inspection/Cistern Fees	150.00	450.00
300-305 · Refunds/Abatements	14,132.45	14,132.45
300-306 · Theft Loss Payment	304.77	304.77
300-307 · Grants	50,000.00	54,548.68
300-600 · Other Income	711.68	2,367.68
Total 300-000 · Revenues	<u>385,832.08</u>	<u>432,361.34</u>
300-660 · Donated Funds		
300-601 · Donations	650.00	19,655.00
300-602 · Can Trailer Revenue	286.00	581.55
Total 300-660 · Donated Funds	<u>936.00</u>	<u>20,236.55</u>
Total Income	<u>386,768.08</u>	<u>452,597.89</u>
Gross Profit	<u>386,768.08</u>	<u>452,597.89</u>
Expense		
400-000 · Administrative		
400-401 · Office Administration	575.99	1,205.77
400-402 · Stipends	1,100.00	3,300.00
400-403 · EMS Service Billing Fees	0.00	928.98
400-405 · Computer/Website IT/R&M	2,099.00	3,364.60
400-406 · Dues/Subscriptions/Code Books	278.70	1,304.79
400-408 · Employment Physicals	250.00	827.45
400-410 · General Liability Insurance	6,009.00	6,336.11
400-411 · Workers Compensation Insurance	7,586.62	7,586.62
400-412 · Employee Health Insurance	1,894.62	6,137.67
400-413 · Immunizations	0.00	200.00
400-415 · Copier Lease	119.75	351.94
400-416 · Community Outreach	415.00	655.00
400-430 · Training - Management	0.00	913.00
400-432 · Recruitment	0.00	1,637.46
400-436 · Legal Expense	0.00	42.00
400-437 · Fraud	1,000.21	1,000.21
400-991 · Wages & Benefits	15,345.29	48,494.21
Total 400-000 · Administrative	<u>36,674.18</u>	<u>84,285.81</u>
500-000 · FireFighting		
500-501 · Training and Certification	50.00	2,999.70
500-502 · Rookie Academy	163.53	1,217.97
500-504 · Clothing & Uniforms	1,401.62	2,100.02
500-508 · Wildland Training	0.00	707.08
500-509 · Firefighting Tools	0.00	1,732.56
500-510 · Firefighting/Wildland Tools	66.03	631.03
500-512 · Rookie Academy Books/Supplies	0.00	1,352.62
Total 500-000 · FireFighting	<u>1,681.18</u>	<u>10,740.98</u>
550-550 · EMS Services		
550-551 · EMS Training/Certification	2,183.14	2,562.72
550-553 · EMS Medical Supplies	0.00	517.91
550-555 · EMS Training - CPR	0.00	245.00
550-556 · Oxygen	0.00	161.19
Total 550-550 · EMS Services	<u>2,183.14</u>	<u>3,486.82</u>
600-000 · FF Apparatus/Equip Maintenance		
600-601 · R&M Apparatus & Equipment	2,307.41	7,183.86
600-602 · Fuel	973.23	2,324.03
600-604 · License/Fees	62.19	65.19
600-605 · Towing	935.00	2,010.00
600-606 · Parts	245.12	2,470.03

9:51 AM
 04/07/17
 Accrual Basis

**Inter-Canyon Fire Protection District - New
 Profit & Loss
 March 2017**

	Mar 17	Jan - Mar 17
Total 600-000 · FF Apparatus/Equip Maintenance	4,522.95	14,053.11
660-000 · Donated Funds Expense		
660-701 · Retention & Recruitment	0.00	533.67
660-702 · Firefighter Reward	738.64	2,368.79
660-703 · Meeting Supplies/Food	127.84	699.88
660-704 · Good & Welfare	0.00	90.01
660-705 · Can Trailer	71.50	145.45
Total 660-000 · Donated Funds Expense	937.98	3,837.80
670-000 · Station 1		
670-801 · Telephone	188.18	564.70
670-802 · Internet	181.78	277.67
670-803 · Electric	183.85	602.66
670-804 · Water	77.40	160.74
670-805 · Trash Pickup	163.22	326.52
670-806 · Natural Gas/Propane	636.73	2,290.13
670-807 · Station Supplies	304.43	556.44
670-808 · Station R&M	0.00	584.59
670-809 · Cleaning	332.50	892.50
670-810 · Snow Removal	84.00	257.00
670-000 · Station 1 - Other	0.00	354.20
Total 670-000 · Station 1	2,152.09	6,867.15
680-000 · Station 2		
680-801 · Telephone	47.27	141.81
680-803 · Electric	185.05	740.29
680-806 · Natural Gas/Propane	0.00	2,021.16
680-807 · Station Supplies	0.00	8.38
680-809 · Cleaning	70.00	210.00
680-810 · Snow Removal	84.00	447.80
Total 680-000 · Station 2	386.32	3,569.44
690-000 · Station 3		
690-801 · Telephone	68.20	204.60
690-802 · Internet	49.00	147.00
690-803 · Electric	392.67	1,215.47
690-804 · Water	55.20	165.60
690-805 · Trash Pickup	163.22	489.92
690-806 · Natural Gas/Propane	469.99	2,061.07
690-807 · Station Supplies	70.00	536.54
690-808 · Repairs & Maintenance	0.00	262.40
690-809 · Cleaning	262.50	700.00
690-810 · Snow Removal	84.00	829.40
Total 690-000 · Station 3	1,614.78	6,612.00
691-000 · Station 4		
691-801 · Telephone	47.27	141.81
691-802 · Internet	68.99	206.97
691-803 · Electric	260.60	972.63
691-804 · Water	48.93	146.79
691-805 · Trash Pickup	48.73	148.27
691-807 · Station Supplies	0.00	466.55
691-808 · Repairs & Maintenance	70.00	70.00
691-809 · Cleaning	70.00	210.00
691-810 · Snow Removal	84.00	257.00
Total 691-000 · Station 4	698.52	2,620.02
692-000 · Station 5		
692-803 · Electric	240.31	685.31
692-810 · Snow Removal	84.00	257.00
Total 692-000 · Station 5	324.31	942.31
700-000 · Communications		
700-750 · Radio/Equipment R&M	37.49	1,904.48
700-751 · Cell Phones/Pagers	699.64	1,909.81

9:51 AM
04/07/17
Accrual Basis

**Inter-Canyon Fire Protection District - New
Profit & Loss
March 2017**

	<u>Mar 17</u>	<u>Jan - Mar 17</u>
700-754 · Dispatch Service	0.00	2,462.96
700-803 · Electric for Radio Tower	29.14	89.12
Total 700-000 · Communications	<u>766.27</u>	<u>6,366.37</u>
900-000 · Capital Expenditures		
900-379 · Station 1 Remodel	0.00	398.00
900-381 · Fire Marshal Vehicle 95499	0.00	8,600.00
Total 900-000 · Capital Expenditures	<u>0.00</u>	<u>8,998.00</u>
Total Expense	<u>51,941.72</u>	<u>152,379.81</u>
Net Income	<u><u>334,826.36</u></u>	<u><u>300,218.08</u></u>

Inter-Canyon Fire Protection District - New Profit & Loss Budget vs. Actual January through March 2017

	Jan - Mar 17	Budget	\$ Over Budget
Income			
300-000 · Revenues			
300-301 · EMS Services Billed	16,000.85	16,200.00	-199.15
300-302 · Property Tax Revenue	343,805.72	317,300.00	26,505.72
300-303 · Interest Income	751.19	450.00	301.19
300-304 · Inspection/Cistern Fees	450.00	0.00	450.00
300-305 · Refunds/Abatements	14,132.45	0.00	14,132.45
300-306 · Theft Loss Payment	304.77	0.00	304.77
300-307 · Grants	54,548.68	0.00	54,548.68
300-559 · Donations - Specified	0.00	0.00	0.00
300-600 · Other Income	2,367.68	0.00	2,367.68
Total 300-000 · Revenues	432,361.34	333,950.00	98,411.34
300-660 · Donated Funds			
300-601 · Donations	19,655.00	15,000.00	4,655.00
300-602 · Can Trailer Revenue	581.55	480.00	101.55
Total 300-660 · Donated Funds	20,236.55	15,480.00	4,756.55
Total Income	452,597.89	349,430.00	103,167.89
Gross Profit	452,597.89	349,430.00	103,167.89
Expense			
400-000 · Administrative			
400-401 · Office Administration	1,205.77	1,125.00	80.77
400-402 · Stipends	3,300.00	3,300.00	0.00
400-403 · EMS Service Billing Fees	928.98	1,350.00	-421.02
400-405 · Computer/Website IT/R&M	3,364.60	0.00	3,364.60
400-406 · Dues/Subscriptions/Code Books	1,304.79	645.00	659.79
400-407 · Employment Background Checks	0.00	0.00	0.00
400-408 · Employment Physicals	827.45	0.00	827.45
400-409 · Damage Repairs Others	0.00	0.00	0.00
400-410 · General Liability Insurance	6,336.11	5,603.00	733.11
400-411 · Workers Compensation Insurance	7,586.62	9,617.40	-2,030.78
400-412 · Employee Health Insurance	6,137.67	6,812.28	-674.61
400-413 · Immunizations	200.00	0.00	200.00
400-415 · Copier Lease	351.94	358.58	-6.64
400-416 · Community Outreach	655.00	2,500.00	-1,845.00
400-420 · Bank Service Charges	0.00	45.00	-45.00
400-421 · Voided Checks	0.00	0.00	0.00
400-430 · Training - Management	913.00	540.00	373.00
400-432 · Recruitment	1,637.46	450.00	1,187.46
400-435 · Audit Services	0.00	0.00	0.00
400-436 · Legal Expense	42.00	600.00	-558.00
400-437 · Fraud	1,000.21	0.00	1,000.21
400-991 · Wages & Benefits	48,494.21	46,451.71	2,042.50
400-000 · Administrative - Other	0.00	0.00	0.00
Total 400-000 · Administrative	84,285.81	79,397.97	4,887.84
500-000 · FireFighting			
500-501 · Training and Certification	2,999.70	3,600.00	-600.30
500-502 · Rookie Academy	1,217.97	0.00	1,217.97
500-503 · Conference Expense	0.00	0.00	0.00
500-504 · Clothing & Uniforms	2,100.02	2,850.00	-749.98
500-505 · Bunker Gear	0.00	0.00	0.00
500-506 · Rookie Academy Training	0.00	15,000.00	-15,000.00
500-507 · Wellness	0.00	180.00	-180.00
500-508 · Wildland Training	707.08	600.00	107.08
500-509 · Firefighting Tools	1,732.56	0.00	1,732.56
500-510 · Firefighting/Wildland Tools	631.03	3,000.00	-2,368.97
500-511 · HART Tools	0.00	0.00	0.00
500-512 · Rookie Academy Books/Supplies	1,352.62	0.00	1,352.62
500-515 · Cistern Installation/Parts	0.00	5,000.00	-5,000.00
Total 500-000 · FireFighting	10,740.98	30,230.00	-19,489.02
550-550 · EMS Services			
550-551 · EMS Training/Certification	2,562.72	10,200.00	-7,637.28
550-552 · EMS Conference Expense	0.00	0.00	0.00
550-553 · EMS Medical Supplies	517.91	6,550.00	-6,032.09
550-554 · EMS Equipment R&M	0.00	200.00	-200.00
550-555 · EMS Training - CPR	245.00	400.00	-155.00
550-556 · Oxygen	161.19	186.00	-24.81
550-550 · EMS Services - Other	0.00	0.00	0.00
Total 550-550 · EMS Services	3,486.82	17,536.00	-14,049.18
600-000 · FF Apparatus/Equip Maintenance			
600-601 · R&M Apparatus & Equipment	7,183.86	7,125.00	58.86

**Inter-Canyon Fire Protection District - New
Profit & Loss Budget vs. Actual
January through March 2017**

04/07/17

Accrual Basis

	Jan - Mar 17	Budget	\$ Over Budget
600-602 · Fuel	2,324.03	2,625.00	-300.97
600-604 · License/Fees	65.19	123.00	-57.81
600-605 · Towing	2,010.00	0.00	2,010.00
600-606 · Parts	2,470.03	570.00	1,900.03
600-625 · SCBA Replacement	0.00	0.00	0.00
600-000 · FF Apparatus/Equip Maintenance - Other	0.00	0.00	0.00
Total 600-000 · FF Apparatus/Equip Maintenance	14,053.11	10,443.00	3,610.11
660-000 · Donated Funds Expense			
660-701 · Retention & Recruitment	533.67	450.00	83.67
660-702 · Firefighter Reward	2,368.79	3,600.00	-1,231.21
660-703 · Meeting Supplies/Food	699.88	645.00	54.88
660-704 · Good & Welfare	90.01	780.00	-689.99
660-705 · Can Trailer	145.45	0.00	145.45
660-706 · Wellness Events	0.00	150.00	-150.00
660-707 · Fund Raising	0.00	0.00	0.00
660-708 · Dept Donations	0.00	1,000.00	-1,000.00
660-000 · Donated Funds Expense - Other	0.00	0.00	0.00
Total 660-000 · Donated Funds Expense	3,837.80	6,625.00	-2,787.20
670-000 · Station 1			
670-801 · Telephone	564.70	555.00	9.70
670-802 · Internet	277.67	255.00	22.67
670-803 · Electric	602.66	875.00	-272.34
670-804 · Water	160.74	112.50	48.24
670-805 · Trash Pickup	326.52	475.95	-149.43
670-806 · Natural Gas/Propane	2,290.13	2,100.00	190.13
670-807 · Station Supplies	556.44	420.00	136.44
670-808 · Station R&M	584.59	300.00	284.59
670-809 · Cleaning	892.50	660.00	232.50
670-810 · Snow Removal	257.00	900.00	-643.00
670-811 · Landscape Maintenance	0.00	180.00	-180.00
670-000 · Station 1 - Other	354.20	0.00	354.20
Total 670-000 · Station 1	6,867.15	6,833.45	33.70
680-000 · Station 2			
680-801 · Telephone	141.81	142.05	-0.24
680-803 · Electric	740.29	600.00	140.29
680-806 · Natural Gas/Propane	2,021.16	1,800.00	221.16
680-807 · Station Supplies	8.38	0.00	8.38
680-808 · Repairs & Maintenance	0.00	375.00	-375.00
680-809 · Cleaning	210.00	300.00	-90.00
680-810 · Snow Removal	447.80	1,050.00	-602.20
680-811 · Landscape Maintenance	0.00	174.00	-174.00
Total 680-000 · Station 2	3,569.44	4,441.05	-871.61
690-000 · Station 3			
690-801 · Telephone	204.60	204.87	-0.27
690-802 · Internet	147.00	147.00	0.00
690-803 · Electric	1,215.47	1,110.00	105.47
690-804 · Water	165.60	252.00	-86.40
690-805 · Trash Pickup	489.92	478.83	11.09
690-806 · Natural Gas/Propane	2,061.07	2,225.00	-163.93
690-807 · Station Supplies	536.54	90.00	446.54
690-808 · Repairs & Maintenance	262.40	600.00	-337.60
690-809 · Cleaning	700.00	720.00	-20.00
690-810 · Snow Removal	829.40	1,080.00	-250.60
690-811 · Landscape Maintenance	0.00	135.00	-135.00
690-000 · Station 3 - Other	0.00	0.00	0.00
Total 690-000 · Station 3	6,612.00	7,042.70	-430.70
691-000 · Station 4			
691-801 · Telephone	141.81	143.37	-1.56
691-802 · Internet	206.97	206.97	0.00
691-803 · Electric	972.63	630.00	342.63
691-804 · Water	146.79	290.67	-143.88
691-805 · Trash Pickup	148.27	145.92	2.35
691-807 · Station Supplies	466.55	90.00	376.55
691-808 · Repairs & Maintenance	70.00	240.00	-170.00
691-809 · Cleaning	210.00	225.00	-15.00
691-810 · Snow Removal	257.00	1,080.00	-823.00
691-811 · Landscape Maintenance	0.00	180.00	-180.00
Total 691-000 · Station 4	2,620.02	3,231.93	-611.91
692-000 · Station 5			
692-803 · Electric	685.31	559.50	125.81
692-808 · Repairs & Maintenance	0.00	252.00	-252.00

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04/07/17

Accrual Basis

Inter-Canyon Fire Protection District - New Profit & Loss Budget vs. Actual January through March 2017

	Jan - Mar 17	Budget	\$ Over Budget
692-810 · Snow Removal	257.00	1,080.00	-823.00
692-811 · Landscape Maintenance	0.00	180.00	-180.00
Total 692-000 · Station 5	942.31	2,071.50	-1,129.19
700-000 · Communications			
700-750 · Radio/Equipment R&M	1,904.48	1,665.00	239.48
700-751 · Cell Phones/Pagers	1,909.81	2,042.15	-132.34
700-753 · Portable Radio New/Replace	0.00	475.61	-475.61
700-754 · Dispatch Service	2,462.96	4,500.00	-2,037.04
700-803 · Electic for Radio Tower	89.12	90.15	-1.03
Total 700-000 · Communications	6,366.37	8,772.91	-2,406.54
800-000 · Pension Fund	0.00	0.00	0.00
800-100 · Loan Payments			
800-110 · Principal Paid	0.00	0.00	0.00
800-115 · Interest Paid	0.00	0.00	0.00
Total 800-100 · Loan Payments	0.00	0.00	0.00
900-000 · Capital Expenditures			
600-812 · Apparatus			
900-377 · Medical Equipment	0.00	0.00	0.00
Total 600-812 · Apparatus	0.00	0.00	0.00
900-379 · Station 1 Remodel	398.00	0.00	398.00
900-380 · Equipment	0.00	0.00	0.00
900-381 · Fire Marshal Vehicle 95499	8,600.00		
Total 900-000 · Capital Expenditures	8,998.00	0.00	8,998.00
900-825 · Stations	0.00	0.00	0.00
Total Expense	152,379.81	176,625.51	-24,245.70
Net Income	300,218.08	172,804.49	127,413.59

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04/07/17

Inter-Canyon Fire Protection District - New
OPEN PURCHASE ORDERS

All Transactions

Date	Num	Name	Source Name	Memo	Deliv Date	Qty	Rcv'd	Backordered	Amount	Open Balance
Parts										
Wildland Tools										
04/07/2017	17-011	Shane Buckles	Shane Buckles	Reimburse -...	04/07/2017	1	0	1	1,798.98	1,798.98
Total Wildland Tools						1	0	1	1,798.98	1,798.98
Total Parts						1	0	1	1,798.98	1,798.98
TOTAL						1	0	1	1,798.98	1,798.98

9:52 AM

04/07/17

Accrual Basis

Inter-Canyon Fire Protection District - New Profit & Loss by Class January through March 2017

	Donated Funds	Unclassified	TOTAL
Income			
300-000 · Revenues			
300-301 · EMS Services Billed	0.00	16,000.85	16,000.85
300-302 · Property Tax Revenue	0.00	343,805.72	343,805.72
300-303 · Interest Income	0.00	751.19	751.19
300-304 · Inspection/Cistern Fees	0.00	450.00	450.00
300-305 · Refunds/Abatements	0.00	14,132.45	14,132.45
300-306 · Theft Loss Payment	0.00	304.77	304.77
300-307 · Grants	0.00	54,548.68	54,548.68
300-600 · Other Income	0.00	2,367.68	2,367.68
Total 300-000 · Revenues	0.00	432,361.34	432,361.34
300-660 · Donated Funds			
300-601 · Donations	19,455.00	200.00	19,655.00
300-602 · Can Trailer Revenue	581.55	0.00	581.55
Total 300-660 · Donated Funds	20,036.55	200.00	20,236.55
Total Income	20,036.55	432,561.34	452,597.89
Gross Profit	20,036.55	432,561.34	452,597.89
Expense			
400-000 · Administrative			
400-401 · Office Administration	0.00	1,205.77	1,205.77
400-402 · Stipends	0.00	3,300.00	3,300.00
400-403 · EMS Service Billing Fees	0.00	928.98	928.98
400-405 · Computer/Website IT/R&M	0.00	3,364.60	3,364.60
400-406 · Dues/Subscriptions/Code Books	0.00	1,304.79	1,304.79
400-408 · Employment Physicals	0.00	827.45	827.45
400-410 · General Liability Insurance	0.00	6,336.11	6,336.11
400-411 · Workers Compensation Insurance	0.00	7,586.62	7,586.62
400-412 · Employee Health Insurance	0.00	6,137.67	6,137.67
400-413 · Immunizations	0.00	200.00	200.00
400-415 · Copier Lease	0.00	351.94	351.94
400-416 · Community Outreach	0.00	655.00	655.00
400-430 · Training - Management	0.00	913.00	913.00
400-432 · Recruitment	0.00	1,637.46	1,637.46
400-436 · Legal Expense	0.00	42.00	42.00
400-437 · Fraud	0.00	1,000.21	1,000.21
400-991 · Wages & Benefits	0.00	48,494.21	48,494.21
Total 400-000 · Administrative	0.00	84,285.81	84,285.81
500-000 · FireFighting			
500-501 · Training and Certification	0.00	2,999.70	2,999.70
500-502 · Rookie Academy	0.00	1,217.97	1,217.97
500-504 · Clothing & Uniforms	0.00	2,100.02	2,100.02
500-508 · Wildland Training	0.00	707.08	707.08
500-509 · Firefighting Tools	0.00	1,732.56	1,732.56
500-510 · Firefighting/Wildland Tools	0.00	631.03	631.03
500-512 · Rookie Academy Books/Supplies	0.00	1,352.62	1,352.62
Total 500-000 · FireFighting	0.00	10,740.98	10,740.98
550-550 · EMS Services			
550-551 · EMS Training/Certification	0.00	2,562.72	2,562.72
550-553 · EMS Medical Supplies	0.00	517.91	517.91
550-555 · EMS Training - CPR	0.00	245.00	245.00
550-556 · Oxygen	0.00	161.19	161.19
Total 550-550 · EMS Services	0.00	3,486.82	3,486.82
600-000 · FF Apparatus/Equip Maintenance			
600-601 · R&M Apparatus & Equipment	0.00	7,183.86	7,183.86
600-602 · Fuel	0.00	2,324.03	2,324.03
600-604 · License/Fees	0.00	65.19	65.19
600-605 · Towing	0.00	2,010.00	2,010.00
600-606 · Parts	0.00	2,470.03	2,470.03

Inter-Canyon Fire Protection District - New

Profit & Loss by Class

January through March 2017

04/07/17

Accrual Basis

	Donated Funds	Unclassified	TOTAL
Total 600-000 · FF Apparatus/Equip Maintenance	0.00	14,053.11	14,053.11
660-000 · Donated Funds Expense			
660-701 · Retention & Recruitment	0.00	533.67	533.67
660-702 · Firefighter Reward	1,864.53	504.26	2,368.79
660-703 · Meeting Supplies/Food	378.14	321.74	699.88
660-704 · Good & Welfare	90.01	0.00	90.01
660-705 · Can Trailer	0.00	145.45	145.45
Total 660-000 · Donated Funds Expense	2,332.68	1,505.12	3,837.80
670-000 · Station 1			
670-801 · Telephone	0.00	564.70	564.70
670-802 · Internet	0.00	277.67	277.67
670-803 · Electric	0.00	602.66	602.66
670-804 · Water	0.00	160.74	160.74
670-805 · Trash Pickup	0.00	326.52	326.52
670-806 · Natural Gas/Propane	0.00	2,290.13	2,290.13
670-807 · Station Supplies	0.00	556.44	556.44
670-808 · Station R&M	0.00	584.59	584.59
670-809 · Cleaning	0.00	892.50	892.50
670-810 · Snow Removal	0.00	257.00	257.00
670-000 · Station 1 - Other	0.00	354.20	354.20
Total 670-000 · Station 1	0.00	6,867.15	6,867.15
680-000 · Station 2			
680-801 · Telephone	0.00	141.81	141.81
680-803 · Electric	0.00	740.29	740.29
680-806 · Natural Gas/Propane	0.00	2,021.16	2,021.16
680-807 · Station Supplies	0.00	8.38	8.38
680-809 · Cleaning	0.00	210.00	210.00
680-810 · Snow Removal	0.00	447.80	447.80
Total 680-000 · Station 2	0.00	3,569.44	3,569.44
690-000 · Station 3			
690-801 · Telephone	0.00	204.60	204.60
690-802 · Internet	0.00	147.00	147.00
690-803 · Electric	0.00	1,215.47	1,215.47
690-804 · Water	0.00	165.60	165.60
690-805 · Trash Pickup	0.00	489.92	489.92
690-806 · Natural Gas/Propane	0.00	2,061.07	2,061.07
690-807 · Station Supplies	0.00	536.54	536.54
690-808 · Repairs & Maintenance	0.00	262.40	262.40
690-809 · Cleaning	0.00	700.00	700.00
690-810 · Snow Removal	0.00	829.40	829.40
Total 690-000 · Station 3	0.00	6,612.00	6,612.00
691-000 · Station 4			
691-801 · Telephone	0.00	141.81	141.81
691-802 · Internet	0.00	206.97	206.97
691-803 · Electric	0.00	972.63	972.63
691-804 · Water	0.00	146.79	146.79
691-805 · Trash Pickup	0.00	148.27	148.27
691-807 · Station Supplies	0.00	466.55	466.55
691-808 · Repairs & Maintenance	0.00	70.00	70.00
691-809 · Cleaning	0.00	210.00	210.00
691-810 · Snow Removal	0.00	257.00	257.00
Total 691-000 · Station 4	0.00	2,620.02	2,620.02
692-000 · Station 5			
692-803 · Electric	0.00	685.31	685.31
692-810 · Snow Removal	0.00	257.00	257.00
Total 692-000 · Station 5	0.00	942.31	942.31
700-000 · Communications			
700-750 · Radio/Equipment R&M	0.00	1,904.48	1,904.48
700-751 · Cell Phones/Pagers	0.00	1,909.81	1,909.81

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04/07/17

Accrual Basis

Inter-Canyon Fire Protection District - New

Profit & Loss by Class

January through March 2017

	<u>Donated Funds</u>	<u>Unclassified</u>	<u>TOTAL</u>
700-754 · Dispatch Service	0.00	2,462.96	2,462.96
700-803 · Electric for Radio Tower	0.00	89.12	89.12
Total 700-000 · Communications	0.00	6,366.37	6,366.37
900-000 · Capital Expenditures			
900-379 · Station 1 Remodel	0.00	398.00	398.00
900-381 · Fire Marshal Vehicle 95499	0.00	8,600.00	8,600.00
Total 900-000 · Capital Expenditures	0.00	8,998.00	8,998.00
Total Expense	2,332.68	150,047.13	152,379.81
Net Income	17,703.87	282,514.21	300,218.08



INTER-CANYON FIRE PROTECTION DISTRICT

ICFPD BANK STATEMENTS
ARE AVAILABLE BY REQUEST

PLEASE CONTACT

DISTRICT ADMINISTRATOR KELLEY CROSS

303-697-4413

KELLEY.CROSS@INTERCANYONFIRE.ORG

9:47 AM

04/07/17

**Inter-Canyon Fire Protection District - New
Reconciliation Summary**
100-100 · Wells Fargo Bank New Checking, Period Ending 03/31/2017

	<u>Mar 31, 17</u>
Beginning Balance	63,659.96
Cleared Transactions	
Checks and Payments - 96 items	-58,766.87
Deposits and Credits - 14 items	335,683.80
Total Cleared Transactions	<u>276,916.93</u>
Cleared Balance	<u>340,576.89</u>
Uncleared Transactions	
Checks and Payments - 23 items	-11,194.79
Deposits and Credits - 1 item	50,804.23
Total Uncleared Transactions	<u>39,609.44</u>
Register Balance as of 03/31/2017	<u>380,186.33</u>
New Transactions	
Checks and Payments - 21 items	-7,527.49
Deposits and Credits - 1 item	1,748.85
Total New Transactions	<u>-5,778.64</u>
Ending Balance	<u>374,407.69</u>

8:52 AM

04/07/17

**Inter-Canyon Fire Protection District - New
Reconciliation Summary**
100-104 · Checking - Insurance, Period Ending 02/07/2017

	<u>Feb 7, 17</u>
Beginning Balance	5,324.03
Cleared Transactions	
Checks and Payments - 1 item	<u>-151.27</u>
Total Cleared Transactions	<u>-151.27</u>
Cleared Balance	<u>5,172.76</u>
Register Balance as of 02/07/2017	<u>5,172.76</u>
Ending Balance	5,172.76

8:52 AM
04/07/17

Inter-Canyon Fire Protection District - New
Reconciliation Detail
100-104 · Checking - Insurance, Period Ending 02/07/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,324.03
Cleared Transactions						
Checks and Payments - 1 item						
Check	02/27/2017		Delta Dental of Colo...	X	-151.27	-151.27
Total Checks and Payments					-151.27	-151.27
Total Cleared Transactions					-151.27	-151.27
Cleared Balance					-151.27	5,172.76
Register Balance as of 02/07/2017					-151.27	5,172.76
Ending Balance					-151.27	5,172.76

8:53 AM

04/07/17

**Inter-Canyon Fire Protection District - New
Reconciliation Summary**
100-102 · Wells Fargo Savings, Period Ending 03/31/2017

	<u>Mar 31, 17</u>
Beginning Balance	150,829.58
Cleared Transactions	
Deposits and Credits - 1 item	<u>3.84</u>
Total Cleared Transactions	<u>3.84</u>
Cleared Balance	<u>150,833.42</u>
Register Balance as of 03/31/2017	<u>150,833.42</u>
Ending Balance	150,833.42

8:53 AM

04/07/17

**Inter-Canyon Fire Protection District - New
Reconciliation Detail
100-102 · Wells Fargo Savings, Period Ending 03/31/2017**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						150,829.58
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	03/31/2017		Deposit	X	3.84	3.84
Total Deposits and Credits					3.84	3.84
Total Cleared Transactions					3.84	3.84
Cleared Balance					3.84	150,833.42
Register Balance as of 03/31/2017					3.84	150,833.42
Ending Balance					3.84	150,833.42

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04/07/17

**Inter-Canyon Fire Protection District - New
Reconciliation Summary**
100-105 · ColoTrust Account, Period Ending 03/31/2017

	<u>Mar 31, 17</u>
Beginning Balance	600,757.26
Cleared Transactions	
Deposits and Credits - 1 item	277.44
Total Cleared Transactions	<u>277.44</u>
Cleared Balance	<u>601,034.70</u>
Register Balance as of 03/31/2017	601,034.70
Ending Balance	601,034.70

9:21 AM

04/07/17

**Inter-Canyon Fire Protection District - New
Reconciliation Detail
100-105 - ColoTrust Account, Period Ending 03/31/2017**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						600,757.26
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	03/31/2017		Deposit	X	277.44	277.44
Total Deposits and Credits					277.44	277.44
Total Cleared Transactions					277.44	277.44
Cleared Balance					277.44	601,034.70
Register Balance as of 03/31/2017					277.44	601,034.70
Ending Balance					277.44	601,034.70

Prepared For	INTER CANYON FIRE MAURICE SHIRLAW
Account Number	[REDACTED]
Statement Closing Date	03/27/17
Days in Billing Cycle	28
Next Statement Date	04/27/17

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
WF Business Direct PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 6426
Carol Stream, IL 60197-6426

Credit Line	\$10,000
Available Credit	\$9,316

Payment Information

New Balance	\$683.50
Current Payment Due (Minimum Payment)	\$25.00
Current Payment Due Date	04/17/17

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$678.33
Credits	-	\$0.00
Payments	-	\$678.33
Purchases & Other Charges	+	\$683.50
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$683.50

Wells Fargo Business Card Rewards

Membership No:	[REDACTED]
Previous Balance	40,434
Points Earned this Month	634
Points From Other Company Cards	0
Bonus Points Earned	100
Adjustments	0
Earn More Mail® Bonus Points	0
Redeemed	0
Total Available	= 41,168

Rewards Notice

Check your point balance and redeem your points at wellsfargorewards.com. You can also call our Rewards Service Center from 8 a.m. to midnight (ET) at 1-800-213-3365.

See reverse side for important information.



Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	15.990%	.04380%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	24.740%	.06778%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Important Information

TOTAL *FINANCE CHARGE* BILLED IN 2016 \$0.00

TOTAL *FINANCE CHARGE* PAID IN 2016 \$0.00

Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
02/27	02/28	24856201V00XTMJG4	REWARDS ANNUAL MEMBERSHIP FEE		50.00
03/02	03/02	24015171X00619BM6	CONOCO - GOODMAN AUTO PAR CONIFER CO		50.52
03/07	03/07	2449215220DZ16ZY9	HAYNEEDLE INC 888-880-4884 NE		274.53
03/10	03/10	24015172501QQ177S	CONOCO - GOODMAN AUTO PAR CONIFER CO		49.20
03/12	03/12	74856202824XDKR98	PAYMENT THANK YOU	678.33	
03/17	03/17	24164072D13QTPMHW	SAFEWAY FUEL 10000412 LAKEWOOD CO		42.00
03/18	03/18	24692162D005VQQA3	NATIONAL REGISTRY EMT 614-888-4484 OH		125.00
03/24	03/24	24153382M61HF8Q58	STORE SUPPLY 8008238887 MO		37.30
03/24	03/24	24445002K8PTGGYM4	KING SOOPERS #0087 CONIFER CO		54.95

Wells Fargo News

Now you have more choices when it comes to paying with your card. Mobile wallets make it easy to use your Wells Fargo Business Card at over 1 million merchants displaying the "contactless" symbol. Mobile wallets allow you to:

- Tap and pay without physically taking out a card
- Save time when making online purchases
- Control the security of your PIN and account number at point of purchase

Explore Mobile Wallet features and how to use them by going to <https://www.wellsfargo.com/mobile-payments/mobile-wallet-basics>

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Date:	Amount:	Description:	
3/2/2017	\$50.52	fuel for command vehicle	✓
3/7/2017	\$274.53	Hayneedle, racks for PPE drying after wash	✓
3/10/2017	\$49.20	fuel for command vehicle	✓
3/17/2017	\$42.00	fuel for command vehicle	✓
3/18/2017	\$125.00	national registry for paramedic exam	✓
3/24/2017	\$37.30	Hangers for PPE drying	✓
3/24/2017	\$54.95	Gift card, thank you to FF	✓



MORRISON, CO

Chief Skip Shirlaw

Chief's Report to the Inter-Canyon Fire Protection Board Meeting
April 12, 2017

Current Membership Firefighters 31 (16 EMS are Included)
 Rookies 15

Total Membership 46

Call Comparisons:

Year to date: 129

Last Year to date: 110

<p>For the Month of February 2017 Fire 6 Rescue & Emergency Medical 19 Good Intent Calls 14 False Alarm 2 Mutual Aid: received: 26 given: 6 TOTAL for the Month: 41 Total Members Responding 158 Total Staff Hours 501.81 Average Turnout Per Call 4</p>	<p>For the Month of February 2016 Fire 2 Rescue & Emergency Medical 14 Good Intent Calls 12 False Alarm 2 Mutual Aid: received: 18 given: 4 TOTAL for the Month: 30 Total Members Responding 150 Total Staff Hours 99.08 Average Turnout Per Call 5</p>
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Training

This Month Business: Blood Borne Pathogens, Capt. Matt Araki
 Drill Meeting: What do you need to work on? Academy Practicals

Monthly Vehicle Report

Notes from the Chief:

Firefighter of the month is Perry Otero

FIREFIGHTER DRIVER ENGINEER ROLE-DRAFTVERSION 201745

Introduction: Inter-Canyon Fire Protection District (ICFPD) has created of a new role for active members known as "Firefighter Driver Engineer". This internally-controlled position has been created in the interests of member retention. The requirements and expectations for this position are outlined below. This document is subject to updates, changes, or dissolution through coordination with the ICFPD Chief and Board of Directors.

Job Description: The Firefighter Driver Engineer role is a JPR-based position. The position incorporates many of the CO State Firefighter I and II skills, without the need for SCBA use, and is therefore limited to external fire ground operations.

Application process: Members with 3+ years of good-standing experience with ICFPD may request to the Chief for consideration of change to a Firefighter Driver Engineer position.

Position requirements:

- Show proof of completion of the required Firefighter Driver Engineer Job Performance Requirements (JPRs) every 3 years for recertification within this role. The required JPRs for this role are outlined within this document.
- Members shall meet all ICFPD Firefighter requirements for membership, be in good standing to remain eligible for pension credit with some exceptions to the State Certification Job Performance Requirements (JPRs) as outlined within this document.
- The member shall check out and maintain engineer certification on at least 1 engine type and 1 tender.

Member shall meet or exceed the membership requirements for good standing and pension regarding the minimum training and meeting requirements as outlined in the ICFPD member handbook.

- Additional certifications (Medical, Wildland, ICS, etc.) will also meet the ICFPD minimum requirements.
- Minimum call percentage and/or monthly duty hours will follow ICFPD requirements.
- Maintain Driver/Operator certification on all department ambulances.
- Additional levels of certifications for wildland, EMT, etc. are encouraged.

Driver Engineer JPRs:

This role eliminates the member's use of SCBA and the related skills/JPRs/internal fire ground activities associated with SCBA use. The following ICFPD training sheet shows the existing FFI and FF2 JPRs. The uncolored JPRs are required for the Driver Engineer member to complete within a 3 year timespan in order to recertify their qualifications.

Training sheet shown is latest version as of 11/28/2106.

CANYON FIRE PROTECTION DISTRICT **FIRE TRAINING SHEET**

DATE: _____ TYPE/PURPOSE OF TRAINING: _____
 LOCATION OF TRAINING: _____

START TIME: _____ FINISH TIME: _____ TOTAL HOURS: _____

INSTRUCTOR: _____ APPROVED BY OFFICER: _____
 OFFICER SIGNATURE: _____

KCFD MINIMUM REQUIREMENT IS 24 HOURS OF SCHEDULED TRAINING AND ATTENDANCE AT 20 OF 22 BUSINESS MEETINGS

ID#	EVENT/TITLE	DATE	ID#	DESCRIPTION	HOURS
A1	Business Meeting		F01	Fire Day 01	
A2	Officer Meeting		F02	Fire Day 02	
A3	Legal Update/Standards & Codes		F03	Fire Day 03	
A4	Annual Park Test - Red Card		F04	Fire Day 04	
A5	Annual Wildland Safety		A1	Annual Wildland Safety - Physical Test	
A6	Target Response/Annual Safety		A2	Annual SCBA Test	

USE CENTER CERTIFICATIONS REQUIRE COMPLETION OF ALL ID#S WITHIN 2 YEARS

FIREFIGHTER I

1A 5.1.2	Don PPE < 1 Min (REQUIRED)	3E 5.3.9	Search & Rescue (REQUIRED)
1B 5.1.2	Tie & Hoist Tools	3F 5.3.11	Horizontal Ventilation (REQUIRED)
1C 5.1.2	Documents, Standards & Codes	3K 5.3.12	Vertical Ventilation
2A 5.2.1	Initiate A Response	3L 5.3.13	Overhaul
2B 5.2.2	Use Telephone	3M 5.3.14	Salvage/Conserve Property
2C 5.2.3	Transmit on Radio (REQUIRED)	3N 5.3.15	Water Supply (REQUIRED)
2D 5.2.4	Mayday	3O 5.3.16	Class A, B or C Extinguisher
3A 5.3.1	Don SCBA, Emergency Procedures & Exit A2 (REQ'D)	3P 5.3.17	Scene Lights
3B 5.3.2	Respond on Apparatus	3Q 5.3.18	Control Utilities
3C 5.3.3	Scene Safety	3R 3.3.19	Ground Cover Fire
3D 5.3.4	Forcible Entry (Door, Window & Wall) Required	5A 5.5.1	Clean & Inspect Hand Tools
3E 5.3.5	Exit as a Team	5B 5.5.2	Clean and Inspect Hose (REQUIRED)
3F 5.3.6	Ground Ladders (REQUIRED)	1BA 5.3.10	Interior Ground Level Fire (Live Fire A)
3G 5.3.7	Attack Vehicle Fire	1BB 5.3.10	Interior Above Ground Level Fire (Live Fire B)
3H 5.3.8	Extinguish Exterior Container Class A Fire	1BC 5.3.10	Interior Below Ground Level Fire (Live Fire C)

FIREFIGHTER II

1A 6.1.2	Implement Incident Management System (REQUIRED)	4A 6.4.1	Extricate a Victim (REQUIRED)
2A 6.2.1	Complete Basic Incident Report	4B 6.4.2	Assist Rescue Operations Team
2B 6.2.2	Communicate Need for Team Assistance (REQUIRED)	5A 6.5.1	Prepare a Fire Safety Survey in Private Dwelling
3A 6.3.1	Extinguish Ignitable Liquid Fire	5B 6.5.2	Present Fire Safety Information
3B 6.3.2	Coordinate an Interior Attack (REQUIRED)	5C 6.5.3	Prepare a Pre-incident Survey
3C 6.3.3	Control Flammable Gas Cylinder	5D 6.5.4	Maintain Power Plants (REQUIRED)
3E 6.3.4	Protect Evidence of Fire Cause & Origin	5E 6.5.5	Perform Annual Fire Hose Test

HAZMAT AWARENESS

3.2.3	Identify Pesticide Label	3-4.3	Don & Work in SCBA
3.2.2	Analyze the Incident Collect Hazard Information	3-4.4	Apply Foam to Spill or Fire
3.2.2	Hazmat Scenario	3-4.4	Demonstrate Control Actions
3-4.1	Emergency Contamination	3-4.4	Demonstrate Defensive Control Actions

HAZMAT OPERATIONS

1 5.4.1	Emergency Decontamination	5 5.2.1	Identify Information Using a Pesticide Label
2 5.2.2	Analyze Incident Collect Hazard Info Using MSDS Sheet	6 5.4.4	Don & Work in SCBA
3 5.2.2	Hazmat Scenario - Fire at Chemical Plant	7 6.6.3	Apply Foam to Spill or Fire
4 5.2.2	Hazmat Scenario - Spill at Chemical Plant	8 6.6.3	Demonstrate Defensive Control Actions